

*Three Fires Council Family Camp presents:*

# **May the Fourth Be With You**

**May 2-4, 2025**



**Camp Big Timber  
37W955 Big Timber Rd.  
Elgin, IL**

## CONTACTS

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For program, event schedule, and activities, contact Jennie  
For camping needs or questions, Patrick  
For registration and general inquiries contact Patrick

## CANCELLATION POLICY

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The camper fee refund policy is established by the volunteer TFC Camping Committee.

\*Refunds within 30 days of a camp session may be considered only in the case of an emergency such as an injury, illness, or death in the family.

\*No refunds will be made if requested after the first day of the camp session.

## REGISTRATION

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This program is intended for the whole family. Activities will be age appropriate and engage the whole family. All youth participating must be between the ages of 5 and 17. Each youth registration includes camping and event materials, patches, and supplies. Extra patches may be purchased during the event (while supplies last). Adult registration covers camping and program costs.

## TRAVELING TO CAMP

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Camp Big Timber is a multi-use camp located in Elgin, right near Randall Road and I-90 West. Built in the 30's, The camp hosts 3 building used for program; The Lodge, T-Lodge and Ansel. The Lodge is a Dining Hall styled building with a 3 season porch and multipurpose room that can be used for activities and lodging. The Lodge also has flush toilets and showers for both male and female campers.

## LOST AND FOUND ITEMS

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A lost and found is maintained at the camp HQ. If you lost an item, check there first. If you found an item without an owner, bring it to HQ so we can try to find who it belongs to. Any unclaimed items will be transported to the Norris Service Center in St. Charles, Illinois and retained for 30 days.

## OVERVIEW OF FAMILY CAMP

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Family Camp is designed for a youth and their parent(s) or guardian(s) to participate in activities that introduce them to outdoor adventure and create lifelong memories! Traditional Scout camp activities will be part of our program; however, we will also be incorporating some full family activities such as campfire programs, archery, and fishing!

## MEALS

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Participants will bring their own meals. Concession items such as hot dogs, pizzas, pretzels and other items will also be available throughout the weekend along with other items at the trading post.

## RESTROOMS

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Flushable toilets are available at the main lodge for use by everyone on camp. There are additional latrines located throughout camp near certain program areas. Air-conditioned restrooms at the lodge are located just up the hill from the camping area and contain individual stalled showers within the restrooms. These facilities are accessible any time of day throughout the weekend

### FRIDAY

5:00 p.m. – 9:00 p.m.	Check-In (Optional)
8:00 p.m.	Outdoor Movie
Appx. 10:00 p.m.	Families in campsites and quiet time/lights out

### Medical Office

Open 24 Hours



### SATURDAY

7:00 a.m. – 8:30 a.m.	Check-In
8:45 a.m.	Flag Ceremony
9:00 a.m. – 11:30 a.m.	Morning Open Program
11:30 a.m. – 1:30 p.m.	Lunch Break
1:30 p.m. – 4:30 p.m.	Afternoon Open Program
4:30 p.m. – 6:30 p.m.	Dinner Break & Cook-off submissions
6:30 p.m. – 7:00 p.m.	Cook-off Judging
7:00 p.m. – 10:30 p.m.	Evening Program + Root Beer Cantina
Appx. 10:45 p.m.	Families in campsites and quiet time/lights out

### Trading Post Hours

Saturday:	11:30 – 3:00 7:00 – 9:00
Sunday:	8:30 a.m.

### SUNDAY

7:30 a.m. - 8:30 a.m.	Breakfast on your own and fishing program active.
8:30 a.m. - 10:00 a.m.	Campsite tear down   Gear Drop   Trading Post Last Call
10:00 a.m.	Family Camp Closed

Activities

## SCOUTING ACTIVITIES

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- Jedi Training Academy
- Storm Trooper Target Practice
- Climbing Wall
- Smores and Campfire
- Evening Movie and Snacks
- Culvers Root beer Cantina
- Space Fishing (Sunday)
- Galaxy Slime
- Ewok Shelter Building
- Mandalorian Magnet Force
- Feel the Force Skills Challenge
- And much more!!!!

## ADDITIONAL POLICIES

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1. The Scout Oath and Law are the codes of conduct for behavior expected at Family Camp
2. Youth Protection guidelines must always be followed by youth and adults. Review Youth Protection guidelines before attending camp.
3. Parents and leaders are always accountable for their Scouts. A headcount should be taken before and after anytime your Scouts move as a group. The buddy system should always be followed.
4. While at camp all Scouts, leaders, and parents must wear a wristband provided during check-in.
5. Everyone – campers, leaders, and staff – must sign-in and sign-out of camp when leaving the property. The sign-in and sign- out form will be in the HQ tent.
6. Any camper who is a minor and leaves camp for any reason needs to be signed out by a parent or legal guardian. All other individuals with parental permission to take a minor away from camp, must be listed on the camper's medical form and must have a photo ID to verify their identity.
7. When a trail and a road exist side by side, pedestrians must use the trail.
8. Do not climb over, lean against, or sit on fences in camp. Respect camp boundaries. Do not cross fences or other obstacles on to private property.
9. Do not tamper with smoke detectors, fire extinguishers, or other emergency or lifesaving equipment.
10. Alcoholic beverages, illegal drugs (including marijuana), fireworks, or firearms are not permitted in camp. Vandalism, theft, personal injury or other illegal actions will not be tolerated. Local authorities will be called, and damages will be assessed.
11. Under no circumstances is an open flame to be used inside a tent. Lanterns (except those that are battery operated), candles, etc., are not allowed.
12. Pets are not permitted; service animals are welcomed. Please notify camp leadership prior to arrival of any service animals.
13. Camp Big Timber is a NON-SMOKING facility. Smoking will be limited to SPECIFICALLY designated areas. Violators will be asked to leave the property.
14. Personal firearms may NOT be brought to camp. Personal firearms will be reported to local authorities. Personal shooting equipment may not be stored in campsites or vehicles.
15. Personal vehicles are not allowed in the park and must remain in the approved parking lots.
16. Food should be stored in animal-proof containers and maintained at proper temperatures. Families are responsible for the safe storage of all food brought by them to camp.
17. Report all injuries on camp property to the health officer and any damage or breakage of camp facilities or equipment to the camp director as soon as possible.
18. Discipline at camp is the responsibility of unit leaders and parents. The adult members of the camp staff are available to assist when necessary. Corporal punishment is not tolerated.
19. No standing tree, living or dead, may be cut down. Please be respectful of the area we are in.
20. Units will be assessed damages for any camp equipment not returned in the condition it was received.

### **Entering Camp & Gear Drop Off:**

After entering camp, you park in the parking lot and proceed on the trail down to the check-in station listed as T-Lodge on the camp map. There are wheelbarrows available to help transport gear into the camping area. Please return the wheelbarrow when you have deposited your gear. We also are available to transport gear from the parking lot to the camping area in a camp truck. Personal vehicles are not allowed in camp beyond the parking lot. You may also bring a wagon to carry items to the camping area.

### **Saturday Arrival:**

Please plan to arrive between 7:00 a.m. and 9:00 a.m. on Saturday if you plan to arrive Saturday morning. Arrival can be anytime, but it is encouraged to spend the whole day at camp! Anyone arriving prior to 7:00 a.m. will need to wait in the parking lot as staff will not be ready to assist you with check-in.

### **Campsite Set-up:**

You will receive instructions on where you will set up your tent on Saturday at check in. There will be plenty of time throughout the day for campsite set up. Staff will be available to assist.

### **Items you will receive during check-in:**

- Scout Wristband
- Patches, Schedule, Map

### **Items to have with you at check-in:**

- **Registration Confirmation** Your registration confirmation includes a QR code. Having that available will expedite your check-in process. Having your paperwork will help clarify and clear up any issues that may arise.
- **Medication** The health officer on duty will log and verify all medication is current.
- **Health Form** The health officer will collect health forms for all adults and youth.
- **Insurance Card** Along with your health form, a copy of your insurance card must be submitted.

## Suggested Packing List

**PLEASE PACK EVERYTHING INTO ONE EASY TO CARRY PACK OR DUFFEL.**

*Be sure your name and unit number are clearly labeled on all your belongings! Plan and be prepared for the weather!*

### **Personal Day Pack**

- Water bottle
- Rain gear/hat
- Sunscreen
- Bug repellent
- Tissues
- Money for souvenirs/food
- Snacks and more snacks
- Anything else you might need throughout the day

### **Each Person**

- Scouting America Annual Health and Medical Record (form # 680-001, 2019 Printing) with insurance card photocopy
- Medications in original containers
- Wallet / Money /Identification
- Sleeping bag
- Sleeping pad
- Pillow
- Toiletry kit toothbrush/paste, etc.
- Flashlight – with extra batteries
- Clothes—Weather appropriate
- Sweatshirt or jacket
- Extra Socks
- Hat
- Pajamas or sleepwear
- Durable, closed-toe shoes
- Canteen or water bottle
- Watch or way to tell time while at program stations
- Fishing gear (if fishing)

### **Each Family**

- Tent, stakes, mallet
- Camp chair(s)
- Bug spray
- Sunscreen
- Food (or plan for it)
- Igloo cooler
- Fishing gear
- First Aid Kit
- Wagon or cart to transport gear to campsite

### **DO NOT BRING**

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- Firewood and Fire Starters
  - Fire pits
  - Alcohol
  - Illegal Drugs (including marijuana)
  - Controlled Substances, Fireworks
  - Pets
  - Firearms
  - Bows & Arrows
  - Nerf Guns
  - Water Guns

## **Youth Protection Policy**

### **SCOUTING'S BARRIERS TO ABUSE**

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Scouting America has adopted the following policies for the safety and well-being of its members. These policies are in place to protect youth members and adult leaders. All parents and caregivers should understand that our leaders must abide by these safeguards.

### **Scouts First Helpline 1-844-SCOUTS1 (1-844-726-8871)**

As part of its “Scouts First” approach to the protection and safety of youth, Scouting America has established a dedicated 24-hour helpline to receive reports of known or suspected abuse or behavior that might put a youth at risk. **If someone is at immediate risk of harm, always call 911.** Use the helpline if you believe a youth has been harmed or their safety is at risk, you can't reach your Scout executive or local council, or if bullying related to race, religion, sexual orientation, or disability isn't resolved locally.

## **ADULT SUPERVISION**

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Any youth attending must be accompanied by an adult parent or guardian 21 years of age or older. Family Camp attendees are not required to be registered with Scouting America, but they are required to attend as a family unit with at least one youth attendee under 18 years of age. Three Fires Council is committed to providing a wholesome, family-oriented camping experience, and it is required that participants act in a way that accomplishes this goal and protects all attendees. Any reservation that violates this policy is subject to immediate termination, possibly without a refund.

## **POLICY REMINDERS RELATED TO CAMP**

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- One-on-one contact between adult leaders and youth members is prohibited.
- Communication by way of social media (Facebook, Snapchat, etc.) must include another registered leader or parent.
- Discipline must be constructive and reflect Scouting's values - corporal punishment is never permitted.
- Disciplinary activities involving isolation, humiliation, or ridicule are also prohibited.
- Leaders must ensure all participating in Scouting activities abide by the Scout Oath and Scout Law.
- Adult leaders and youth members share the responsibility for the safety of all participants in the program, including adherence to Youth Protection and health and safety policies.
- Adult leaders are responsible for monitoring behavior and intervening when necessary.
- Physical violence, sexual activity, emotional abuse, spiritual abuse, unauthorized weapons, hazing, discrimination, harassment, initiation rites, bullying, cyberbullying, theft, verbal insults, drugs, alcohol, and pornography have no place in the Scouting program and may result in revocation of membership.
- All leaders are required to adhere to the Scouter Code of Conduct

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## **ACCOMMODATIONS**

### **Accommodations**

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#### **Tenting**

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- Separate tenting arrangements must be provided for male and female adults as well as for male and female youth.
- Families may share a tent as long as they are in the same family unit.
- Scouts BSA age Youth (11 – 17) sharing tents must be no more than two years apart in age.
- Spouses may share tents.
- There will be power near the campsites for blowing up mattresses or brief needs. We will not run power to your tent throughout the night unless there are medical needs. Please contact the camp director prior to camp to make these needs known.

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### **Restrooms**

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- Separate restroom facilities will be provided for male and female adults as well as for male and female youth. If separate facilities are not available, separate times should be scheduled and posted.
- Privacy of youth is respected.
- Adults and youth must respect each other's privacy, especially in situations such as changing clothes and using restroom facilities at camp.
- Adults and staff should closely monitor these areas but only enter as needed for youth protection or health and safety reasons.

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### **Program Requirements**

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- The use of smartphones, cameras, mirrors, drones, etc., in places or situations where privacy is expected is prohibited.
- All aspects of the Scouting program are open to observation by parents and leaders.
- Scouting America does not recognize any secret organizations as part of its program.
- Hazing and initiations are prohibited and have no part during any Scouting activity.
- All persons participating in Scouting programs are mandated reporters of child abuse.
- Reports must be made to local law enforcement and child protective services. This reporting duty cannot be delegated to any other person.
- Reporting to the Scout executive or Scouts First Helpline ensures that follow-up can occur for the safety of our youth. Scout executives and Scouts First coordinate follow-up actions.
- All forms of bullying and harassment including verbal, physical, and cyberbullying are prohibited.
- Inappropriate public displays of affection are prohibited.
- Sexual activity is prohibited.
- Appropriate attire is required for all activities.
- Serious Youth Protection policy violations or behaviors that put a youth's safety at risk must be reported to the Scout executive.

## **Health and Safety**



## BEFORE ARRIVING AT CAMP

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- **Have the BSA Annual Health and Medical Record completed for every camper (youth and adult). This is mandatory for everyone attending.**
- Make a photocopy (front and back side) of each camper's insurance card and attach it to the back of their medical form. Make copies of each medical form. Keep the originals.
- Ensure all medicine is in its original container and clearly labeled with the patient's name, dosage, and expiration date. Keep these in an easily accessible area during the check-in process as the health officer will review and document them.

## ANNUAL BSA HEALTH AND MEDICAL RECORD (PARTS A AND B) CAMP DOC

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Every youth and adult attending camp MUST turn in a Medical Form upon check-in. Please turn in a copy and keep the original for your personal records. **A photocopy of both sides of your insurance card MUST be attached to the medical form.** Please use the most current version of the Scouting America Annual Health and Medical Record (form #680-001). This form can be downloaded here: [https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001\\_AB.pdf](https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_AB.pdf)

## MEDICATION

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All medication prescribed to campers or adults should be taken while at camp. All medications brought to camp by a camper shall be in containers that are labeled to include their name, the name of the medication, dosage, frequency of administration, and route of administration. All medications listed on medical forms should be readily available during the check-in process. Parents will retain their own medications with full responsibility. All medication maintained by leaders must be kept in a locked container. Allergy kits, EpiPens, inhalers, and other instant self-administered life-saving medications should be carried by the individual prescribed to, including those under 18 years of age. Parents should be aware of the location of all life-saving medications.

## MEDICAL INFORMATION

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Medical policies are set by the National Council of Scouting America and the State of Illinois. Compliance with the policies regarding the completion of the health forms is **mandatory**. Due to federal regulations (HIPAA), copies of these health forms should not be sent digitally prior to the event.

## ALCOHOL, TOBACCO, AND DRUG USE

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Leaders should support the attitude that they, as well as youth, are better off without tobacco in any form and should not use these products at any Scouting activity. This includes the use of electronic cigarettes, personal vaporizers, or electronic nicotine delivery systems that simulate tobacco smoking. Designated areas will be made available for tobacco product use. Please confirm the locations of acceptable use upon check-in. As outlined in the Scout Code of Conduct, Scouting activities are not a place to possess, distribute, transport, consume, or use any of the following items prohibited by law or in violation of any Scouting policies: alcoholic beverages or controlled substances, including marijuana. In addition, the Code of Conduct specifies that if you are taking prescription medications with the potential of impairing any functioning or judgment, you will not engage in activities that would put Scouts at risk, including driving or operating equipment.