

# LEADER'S GUIDE



June 29-July 05, 2025

Aloha Council, BSA  
200 Liholiho Street  
Wailuku, Maui, HI, 96793  
(808)244-3724

**Aloha Scouts and Scouters,**

**Mahalo for considering Camp Maluhia for your 2025 Summer Camp Adventure. We welcome you to read through our living and breathing Leader Guide that changes as we better prepare to serve you this upcoming summer. Within its pages you will find items such as camp gear lists, medical procedures, program opportunities and much more. This is not comprehensive of all Maluhia's opportunities as we publish our Program Appendix separately so that we can focus on prerequisites, new program opportunities and bettering our existing publications regarding our program. If at any time you have any questions about camp feel free to contact our Camp Director Leif Adachi @ [leif.adachi@scouting.org](mailto:leif.adachi@scouting.org).**

**Again, mahalo, for considering us for your 2025 Summer Camp destination and let us know how we can better serve you as you prepare for a rewarding experience at Camp Maluhia!**

**Sincerely,  
Your Management Team**



## Table of Contents

<b>I.</b>	<b>About Camp Maluhia</b>	<b>VIII.</b>	<b>Program</b>
<b>II.</b>	<b>Leadership Standards</b>	<b>IX.</b>	<b>Merit Badges</b>
<b>III.</b>	<b>Campsites</b>	<b>X.</b>	<b>Troop/Patrol Activities</b>
<b>IV.</b>	<b>Dining Hall and Food Services</b>	<b>XI.</b>	<b>Adult Trainings</b>
<b>V.</b>	<b>Health Officer &amp; Medications</b>	<b>.</b>	<b>Planning for Camp</b>
<b>VI.</b>	<b>Trading Post</b>	<b>.</b>	<b>Contacting Camp</b>
<b>VII.</b>	<b>Arrival &amp; Departure</b>	<b>I.</b>	<b>Emergency Procedures</b>
		<b>XV.</b>	<b>BSA and Camp Regulations</b>

## Appendix

- **Scout Equipment List**
- **Maluhia Spirit Award**
- **Troop Roster**
- **Activities Consent Form**
- **Directions to Camp Maluhia**
- **Troop Gear List**
- **Map of Camp Maluhia**
- **Program Appendix (Is a separate document)**



## I. ABOUT CAMP MALUHIA

Camp Maluhia is situated on 212 acres of land on the windward slope of West Maui, approximately 20 minutes from Wailuku, HI. Most of the facilities are within the 18 acres owned and operated by Scouting America via Aloha Council. With its beauty, large capacity, and easy accessibility, Camp Maluhia is occupied 60% of the year and 95% of weekends throughout the year by Scouts and the Maui community.



*"W.H. (Pop) Hutton",  
Maui County Council's  
first Scout Executive*

Camp Maluhia was developed in 1937, in a three-way partnership between Alexander House Settlement (AHS), the Maui County Council Girls Scouts, and the Maui County Council Boy Scouts of America. It was developed under the concept of being a community camp and in the jurisdiction of AHS.

In 1947 AHS went out of active community services and turned over the keys of the Camp to the Maui County Boy Scouts. A few years later the Girls Scouts relinquished their interests in the Camp because they had plans to build their own camp in Olinda, leaving the Boy Scouts the sole owners.

Today, Camp Maluhia can sleep roughly 160 people in cabins and about the same number in personal tents. It boasts new bathroom and shower facilities, a log cabin style long house activity center, a newly refurbished 97,000 gallon pool and large ball-field. Scouts enjoy use of the Makamaka`ole Gulch Trail and the Waihe`e Ridge Trail, both with trail heads in or near camp. Camp Maluhia is rich with native Hawaiian plants and trees, and a nearby ancient Hawaiian Heiau, and promotes a deep respect for the land and its' stewards that came before us.

Join us as we continue our Scouting journey at Camp Maluhia, with new and old friends, fun and adventure!

## II. LEADERSHIP STANDARDS

The Boy Scouts of America requires two adults (one must be 21 or over and one must be 18) to accompany each troop, for the entirety of the camp. Generally, this is the Scoutmaster and Assistant Scoutmasters, but other leaders and/or parents may also serve as camp leadership, if necessary. Scouts attending as a "Provisional Scout" or as a guest with another troop, do not need to provide an adult. If some adults will not be staying the whole week, please provide the adults' attendance schedule as soon as you know or at check-in at the latest (this can be done by filling out your troop roster which you can find in the appendix). If your unit has any trouble securing adequate adult coverage during your stay, please contact the Camp Director @ [leif.adachi@scouting.org](mailto:leif.adachi@scouting.org) as soon as possible for assistance.

Camp Maluhia and the Boy Scouts of America require all adult leaders to be Youth Protection trained within the last 2 years. We also recommend that the (acting) Senior Patrol Leader for



each troop also have Youth Protection training. (Youth Protection Training Certificate can be earned on-line at [www.my.scouting.org](http://www.my.scouting.org).)

At all times, traveling to and from Camp Maluhia, and when on excursions from Camp Maluhia, troops must follow the Youth Protection Guidelines set forth by the Boy Scouts of America. For more information about BSA Youth Protection Guidelines, please go to [www.scouting.org/filestore/pdf/623-127.pdf](http://www.scouting.org/filestore/pdf/623-127.pdf) or contact your Scout Council for assistance.

Please remember that it is the number one priority of the Boy Scouts of America and Camp Maluhia that youth are protected from harm and abuse. In Scouting we use the term, "*Safe Haven*" to describe the environment Scouting should provide. Please be sure all adults and youth attending camp understand the Youth Protection Guidelines. We recommend troops and parents view the Scout-age youth protection awareness video, *A Time to Tell*, for Scouts 11-13 and *Personal Safety Awareness*, for youth age 14-17, and hold a discussion, prior to attending Scout Camp.

#### Youth Protections Guidelines Specific to Camp

1. Two adults should be in the camp at all times. If two adults are not available, no less than one adult and two youth can be left alone.
2. Adults and youth, men and women, have separate sleeping, bathing, and bathroom facilities and privacy is respected.
3. **Youth must always use the buddy system**, in their campsite and when around camp.
4. The location of Scouts should be monitored through-out the day (periodically) and through-out the night.
5. Any Scout or adult who displays or is suspected of unsafe or threatening behavior (words, actions, or otherwise) should be discretely removed from the situation, and immediately reported to the Camp Director, who will report it to the Scout Executive.
6. **ALL LEADERS AND CAMP STAFF ARE MANDATORY REPORTERS OF CHILD ABUSE.** As such, when a situation of abuse or suspected abuse is reported or witnessed, the leader or staff member **MUST** report it to the Camp Director or Scout Executive. When the report is made to the camp director, he/she next reports it to the Scout Executive and then to the Maui County Police Department and CPS, when applicable.

Contacts for suspected, reported or witnessed abuse:

**Report all incidents or suspicion to Scout Executive, Blake PARSONS, immediately at (808) 595-4323.**

1. Maui Police Department: Dial 911 or (808)244-6400
2. Maui Child Welfare Services: 1-800-494-3991



### III. CAMPSITES

Camp Maluhia has three campsites with cabins and 2 undeveloped campsites for tent camping.

#### Pop Hutton Campsite

Pop Hutton Campsite was named for the council's first Scout Executive, who served from 1920-1934. This campsite has two cabins that are original to the property, one sleeps 18 and the other sleeps 20 people, and is also home to one of our new concrete shower and restroom facilities with five self-contained, one-person restrooms and 4 self-contained showers. A highlight of this campsite is a newer covered BBQ area with picnic tables.

#### Lions Campsite

Lions Campsite has six, eight-person cabins and one, 20-person cabin. The cabins are situated in a U shape with a flagpole in the center of the U-shaped grassy area. This is a great space for games or to set up additional tents or activity areas. Cabin number seven is nestled in the shade, a little further away from the other cabins and has room for setting up tent camping or tables and canopies around it. This campsite also boasts the same type of shower and restroom facility as the Pop Hutton Campsite and a smaller covered BBQ area with two fire pits.

#### Rotary Campsite

Rotary Campsite provides the most privacy and tent camping space. It has one, 22-person cabin right next to a covered BBQ area with several picnic tables. The cabin has three different sleeping areas, the main sleeping area is divided in two length ways, one side sleeps 16 and the other sleeps 6, so one unit can house youths and adults in the same building while following YPT standards. In addition, there is a third smaller area with three bunks usually reserved for adults only with a single shower and toilet.

It has the newest shower and bathroom facility, similar to the other two facilities. There is room for approximately 10-15 tents in the grassy area. This campsite is conveniently located next door to the Camp Maluhia Ballfield, where there is plenty of room for games and activities, as well as two tether ball poles, a volleyball net and two gas pits.

#### Tent Sites

Our two non-developed tent-camping sites are "Hedgerow", just above the pool, and "Ballfield", on the Makai side of the pool with a view of the ocean. There are water sources nearby and water containers are used in these campsites. The Hedge shares the Lion's Campsite bathrooms, while the Ballfield shares the Rotary facility. Both are beautiful and surrounded by nature, allowing for a more traditional camping experience.



#### **IV. Troop Cook at all campsites**

Due to the loss of our dining hall, all troops will be doing their own food service. Troops will be doing Troop Cooking for the 2025 Summer camp. This includes providing their own food, storage containers (coolers), and cooking equipment including camp stoves. Camp will provide ice service to replenish Troop's coolers. Troops will be able to get ice from the Longhouse each day (time to be advised) using a 5 gallon cooler.

Off island troops please contact Camp Director Leif Adachi regarding cooking equipment, storage containers and other supplies camp may be able to provide.

**Camp Maluhia is proud to participate in many "Green" practices and conservation programs. Scouts and Leaders participate by:**

- **Bringing re-useable dishes and utensils with dunk bags for washing and storage in the campsite.**
- Taking only the food they know they can eat and going back for seconds.
- Scraping their scraps into buckets that are fed to the pigs at a nearby ranch.
- Bring re-useable water bottles for use around camp and on hikes, excursions, or outposts.
- Taking short, but effective, showers.

Visitors are welcome your camp site for meals if they are scheduled in advance.

## V. HEALTH OFFICER & MEDICATIONS

There will be a qualified Health Officer on-site during camp operating hours. This person, along with staff, leaders, and Scouts trained in CPR and First Aid, will be the first medical response. Basic Life Support response is approximately 20 minutes away from Camp Maluhia. Depending on the location of the person in distress, BLS could be by ambulance or helicopter. Some of our camp programs, such as the 5-mile hike and some outposts, are located in remote areas that may delay medical response from the expected 20 minutes. The back-up to the Health Officer is, at minimum, a person with First Aid Certification.

Upon a troop's check-in at camp, each youth and adult will be given a medical screening. This consists of:

- Receiving and reviewing the person's BSA Health Form Parts A, B and C with parent and doctor's signatures
- Reviewing the person's allergies listed on the health form
- Review and check-in medications listed on their health form. Emergency medications that need to be kept on the person, will remain with the person or the leader, depending on preference.
- Reviewing the person's restricted activities listed on the health form and Participation Consent Form
- Asking the person about their recent health

A list will be made of any medications, conditions or restrictions that could be of concern while at camp and given to the appropriate area director. For example, if a person has asthma, it could be potentially hazardous at the swimming pool and around camp in general. In this case, the Aquatics Director will be informed of the person's troop and condition and the remaining staff will be informed that there is a person from troop who has asthma and what the symptoms are.

All persons who take medication at camp will check the medication into the Health Officer to be sure the medication is in the original bottle and, if prescription, is in the original bottle with the prescription label containing the patient's name. The leaders will have a choice if they want the Health Officer to distribute the medication, in accordance to the Scout's BSA Health Form, or if a leader in their troop will handle it. In all cases, the medication will be locked and only the Health Officer and Camp Director will have the key/combination. Please only send the doses needed for the time at camp, with the minor. The remaining medication should stay at home.

Emergency medications, such as albuterol or epinephrine, may be kept on the person or with a leader nearby the Scout, but use of the medications should still be brought to medical checks,



## VI. TRADING POST

The Trading Post (camp store) stocks a variety of supplies from toothbrushes and deodorant to merit badge supplies and pocketknives. Other items available for purchase include cold drinks, candy and assorted snacks. Camp Maluhia T-shirts, belts, water bottles and other assorted scout stuff is also available. **Please refer to the Program Appendix**, for the estimated cost for merit badge supplies to aid your families in determining how much money to send with their scout. We suggest a Scout be sent to camp with \$40-80 for program supplies and personal souvenirs, but you may decide on more or less based on program supply estimations. Some items, like knives, shavers and matches, require adult approval from the troop leadership to purchase. The trading post hours will be posted at camp.

***All prices are subject to change***

## VII. ARRIVAL AND DEPARTURE

Check-in will begin at 1 PM on Sunday of your camp week. We will stagger check in times and will assign times to troops as they sign up. We realize some troops may need to come in before or after that. Whether you need to come early or late, please notify the Camp Director, as soon as possible, at [leif.adachi@scouting.org](mailto:leif.adachi@scouting.org). Arriving before your scheduled start day cannot be accommodated due to limited facilities when camp is full.

If you'd like to extend your stay at camp to take advantage of all those activities offered on Maui, you may make reservations with the Camp Director. We only offer this option with those attending the second week.

### Sunday (First Day of Camp)

		5:30-6:30	Dinner
1-3:00 PM	Troop Check-in	6:45 PM	Opening Assembly
1-3:00 PM	Camp tour, swim checks, campsite set-up	7:30 PM	Merit Badge Revisions @ Lyon's
	(Make-up: 6:00 AM Monday)	8:15 PM	Friendship Fires in Campsites
4:00 PM	SPL & Leader Meeting at Lyon's Pavilion		

### Saturday (Last Day of Camp)

6:00 AM	Wake-up Call in Campsites
7:30-8:30	Breakfast
9-10 AM	Campsite Inspection & Checkout

**Pick-up:**  
 Health Forms  
 Medications  
 Lost and Found  
 Turn-in Camp Evaluations

## VIII. PROGRAM

### *(SUBJECT TO CHANGE WITHOUT NOTICE)*

The exact schedule for each year will be published in the Program Guide, which is published in the spring of the camp year. But depending on camp attendance a new schedule can be released during the week of camp, merit badge class periods don't change, simply meals, flags and other movable items. Here is a general overview of the schedule.

**MERIT BADGE SESSIONS:** There are five, one-hour merit badge sessions, Monday-Friday. Most merit badges are 50 minutes per day, but some require two or more periods each day. Those will be noted.

**OPEN PROGRAM:** While there are many merit badges, activities and advancement opportunities at camp, advancement is only one method of Scouting and only one part of the camp program. Open Program time is meant for Scouts to explore areas in which they are interested or excited to try. We strongly encourage Scouts to work with their Scoutmasters to identify activities or areas they would like to explore and plan time for those things.

A Scout could try archery or rifle, play a game at the pool, or work on a merit badge, independently. Some merit badges or programs may use this time to complete a longer requirement, like the 5-mile hike for the Second Class rank or performing an experiment for the Environment Science Merit Badge.

Camp is a unique opportunity where Scouts can stretch their personal limits, practice independence and gain new perspectives, all while having fun in a safe environment. If there is an experience a Scout or Troop would like to have that is not listed, please notify the Camp Director, as soon as possible to see what arrangements can be made.

**MEALS:** Meals will be provided by the troop. It is encouraged to keep the tradition of the Thursday outpost night, where the scout cooks a hobo meal.

**ASSEMBLIES:** There are 2 camp-wide assemblies each day where announcements and awards are given, and the flags raised or lowered. We ask Scouts and Leaders to wear BSA Field Uniform for these ceremonies.

**EVENING SESSION:** The evening time allows for a camp-wide activity, like Campfire or Scout Vespers Service, or a troop or patrol activity like Outpost or an activity of the troop's choice.

**Troop Time:** We ask the troop to spend approximately an hour in their campsite practicing leadership and supporting the troop and patrol methods. This could be a time to debrief about the day, for the SPL to plan with Patrol Leaders, or whatever the troop prefers.

**QUIET TIME:** Quiet time in camp is 10PM. It means lights need to be out in shared sleeping quarters and all activities should be on the quiet side.

Example of camp schedule can be found in the program appendix.

## CAMP-WIDE ACTIVITIES

Camp Maluhia offers two assemblies each day, campfires on opening and closing nights and a non-denominational worship service (*Vespers*). Attendance is strongly recommended for all Scouts, Leaders and staff at all camp-wide activities as they are strategically placed in the program to help units keep Scouting's mission and values at the forefront of the troop camping experience. Also, adults and staff attending set a positive example for Scouts regarding good sportsmanship and making the most of every experience.

## CAMPFIRES

Opening campfire will welcome all our guests on Sunday night and will be presented by the staff. Closing Campfire will be Friday night and put on by the SPL's. SPL's will report back to the troop what plans are made at the SPL Meetings for the closing campfire and how the troop can participate. Usually, troop participation is the performance of a song, skit, poem or stunt by the Scouts. Adults who have a contribution are encouraged to let the Program Director know so the SPL's have some additional contributions, if they need them.

Please refer to the Guide to Safe Scouting for how to choose Camp-appropriate contributions. The national council of the Boy Scouts of America has the following guidelines, to which Camp Maluhia adheres:

*"It is important that camp directors and program directors take the lead with support from staff members by not allowing unacceptable program material to be performed at a campfire. Skits and songs to be performed at campfires should be vetted by the program director or another staff member with sound judgment. In Scouting, we teach strong moral values and campfire programs are a place where positive examples are set."*

## VESPER SERVICE

Vesper Service (or Scout's Own or Interfaith Worship Service) is a non-denominational, spiritual service to encourage awareness and respect for all types of religions and spirituality, as well as reinforce the 12<sup>th</sup> point of the Scout Law: Reverent. It is approximately 30-45 minutes and will include thoughts about spirituality, the environment, being a good friend and citizen and doing one's best. Thoughts, prayers, songs and readings will be from different cultures and religions or beliefs. Campers are always welcome to hold their own services or spend some time in reverence, whenever they wish.

It is customary to invite offerings for the "World Friendship Fund for Scouting" to be made during the Scout's Own. Scouts and adults are welcome to bring contributions, as they would like.

All units are welcome to put on their own service, of their religious preference, or just take time out for prayer, reflection or reverence. The camp's chapel area is a great place for that.

There will be various religious leaders throughout your week at camp. Troops are also welcome to invite a religious leader of their choosing to join us at camp. Please notify the Camp Director as soon as possible, so we can make accommodations for your guest.

## **Tuesday**

Tuesday will be camp wide games day. Part of this is the annual "Maluhia Warrior" fitness competition and the Iron Team Challenge.

## **Wednesday**

Wednesday will be Order of the Arrow Day and Arrowmen are encouraged to wear their sashes during flags and meals and share with other Scouts about cheerful service and camping. We also encourage arrowmen to wear OA shirts to their classes and throughout the day. All arrowmen and scouts qualified to participate in the ordeal are welcomed to attend the fellowship event that evening in the Longhouse. If a troop has a need for an OA Call Out, please notify the Chapter Adviser Eric Nagamine as soon as possible.



## **Thursday**

Is throwback Thursday, so wear some older Maluhia or other Scouting shirts. Dust off and show off the swag of the past.

Thursday night is outpost night. Troops are encouraged to make, cook and pack a "hobo meal" and camp off site at Makamakaole gulch(weather permitting) where there are several camping spots or the pine tree forest above the camp's water tanks just off the Waihee Ridge Trail. NOTE:No open flames allowed within the pine tree forest.

## **Friday Night Closing Campfire**

The Friday Night Closing Campfire is a fun evening of skits, songs, and camp award presentations. This highly anticipated and loved event of Summer camp is a great way to end a fun and exciting week at camp! Guests are welcome to attend with their Scout's Unit. Each guest must check in with the Camp office on arrival. Guests may bring low back chairs to watch the campfire as adults/parents will sit separate from their Troop. Branding will be offered following the campfire.



## IX. MERIT BADGES

### (SUBJECT TO CHANGE WITHOUT NOTICE)

Merit Badges are a fun and exciting part of Scouting and Camp. Camp Maluhia is a great place to try new things, finish merit badges you've already started and even work on some badges required to earn the Eagle Scout Rank.

Advancement and Merit Badges work the same at camp as they do at home. Scouts must first work with their Scoutmaster to be sure badges are appropriate to their readiness level and rank. Second, **Scouts registration via the Blackpug online system is proof of Scoutmaster's approval of Scout's enrollment in chosen Merit Badge**, to begin the badge. Third, the Scout works on the badge throughout the week. Some Scouts work faster and may finish badges before the end of the week. Some require more time than is allotted at camp. In these cases, the Scouts can work on the badges during free time, as well. Added on Merit Badges at camp will require a "blue card" (Merit Badge application) to be signed by their Scoutmaster at camp. A few badges cannot have all the requirements completed at camp and are listed on the Merit Badge List that will be in the Program Schedule Appendix.

### **Merit Badge Program at Camp Maluhia**

- Scout must be signed up online via the Blackpug registration system prior to camp. Sign up completed by Unit leader is "approval" to take class. This eliminates the need to have a physical "blue card" (merit badge application).
- Scouts will be held to the current requirements of each merit badge, as they are stated at [www.Scouting.org](http://www.Scouting.org) .
- Scouts who want to finish a merit badge at camp should bring the partial merit badge card with completed requirements or signed documentation of individual requirements, already accomplished.
- Any pre-requisites for a merit badge to be taken at camp should be brought as written documentation. A previously earned merit badge or rank requirement can be noted and signed by the Scoutmaster.
- There are no additional age minimums or requirements placed by Camp Maluhia on any merit badge or program. As per the Boy Scouts of America, **Scoutmasters are responsible for counseling and approving participation in all merit badges, programs and advancement.**
- As per BSA policy, completed requirements for an incomplete merit badge, are valid until the Scout turns age 18. A partially completed merit badge may be completed under the same requirements which it was begun, for up to one year from the date started. (After that year, the badge must be finished under the current requirements.)



To aid your troop in planning, the merit badge schedule for the upcoming camp year will be published in the Program Schedule Appendix. Open program time in each area is also a time where Scouts can work on a merit badge, project or award.

There will be an opportunity to make necessary changes to your troops Merit badge sign ups on Sunday night of camp. Be aware, the schedule is tentative, as it may be adjusted after Pre-Merit Badge Sign-ups, in order to accommodate as many needs, as possible.

## **X. TROOP & PATROL ACTIVITIES**

It's easy to forget that amongst all the activity at camp, the purpose of Scout Summer Camp is: "To train the troop and patrol for year-round leadership and functioning." Thus, we encourage each troop to take advantage of as many of the opportunities for troop and patrol activities, as possible. Monday and Tuesday evenings from 7 PM-8 PM, troop and patrol activities are offered throughout camp. SPL's and Leaders are encouraged to sign-up for these opportunities in the Commissioner's area. They will be filled on a first come, first served basis, as many activities are limited to number of units at one time.

### **SENIOR PATROL LEADER'S MEETINGS**

Each Troop's Senior Patrol Leader (S.P.L.) is part of the "Camp Senior Patrol Leader' Council" which meets regularly with the Camp Program Director. These meetings will take place daily at 4:30 PM in the Commissioner's Area. At these meetings, "Patrol activities" are scheduled and camp-wide activities are planned, as well as a brief training on a leadership concept. If your Troop's S.P.L. is unable to attend, the Assistant Senior Patrol Leader should fill in. If he can't attend, your Troop should elect a "Camp S.P.L."

### **CAMPSITE TIME**

This is a great time for SPL's to bring communications back to the troop and spend time planning and working together. It also gives younger Scouts the opportunity for some "down time" and to check-in with leaders. Please use these opportunities to be sure all Scouts are present and accounted for.

### **PATROL LEADER'S COUNCIL**

This group plans and carries out the troop program in camp. They meet daily in your campsite to plan activities and their Troop's part in the camp-wide activities. They conduct progress reviews as needed. If the Patrol Leader of any patrol is unable to attend, the Assistant Patrol Leader should fill in. If he can't attend, your Troop should elect a "Camp Patrol Leader."



## PATROL/TROOP COMPETITIONS

The experience, fun, and responsibility of working in a patrol (patrol method) are the things that develop character, citizenship, and fitness in Scouts. **Let the Scouts do the leading** with you acting as a guide.

## CAMP MALUHIA SPIRIT AWARD

The Maluhia Spirit Award is a standard by which troops are encouraged to gain the most, as a troop and individuals, during their week at camp. The requirements encourage a safe and sanitary campsite, good sportsmanship, participation and the troop and patrol method. A ribbon for your flag is the recognition for the troops who earn this honor. The requirements are listed in the appendix.

## OUTPOST OVERNIGHTS

The outpost camp can be, and has been, one of the most memorable and exciting components of a Scout's experience at Camp Maluhia. The outpost camp is an optional Troop program and is planned for Thursday night. Your troop can choose between Makamaka'ole Gulch, camping in the pasture mauka of the Heiau, or on the Waihe'e Ridge Trail pine forest. Troops are encouraged to use the time wisely to enrich their summer camp experience like having a troop campfire or vesper service while on outpost. Guides are available for your hike, but please request one when you sign-up.

Each troop will be responsible to provide all food, for the outpost. **Participation in outpost is one of the requirements to qualify for the Maluhia Spirit Award.**

Please bring all items necessary for an overnight backpacking trip. Recommendations are: a pack to hold a sleeping bag and pad, pair of boots and hiking socks, personal water bladders and water filters. If you are coming from off-island or have special requests, please contact the Camp Director ahead of time with your needs, we will try to fulfill your requests.

Please do not forget to sign-out of camp at the trading post when departing, and sign-in upon your return. This is required for the camp's emergency procedures.



## **XI. ADULT TRAININGS**

Supporting adult leaders and parents through training that will support their Scouting Program is a great opportunity at Scout Camp. After all, you've already taken the time off work, so feel free to spend just a little of it to grow your Scouting knowledge. See the schedule provided at camp for the exact time, day and location of the trainings.

### **SAFE SWIM DEFENSE AND SAFETY AFLOAT**

These two trainings are half of the training required for adults to take a troop on a swimming or boating outing. They are offered on-line. It will be required for troops to have Safe Swim Defense if they choose to do a Troop Swim at camp.

### **TREK SAFELY**

Trek Safely is an adult training to help leaders know how to safely lead Scouts on a hiking or trekking outing. It is strongly recommended that at least one person in each troop have this training or take it while at camp, in preparation for the Thursday night outpost and for year-round trips we recommend you come to camp with Trek Safely or take it while here at camp.





## **XII. PLANNING FOR CAMP**

February	\$500 Deposit per troop due (non-refundable)
Feb.-April	Troop Leadership and Committee review Leader's Guide Identify adult leaders and back-up leaders  Commitments from Scouts are gathered and request scholarships Chartering Organization  Troop Equipment needs identified
March-April	Prepare New Scouts and graduating Webelos Families for their first Scout Camp  Hold Camp Parent Information Meeting
June 1st	Full Regular Scout and Adult Fees due (non-refundable)  Merit Badge Pre-sign-ups due (optional)  Individual Scout Equipment List distributed to families  Collect BSA Health Forms Parts A, B and C from adults and youth  Counsel Scouts on advancement and other goals for camp  Make driving arrangements
Two Weeks Before Camp	SPL Holds Patrol Leader's Council to plan troop's camp program  Pack Check  Turn-in medications for camp (just enough for the week at camp)



## XIII. CONTACTING CAMP

Sending Mail to Camp:

**Camp Maluhia, Troop # \_\_\_\_\_ , Camper's Name**

C/O Aloha BSA

200 Liholiho Street

Wailuku, HI 96793

Please send mail one week in advance of day you wish Scout to receive it. There is about a 24-hour lag time between receiving the mail and it being received at camp. If you are sending mail from outside of Hawaii, plan on sending it 1 1/2 to 2 weeks in advance, Priority Mail. Non-priority mail can take up to 8 weeks to reach Maui.

**Camp Phone: (808) 244-4927**

## EMERGENCY CONTACT

**Emergency Contact-Camp Director Leif Adachi: (808)280-8714 [leif.adachi@scouting.org](mailto:leif.adachi@scouting.org)**

For emergency use only, the camp's physical address is 3450 Kahekili Hwy., Wailuku (bordering the Kahakuloa area). Google will take you to our mailbox on the right side of the highway, but not to camp. Use "Waihee Ridge Trail" in Google maps, this will take you our outer parking lot just below the trail parking. You will need to drive past the mailboxes about 1/2 mile until you see a sign for "Circle M Ranch" on your right and the red CAMP MALUHIA sign on your left. This is the road to camp and the Waihee Ridge Trail, turn left and go through the lower sliding gate, head up the hill and stay on the main road for about a mile until the Waihee Ridge Trail parking lot, the entrance to camp will be on your right. There will be a red CAMP MALUHIA sign and you can drive through the yellow gates and into our parking lots. Go through the outer parking lot and park in the inner lot outside of the second set of yellow gates. Make sure to back into your parking space. Gather your troop and one of the camp staffers will meet you to welcome you.

If you find yourself in an unfortunate situation where you need to contact a camper in an emergency situation, please call the Camp Phone and then the Emergency Phone, above. Please be prepared to state the camper's troop number and name. That information will assist us in locating the Scout as soon as possible.

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**There is a phone at the Longhouse in camp, cell phones have limited connectivity in most of the Campsites and activity areas.**

Please do not plan on calling campers or receiving calls from campers, except in case of emergency. If an adult has a special need to use the phone (like business or health) he should notify the Camp Director, in advance, and coordinate phone use upon check-in at camp.

## **XIV. EMERGENCY PROCEDURES**

### **All Camp-wide Emergencies**

Signal: Air horn sounds continuously

Procedures:

- Troops Meet at the Flag Pole/Assembly Area

- Scoutmaster takes roll

- When troop is present and accounted for, troop sits down.

- Scoutmaster or SPL reports number of people to Commissioner

- Program Director takes roll of staff to ensure all are present

- Wait quietly in place until all clear horn sounds (one long blast)

### **Evacuation Procedures**

- Please park backed-in to parking spots so cars need only to pull forward in case of an emergency.

- Drivers should keep their car keys on their person at all times.

- Campers will be evacuated, and cars dismissed at the cue of the Camp Director or their appointee, after roll has been taken.

### **Hurricane Storms (Severe), Tsunami, Flash Flood, Earthquakes**

- At the first sign of Natural Disasters, all campers should walk to their campsites and await further instruction.

- Take shelter in accordance to the weather. Refer to the BSA Weather Hazards training prior to camp.

- Wait in sheltered position until all clear alarm is sound; one long blast of air horn.

### **Serious Injury or Loss of Consciousness**

- Emergency first aid is given

- Individual to be moved only by authorized persons

- Ambulance or Police Department called

- Scout Executive and Council President notified

- Reports filed with the Regional / National office

### **Abuse, Harassment, or Bullying**

All incidents of child abuse, or suspected abuse, will be reported to the Camp Director or the Program Director. The Scout Executive will be notified, and immediate action will be taken as outlined by the National Policy of the BSA.

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## **XV. BSA & CAMP REGULATIONS**

Camp Maluhia adheres to all BSA Policies and Rules. Please refer to the Guide to Safe Scouting for a list of the majority of policies that apply to camp. Due to camps serving so many youths at the same time, there are additional standards to which all BSA Accredited Camps must meet:

1. Activities and programs at camp should be in line with the Aims (Citizenship and Character Development and Physical and Mental Fitness) and Methods of Scouting.
2. Buddy system shall be used at all times by campers and is recommended for adults.
3. Interactions at camp should be guided by the Scout Oath and Law.
4. Checking-in and out of camp, when coming or going at any time of the day or night, is required. Please use the clipboard hanging outside the first aid station for this purpose.
5. Dress at camp is Troop Activity Uniform during the day and full BSA Field Uniform for flag raising and lowering assemblies, Vesper Service and Campfire. All people in camp must wear close-toed shoes, at all times in camp.
6. Health Form (BSA) must be on file for every camper, leaders, adult staff or guest in the camp. Parts A and B for those staying 3 days or less, and Parts A, B and C for those staying longer than 3 days.
7. Firearms, other than those that are part of camp program, are not allowed on the property. All firearms and bow and arrows must be stored locked, in accordance to BSA policies. Please do not bring firearms, bow and arrow, or weapons to camp.
8. Fires may only be in fire rings, barrels or BBQ pits, provided for you, and put out cold, when unattended.
9. First Aid can be accessed by going to the First Aid Office, (in the Long House) near the fire bowl. It can also be accessed by addressing any staff member and he will assist you.
10. Flammables in large quantities are not allowed in camp. Propane may be brought for use with stoves or lanterns but should be stored in the care of an adult or can be locked in the camp's flammables locker by talking with the Commissioner. Liquid fuels are never allowed to be used in campfires.

11. Leadership must consist of a minimum of one 21-year-old and one 18-year-old at all times.
12. Lost and Found should be turned into the office. Scouts do not keep things they find that do not belong to them. After camp, lost and found will be at the Aloha Council office for 2 weeks.
13. Smoking and Tobacco use is not permitted in camp. There will be a designated spot in the parking lot for smoking, if people over the age of 18 choose to participate in those activities discretely, during camp.
14. Swim trunks for males or one-piece swimsuits for females are appropriate for the pool. Open-toed shoes may not be worn outside the swim area.
15. Vehicles are not allowed in camp, without permission from the Camp Director or Camp Ranger. Each troop is allowed one trip into camp with one vehicle in order to drop troop gear near their campsite, if weather permits.
16. Visitors and guests are always welcome in camp. Scheduling a tour with the Camp Director is best. All guests must check-in at the First Aid Office and leave a BSA Health Form on file, while in camp.
17. Youth Protection Policies apply to all campers, leaders, adults, staff and guests, at all times during camp session or while on camp property. (See the appendix for YP Guidelines.)



## **BSA ZERO TOLERANCE POLICY**

**Scouting America and the Aloha Council BSA have zero tolerance policy regarding the following issues, but is not limited to these issues:**

- **Drugs and Alcohol use in camp or on a BSA property or attending a BSA program while under the influence of any drug or alcohol.**
- **Violence, threats of violence, coercion, profanity and abuse (physical, emotional, verbal, sexual or neglect) are not permitted at any time or between any people on BSA property or during a BSA program.**
- **Destruction of property (yours, someone else's or the camp's) is not allowed at any time.**
- **Failure to keep Camp Maluhia a "Safe Haven" for youth.**

**We reserve the right to refuse service to anyone. Adults and youth who do not comply with all of Camp Maluhia, Scouting America, Local, State and Federal Laws, can be removed from the property without reimbursement or warning.**

**Please contact the Scout Executive, at (808) 595-4323, if you have any questions about these policies.**



# Appendix



# Summer Camp

## Scout Equipment List

### **Bedding**

1 Sleeping bag  
1 Ground pad  
1 Pillow

### **Toiletries**

Toothbrush & toothpaste  
Towel  
Washcloth  
Bath soap  
Shampoo  
Deodorant  
Sunscreen  
Beach Towel

### **Camp Necessities**

Flashlight or headlamp  
Personal first aid kit  
Canteen or water bottle  
Swim Trunks/surf shorts  
Pencils & note pad  
Scout Handbook  
Personal Mess Kit and dunk bag  
Prescription Medicines  
(w/instructions)

### **Clothing**

2 Scout Uniform shirts  
Insect repellant  
Troop neckerchief  
Scout uniform hat  
Scout uniform belt  
Jacket  
Poncho or rain gear  
6 Troop shirts or T-shirts  
2 Scout pants or shorts  
1 Hiking boots  
1 Extra shoes (tennis/sneakers)  
1 flip flops/slippers  
1 Sleep clothes  
6 Scout socks  
Underwear for each day of trip  
Extra underwear & socks(optional)

Extra batteries  
Money for Program Fees  
OA Sash  
Spending money  
Merit Badge cards

### **For Outpost(Thursday Night)**

1 8'x10' tarp  
6 tent pegs  
3 15' 1/8<sup>th</sup> rope or para cord  
1 25' 1/8<sup>th</sup> rope or para cord

### **\*\*\* Notes \*\*\***

1. Pack beach towel & swim trunks as to be easily accessible, usually at the top of the bag upon arrival at camp.
2. Amount of spending money is parent's discretion.
3. Clearly mark all items with your name and/or troop number.



# Maluhia Spirit Award

Recognizing Troops who truly exhibit Scout Spirit, full use of the Camp Program, Troop Time and the Patrol Method during their week at Camp Maluhia

Troop Number \_\_\_\_\_ Council \_\_\_\_\_ Camp Dates \_\_\_\_\_ - \_\_\_\_\_

The Maluhia Spirit Award is an award that can be earned by all troops during their week at camp. This award is managed by the Camp Commissioners and all criteria is approved and verified by them. Awards will be presented at the closing campfire.

## Required:

Demonstrate continuous Scout Spirit during the week

Teaching and practicing Scout Skills is included in the troop's program during their week at camp

Planned troop and patrol programs are posted in troop site (Troop Time daily)

Campsite is clean & free of debris, food & trash, including cabins and tents

Follow all camp procedures and policies in Camp Leaders Guide

Each patrol develops a song or skit for the closing campfire approved by Commissioner or Program Director

Participate in Maluhia Games

Participate in the outpost camp

Construct a pioneer project in your campsite (bridge, tower, table, dish rack, etc.)

Senior Patrol Leader attends all SPL Meetings and communicates to troop

1 or more of the unit leader attends the Scoutmaster Meeting daily.

Proper uniform worn at Flag assemblies, Vespers & Camp Fire

Have and use a troop and patrol flag

Participate in an approved camp improvement/service project assigned by the Commissioner

Participate in the opening and closing flag ceremony for every day

## Complete any of the following projects:

Conduct a troop or inter-troop campfire

Conduct a cookout in your campsite separate from outpost camp

Lead a song, cheer or grace during assemblies or meals

Volunteer in a program area for two hours

SPL Signature \_\_\_\_\_ Date \_\_\_\_\_

Scoutmaster \_\_\_\_\_ Date \_\_\_\_\_

Commissioner \_\_\_\_\_ Date \_\_\_\_\_

***Please turn in this award application to the Camp Commissioner by noon on Friday.***



## Troop Roster

Troop Number \_\_\_\_\_ Council \_\_\_\_\_

Hometown \_\_\_\_\_ Home State \_\_\_\_\_

Dates of Camp \_\_\_\_\_

Primary Scoutmaster/leader in Camp \_\_\_\_\_

Phone \_\_\_\_\_

Days in Camp: Su M Tu W Th F Sa

Arrival Time \_\_\_\_\_

Adult #2 \_\_\_\_\_ Position \_\_\_\_\_

Days in Camp: Su M Tu W Th F Sa

Arrival Time \_\_\_\_\_

Adult #3 \_\_\_\_\_ Position \_\_\_\_\_

Days in Camp: Su M Tu W Th F Sa

Arrival Time \_\_\_\_\_

Adult #4 \_\_\_\_\_ Position \_\_\_\_\_

Days in Camp: Su M Tu W Th F Sa

Arrival Time \_\_\_\_\_

Adult #5 \_\_\_\_\_ Position \_\_\_\_\_

Days in Camp: Su M Tu W Th F Sa

Arrival Time \_\_\_\_\_

Adult #6 \_\_\_\_\_ Position \_\_\_\_\_

Days in Camp: Su M Tu W Th F Sa

Arrival Time \_\_\_\_\_

Senior Patrol Leader \_\_\_\_\_ Rank \_\_\_\_\_ Age \_\_\_\_\_

Has he participated in NYLT? Yes or No \_\_\_\_\_ Year Attended \_\_\_\_\_



	Youth Name	Emergency Contact Name	Emergency Contact #
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
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30			



## Aloha Council Boy Scouts of America Participant Release of Liability and Special Activities Consent Form

Participant's Name (please print): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Event or Program Name: **CAMP MALUHIA SUMMER CAMP**

Dates: \_\_\_\_\_

Location: **CAMP MALUHIA**

**\*\* Please Note:** If a minor has two separate legal guardians, the Aloha Council, BSA, requires the signatures and initials of both guardians for any signature or initials fields applicable, below. If there is only one or one set of legal guardian(s) then one signature or initial per selection is sufficient. **\*\***

The undersigned consents that the Rangemaster or Archery Instructor of the Aloha Council, BSA, may furnish an approved firearm or archery equipment, respectively, to the above-named person for the purpose of instruction in the safe handling and shooting of firearms or archery equipment and related activities. Please **initial** each box below where permission is granted for the person to participate, if the opportunity is present at this activity.

☐ **B.B. Gun**    ☐ **Archery**    ☐ **Rifle Range (.22 caliber)**  
☐ **Shotgun**    ☐ **Cowboy Action**    ☐ **Black Powder**  
                                  ☐ **Pistol**

The above-named person may participate in the activities of the program and overall camp experience including, but not limited to swimming, boating, contact games, hiking, cooking, sleeping outside, etc.

**No Activity Restrictions Activity Restrictions: (Also list these on the BSA Health Form.) Signature and Contact Information.** **\*\*If a Scout has two separate legal guardians, the Aloha Council and the Boy Scouts of America requires the signatures and initials of both parents or guardians, if guardianship consists of 2 separate legal parties. If there is only one (set of) legal guardian(s) then one signature and one initial per selection is sufficient. \*\* If the above-named person is an adult, please mark "SELF" on the relationship line.**

**Parent/Guardian #1 Signature:** \_\_\_\_\_ **Initials Date:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

Name (please print): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

**Parent/Guardian #2 Signature:** \_\_\_\_\_ **Initials Date:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

Name (please print): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

**This form MUST be complete and on site for each ADULT and YOUTH participant for EACH event/activity. v.2022**



## Directions to Camp Maluhia

***Physical address (not for mailing or GPS): 3450 Kahekili Highway, Wailuku, HI***

### From the Kahului Airport (OGG)

- From Mayor Elmer Cravalho Way (Airport Access Road) turn right onto Hana Highway(highway 36).
- The first intersection is Dairy Road, Costco is on the right if supplies are needed.
- Hana Highway headed North towards Kahului and Wailuku.
- Follow Hana when it curves left and becomes Kaahumanu Avenue.
- Right onto Kahului Beach Road (H340/H3400).
- Right onto Waiehu Beach Road.
- Right onto Kahekili Highway (H340).
- [Follow the directions from Kahekili Highway, at this point.](#)

### From Downtown Wailuku

- North on North Market Street.
- North Market Street curves Right and becomes Kahekili Highway(H340).
- Follow the directions from Kahekili Highway, at this point.

### From Kahekili Highway

- Northwest on Kahekili Highway for approximately 5 miles. You will pass Waihee Elementary School and go through several neighborhoods on your way towards Kahakuloa village.
- Just before mile post marker #7, you will see "Circle M Ranch" on your right. Immediately on your left will be Waihe'e Ridge Trail Road. Look for the red and white "CAMP MALUHIA" sign.
- Follow the road through the sliding gate (open between 7AM and 7PM) up towards the mountain. **Speed Limit on this road is 15 MPH.** There will be a fork in the road, continue left(do not drive into the dirt road on the right).
- Camp Maluhia is located at the end of the road, just below the paved parking lot of Waihe'e Ridge Trail. Turn right and see the CAMP MALUHIA sign. Go through first of two yellow gates. Continue through the parking lot until you get to the second set of yellow gates. Park there, be sure to back in and secure your vehicle.
- At this point, gather your troop in the parking lot with their medical forms ready to check in. One of the staff members will meet you there. When the ENTIRE troop is ready, staff will escort the troop onto the property for check in. Once the troop is checked in, staff will escort you back to the parking lot and arrangements are made to get you to the camp site.



## **Suggested Troop Equipment List**

- Troop Flag
- American Flag
- Tool Kit
- First Aid Kit
- Troop Advancement Records
- Blue Cards
- Health Forms (a, b and c)
- Activity Consent Forms
- Youth Protection Training Certificates for all adult leaders attending camp

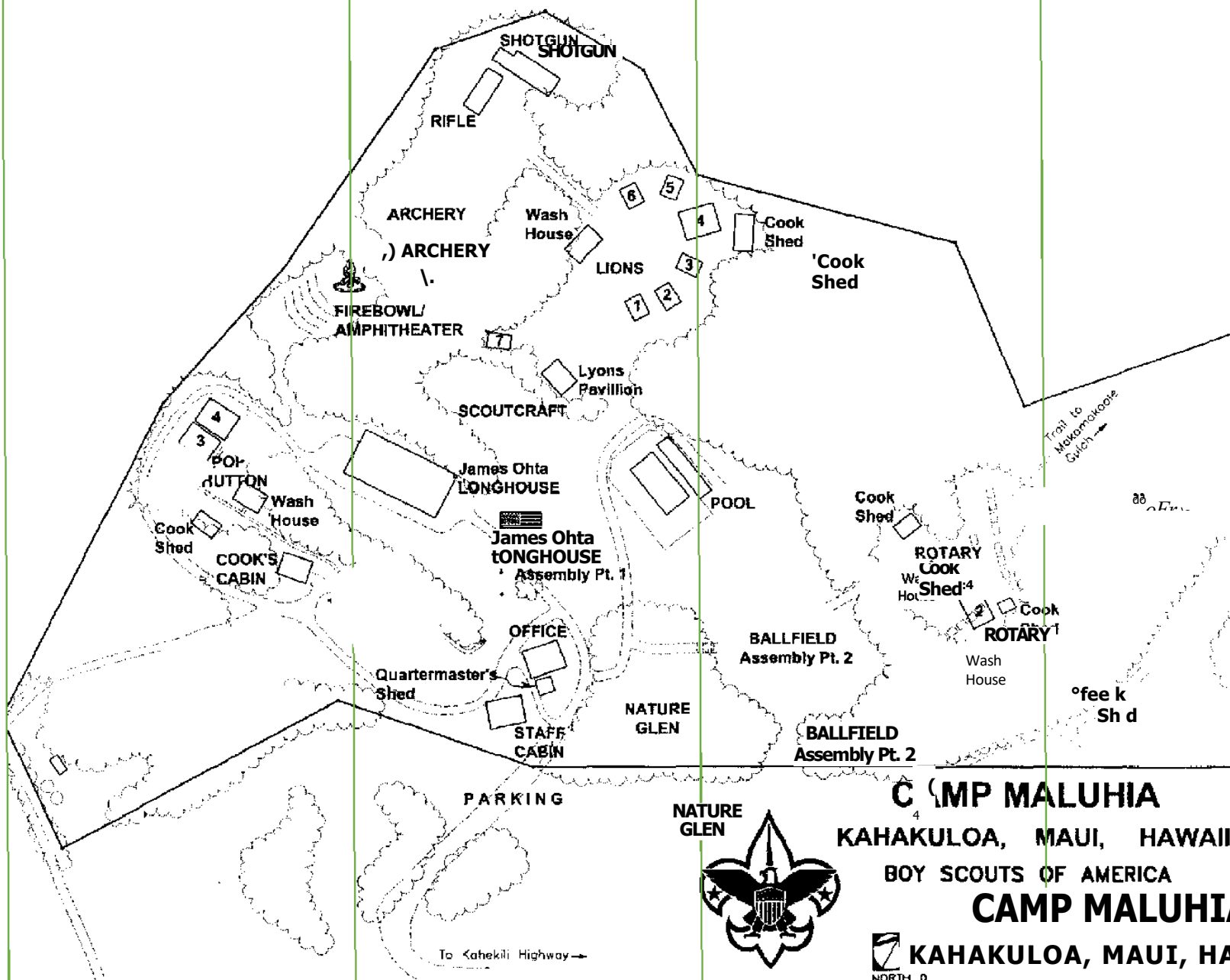
## **Suggested Equipment**

- Lantern
- Cooking Equipment for Thursday Evening Meal
- Canopy/Tarp
- Extra Tables (we only provide shared spaces)
- Pioneering poles and rope
- Broom
- Duty Roster

## **Patrol Equipment**

- Patrol Flag
- Picnic Tables
- Canopy/Tarp
- Patrol Cook kit/box
- Duty Roster
- Patrol Roster
- Skit/Song Ideas





With GRAPHIC SCALE IN FEET  
NORTH 0 50 100 150 200

200