

Buffalo Trace Council

# MERIT BADGE UNIVERSITY AND ADULT LEADER TRAINING

AT THE  
UNIVERSITY OF  
**SOUTHERN  
INDIANA®**



REGISTER TODAY!!

**FEBRUARY 21, 2026**



8600 UNIVERSITY BLVD.  
EVANSVILLE, IN

812-423-5246

[BUFFALOTRACECOUNCIL.ORG](http://BUFFALOTRACECOUNCIL.ORG)

[SCOUTINGEVENT.COM/156-2026USIMBU](http://SCOUTINGEVENT.COM/156-2026USIMBU)

**DEADLINE: FEBRUARY 8, 2026**

SCHEDULE

**Merit Badge University/Adult Leader Training**  
**Saturday, February 21, 2026**  
**Schedule**

*All times listed are Central Time Zone.*

<b>7:15 a.m.</b>	<b>Check-in</b>	<b>Fuquay Welcome Center</b>
<b>8-11:30 a.m.</b>	<b>Merit Badge Classes</b>	<b>Various Buildings</b>
<b>8-11:30 a.m.</b>	<b>Adult Leader Training</b>	<b>TBD</b>
<b>11:40 a.m.-1 p.m.</b>	<b>Mid-Day Program and Lunch</b>	<b>University Center</b>
	<b>Group A</b>	
	11:40 a.m.-12:30 p.m. Lunch	The Loft (2nd Floor)
	12:30-1 p.m. Program	Rooms 2217-2220 (2nd Floor)
	<b>Group B</b>	
	11:40 a.m.-12:10 p.m. Program	Rooms 2217-2219 (2nd Floor)
	12:10-1 p.m. Lunch	The Loft (2nd Floor)
<b>1:15-4 p.m.</b>	<b>Merit Badge Classes</b>	<b>Various Buildings</b>
<b>1:15-4 p.m.</b>	<b>Adult Leader Training</b>	<b>TBD</b>
<b>1:30-4 p.m.</b>	<b>Activity Zone</b>	<b>Fuquay Welcome Center</b>
<b>4-4:30 p.m.</b>	<b>Pick-up</b>	<b>Fuquay Welcome Center</b>

**FEES**

	Registration Fee Deadline February 8, 2026	Late Registration Fee February 9-15, 2026
Merit Badge University (Youth Registration)	\$25	\$35
Adult Chaperones	\$15	\$20
Adult Leader Training Participants	\$15	\$20
Adult Merit Badge Support	\$10	\$15
Merit Badge Counselor/Event Staff	\$0	\$0
OA Event Staff	\$25	\$35

- ☐ Out-of-Council participants (both youth and adults) will be charged an additional \$10.
- ☐ Fee includes lunch in the University's dining facility, The Loft. **NO OUTSIDE FOOD MAY BE BROUGHT.** The Loft will provide a variety of menu options from which to choose. If you have specific dietary needs, USI Dining is equipped to provide you options.
- ☐ There is an additional fee for the Adult Leader First Aid/CPR Certification training.

**REGISTRATION**

- ☐ Registrations for Merit Badge University or Adult Leader Training includes lunch, custom patch, and program fees.
- ☐ Registrations will be accepted until classes are full or February 15, 2026.
- ☐ Classes will be assigned in order of receipt of **PAID** registration.
- ☐ All youth participants must be registered with a Troop. No WEBELOS allowed.
- ☐ Each participating UNIT MUST have at least one adult in attendance during the seminar. Adult leaders are highly encouraged to take training during this time, but please provide a cell phone number on your unit registration form in case you are needed.
- ☐ Youth attending as individuals will need to have an adult on-site for the duration of the program and cell phone number on file with the event staff.
- ☐ You will need the following information about your Scouts to register them for MBU. It is important to have each Scouts' contact information.
  - First Name, Last Name
  - Age
  - Scout Email
  - Phone Number
  - Address
  - Grade
  - Parent Name
  - Parent Email
  - T-shirt Size
- ☐ Submit registration online.
- ☐ **Merit Badges are all day.** Scouts can only do one.
- ☐ Fees can be paid online or submitted to:
  - Eykamp Scout Center
  - Native Trails MBU
  - 3501 E. Lloyd Expressway
  - Evansville, IN 47715
 (Include online registration confirmation number with payment if paying at the Scout office.)
- ☐ **Registration Fee is good for all Scouts registering by February 8, 2026. On February 9, 2026, registrations will be charged the Late Registration Fee.**

## USI CHILD PROTECTION POLICY

In accordance with the USI Child Protection Policy, any person(s) who will be in contact with a minor during an event must complete the below process which included acknowledgement of the training that is included.

### Child Protection Event Signup

The University of Southern Indiana is committed to taking appropriate measures to ensure the safety and well-being of children/minors participating in university-related activities. Employees, Students, Representatives and Volunteers who participate in events primarily designed for persons under the age of 18 must complete the USI Child Event Application. Under the tab "Organizations" click on the event in which you are assisting. Once you have completed and submitted your application and it has been approved you will receive an email from Raptor. If you have any questions they can be directed to the Assistant Director of Public Safety at (812) 464-1845

<https://apps.raptortech.com/Apply/MjAwMjplbi1VUw==>

## MERIT BADGE CLASS EXPECTATIONS

- ☐ Each Scout is responsible for paper, pencils, merit badge pamphlets and/or workbook.
- ☐ Blue cards will be provided on site for each Scout. Scoutmaster will need to sign.
- ☐ Each Scout will benefit by reading the merit badge pamphlet and becoming familiar with the requirements. They are expected to participate in discussions in the classroom. **Having all the prerequisite requirements completed before that day is a MUST to complete the merit badge the day of the event.** Not all merit badges can be completed at Merit Badge University nor can some requirements be completed prior to Merit Badge University.
- ☐ Prerequisites are listed in the class descriptions. There are individual sheets for each merit badge with information required for that merit badge. This is not necessarily a complete list and updates will be made as counselors submit requests. The district will try to notify Scoutmasters of updates; however, it is ultimately the Scouts responsibility to check the site and know what is required.
- ☐ Scouts are expected to be on their best behavior. We are invited guests at USI and we must respect the facilities and equipment. Scouts are expected to dispose of trash and always behave appropriately.
- ☐ Use of electronic devices while in the merit badge class are prohibited. We are here to learn!
- ☐ A large majority of classes are being taught by USI faculty. Use them as a resource to learn about any area of interest you may have.
- ☐ At the end of class, we must clean up all areas we have used. Please leave the University better than you found it. Scouts are expected to help with cleaning the merit badge classroom.

## YOUTH PROGRAMS

### Merit Badges Being Offered

American Business	Emergency Preparedness*
Art	First Aid*
Citizenship in the Community*	Nuclear Science
Citizenship in the Nation*	Personal Fitness*
Citizenship in Society*	Personal Management* (High School
Citizenship in the World*	Students Only)
Communication*	Swimming*
Dentistry	

\*Eagle Scout required merit badges

### Experience and Trainings

*(Youth may sign up to participate in one of these in lieu of a merit badge. These sessions will be the full six hours.)*

#### Outdoor Ethics Training for Youth (6-Hour Course)

Based on the Leave No Trace principles, this six-hour Outdoor Ethics Training empowers youth to become responsible stewards of the outdoors through hands-on learning, teamwork, and real-world practice. Built around the seven Leave No Trace principles, the course helps Scouts understand how their choices impact the natural world—and how they can protect it for future generations. Youth should know the outdoor ethics code prior to training.

#### Youth Scuba Exploration Session

Dive into something new. This session gives youth the chance to try scuba diving with certified instructors in a safe, controlled environment. Participants will learn how scuba gear works, practice basic underwater skills, and experience the excitement of breathing and moving underwater—no experience needed. It's a fun, confidence-building introduction to the underwater world and a great

first step for anyone curious about scuba or the Scuba Diving Merit Badge. Participants must be 14 years old and have the Swimming Merit Badge. Bring swim gear.

### **ARRIVAL, PARKING & CHECK-IN**

- ☐ When arriving on campus, you will take the second exit on the roundabout and park in Lot C. We will have signs out.
- ☐ Arrive for check-in between 7:15-7:40 a.m. Check in will take place in the FUQUAY WELCOME CENTER (across from Lot C). Final room assignments will be distributed at check-in.
- ☐ Upon arrival, the SPL should go to the check-in table to get materials for their unit. They will be given two rosters. They need to mark off who is all present and turn that roster back in to the check-in table. They will also need to distribute name badges, lunch tickets, schedule/map and blue cards to all Scouts.
- ☐ USI plans to provide each youth Scout a FREE USI T-shirt. (Leaders will receive a bag with t-shirts for their unit based upon registrations.) Scouts will be directed to their classroom from the Fuquay Welcome Center.

### **ATTIRE/EXPECTATIONS**

- ☐ Scouts and leaders are asked to wear their **Class A uniforms**.
- ☐ Scouts may want to bring a water bottle. There are stations to refill water bottles.
- ☐ Once Scouts arrive, they may not leave the campus until they have been released by their Scout leader. Please stay in designated area, no wandering around the campus.

### **ADULT LEADER LOUNGE and TRAINING OPPORTUNITIES**

- ☐ There will be a Lounge for all adult leaders to hang out during the sessions.
- ☐ All adult leader training classes will be held near the Lounge.
- ☐ Register adult leaders for training when you register the Scouts for Merit Badge University.

### **ADULT LEADER TRAINING IN PERSON**

Artificial Intelligence (AI) in Scouting (2 sessions offered)

QPR Training (2 sessions offered)

Trainer's EDGE (all day)

First Aid/CPR (all day) (additional fee for certification)

Rangemaster (all day)

### **ADULT LEADER TRAINING ONLINE**

We will have a computer lab reserved at Merit Badge University for adult leaders needing to complete any of the online training modules. This includes but not limited to youth protection, scoutmaster, cubmaster, position specific training, etc. Training staff will be on hand to help navigate the training site and to get you started. Bring headphones with you and please register so we have an idea of number of scouters to expect.

### **RANGEMASTER TRAINING COURSE**

This training provides registrants with the ability to supervise BB gun, archery, slingshot, and tomahawk use at appropriately designed ranges for all levels of Scouts. Promoting a culture of safety and education is especially emphasized in this training. Reminder: BSA

policy restricts shooting sports for Cub and Webelos Scouts to District and Council events only.

### **ADULT LEADERS NEEDED FOR SAFE SCOUTING POLICY**

We need adult leaders who will sit in on merit badges to meet the required two-deep leadership. If you are not taking training and could help, you can sign up online for the specific merit badge you would like to sit in. We appreciate the assistance. You will register as an Adult Merit Badge Support and receive a discount on your fee.

### **INCLEMENT WEATHER**

Merit Badge University will be held unless the University is closed. You can check the University website (USI.edu), local media or social media for announcements on closures.

### **CONTACT INFORMATION**

Merit Badge University: Carmen Stoen | 812-774-8768 | [cstoen@usi.edu](mailto:cstoen@usi.edu)

Adult Leader Training: Ted Stoen | 812-319-1148 | [tstoen@me.com](mailto:tstoen@me.com)

Eykamp Scout Center: Greg Hager | 812-423-5246 | [gregory.hager@scouting.org](mailto:gregory.hager@scouting.org)