

Coastal Georgia Council Boy Scouts of America

Life to Eagle Checklist



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Congrats on becoming a Life Scout

This checklist is to be used as a guide to help you obtain your Eagle Scout Rank. Please refer to scouting.org for BSA official resources to aid you on the trail to Eagle.

Life to Eagle Checklist

Select an Eagle Scout Project:

- Download the CURRENT Eagle Project workbook at scouting.org
- Complete the portions up to the proposal page (signature page).
- Present to Scoutmaster, Committee Chair, and project beneficiary representative for approval and signatures.
- Contact the District Advancement Chair for an appointment to obtain district approval **BEFORE** you start your project.
- Start keeping a detailed logbook on your activities and the contacts you make while planning, organizing, and doing your Eagle Project work. This log will later be a section of your Eagle Project workbook.
- Complete your project and keep track of the service hours done by all those who have helped complete your project. This includes the planning phase. Time and volunteers count. For example, 6 people working 2 hours is 12 hours of service.
- Complete the balance of the project workbook, including project signatures at the back of the book.

Complete all Eagle Scout Requirements:

- Position of responsibility, merit badges, project etc.

Eagle Scout Rank Application

- Carefully follow directions and fill out the **CURRENT** official Eagle Scout application found at scouting.org as a fillable pdf.
- Contact the council Registrar to get a copy of your personal profile to make sure your unit's records match the official records in the National database.

Reference Letters

- Requirement 2 on the Eagle Scout Rank Application states, "Demonstrate that you live by the principles of the Scout Oath and Law in your daily life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf." Eagle candidates should list the name, address, and telephone number of six references (five if no employer) on their Eagle Scout Rank Application. Be sure to include your parents/guardians, religious leader, educator (principal, counselor, or teacher), your employer (if employed), and two other people who know you personally. You should ask each reference for their permission **BEFORE** listing their name on your Eagle application to ensure that they would be willing to give a reference on your behalf to the Eagle Board.
- References can be in the form of letters, e-mails, or phone calls. Please note a reference is not required but highly recommended. **ALL** references are confidential and must not be viewed by anyone (especially the Eagle candidate) other than the Eagle Board of Review members. Any letters of reference obtained should remain sealed until opened by the Board. Phone calls should be made by those that will make up the Eagle Board of Review. E-mails should be sent directly to the District Advancement Chair or the Council Registrar.

Scoutmaster Conference

When you go for your Scoutmaster conference, take your Eagle Project workbook, and your Eagle Scout Rank Application. (Scoutmaster signatures are required on the last two). You must complete all requirements for Eagle Rank including the Scoutmaster conference **PRIOR** to your 18th birthday. Once you turn 18 you have 2 years to complete your Eagle Board of Review. You do not earn the rank of Eagle Scout until you pass the Eagle Scout Board of Review.

Signatures on your completed Eagle Scout Rank App.— BEFORE scheduling your Board of Review

Get these signatures in any order:

- You
- Scoutmaster
- Troop Committee Chair

After the above signatures are done:

- Coastal Georgia Council Registrar- for Council Verification

Eagle Board of Review

- Once your application has been verified by the Council, contact your district advancement chair to set up an Eagle Board of Review.
- Be prepared with your completed Eagle Application, any **SEALED** letters of reference (must remain un-opened), The Eagle Scout Project Book including pictures (original + 2 copies), and your Life Goal and Ambitions statement. It is also recommended that you take your Scout Handbook if you have one.
- You should be neat and clean in appearance. If you wear the field uniform, wear it properly. Otherwise, you should consider wearing clothing that you would attend church or a job interview in.



Turning in your Eagle Application

- After a successful Eagle Board of Review, the signed Eagle Scout Rank Application will be submitted to the Council office by the board of review team for processing.
- Congratulations!!
- The paperwork will be processed by the local council and National Offices and your Scoutmaster will be notified when your paperwork has been returned. This typically takes 1-3 weeks.
- When the local council receives your credentials, you can officially wear your Eagle rank badge. Your Eagle rank should not be worn until this occurs. It is also recommended that you not start planning your Eagle Court of Honor until your credentials have been received.