



BOY SCOUTS OF AMERICA®
GREATER TAMPA BAY AREA COUNCIL

2023



Off to the Races
**Cub Scout Day Camp
Parent Guide**

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MISSION

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

SCOUT OATH

On my honor I will do my best to do my duty to God and my country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake, and morally straight.

SCOUT LAW

- Trustworthy · Loyal · Helpful · Friendly ·
- Courteous · Kind · Obedient · Cheerful ·
- Thrifty · Brave · Clean · Reverent ·

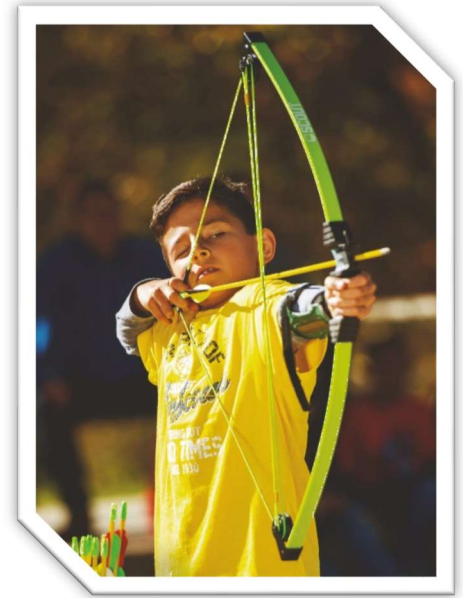


ABOUT DAY CAMP

WHAT IS DAY CAMP?

Cub Scout Day Camp is the ultimate camp experience for your son or daughter! At Cub Scout Day Camp your Scout will do a variety of activities from crafts and skits to nature walks. They may even shoot a bow and arrow! While there are many camp options for your son or daughter this summer, one camp stands out – Cub Scout Day Camp!

Cub Scout day camps are distinct from other summer camps in that they prepare younger Scouts for overnight camping by building their outdoor skillset, preparing them for longer camping trips as they grow older. Cub Scout Day Camp is also filled with FUN! If you're looking for a summer camp experience that stands out, make sure day camp is on your list!



WHO RUNS DAY CAMP?

The Greater Tampa Bay Area Council, Boy Scouts of America operates day camps comprised of all volunteer teams with the backing of full-time professional support. Volunteers run program stations, serve as den walkers, health officers, and camp directors. Before their week at camp, all volunteers are required to complete a variety of training, including our flagship Youth Protection Training. Our volunteer leadership team also earns certification through the Boy Scouts of America's National Camp School. If you are interested in a volunteer role please reach out to your camp specific day camp director or simply register online:

<https://scoutingevent.com/089-2023DayCamp>

NATIONAL ACCREDITATION

Our camps are accredited by the Boy Scouts of America's National Camp Accreditation program. Nationally accredited camps are held to rigorous standards for all aspects of our camp program including facilities, health and safety, staff training, program plan, and continuous improvement. You can find more information about what it takes to become a nationally accredited program here: <https://www.scouting.org/outdoor-programs/camp-accreditation/>



DATES AND LOCATIONS

The Greater Tampa Bay Area Council holds Cub Scout Day Camp at several locations throughout the summer. This is designed to make it easier to get your Scouts to camp. Packs and individuals may attend any camp. While we do try to mix up the program, your Scout will get a similar experience at any Cub Scout Day Camp.

District	Location	Dates	Times	Fee
Miccousukee	Camp Soule 2201 Soule Road Clearwater, FL 33759	June 5 – June 9	9:00 AM – 5:00 PM	\$175
Fort Brooke	Tampa Community of Christ Church 17112 Livingston Ave Lutz, Florida 33559	July 12 - 14 July 15	5:30 PM - 9:00 PM 9:00 AM – 5:00 PM	\$120
Withlacoochee	Sandhill Scout Reservation 11210 Cortez Blvd Brooksville, FL 34613	June 28 – 30 July 1	5:30 PM - 9:00 PM 9:00 AM – 5:00 PM	\$120
Timucua	The South House Event Center 2650 36th Avenue Southeast Ruskin, Florida 33570	July 12 - 14 July 15	5:30 PM - 9:00 PM 9:00 AM – 5:00 PM	\$120
Suncoast	Harvester United Methodist Church 2432 Collier Pkwy Land O' Lakes, FL 34639	June 7 – 9 June 10	5:30 PM - 9:00 PM 9:00 AM – 5:00 PM	\$120
Lake Region Thunderbird	First Presbyterian Church in Haines City 104 Scenic Hwy Haines City, Florida 33844	July 12 - 14 July 15	5:30 PM - 9:00 PM 9:00 AM – 5:00 PM	\$120
<i>Each session runs for consecutive days; however, some camps run during evening hours during the week and have different schedules on Saturday and Sunday. The fees listed cover all days included in the session that week.</i>				

A \$10 late fee will apply to all registrations.

made within three weeks of the start of each session.

Supply orders are made based on the number of registered participants. This additional fee is to cover rush charges on supplies. Camp giveaway items including t-shirts and patches cannot be guaranteed for anyone who books a registration within three weeks of the start of your camp session.

CONTACT INFORMATION

Name	Position	Phone Number	Email Address
Stephanie Sheridan	Council Day Camp Director	(813) 244-5991	ssheridan3850@gmail.com
Matt Hall	Council Staff Day Camp Lead	(813) 557-3866	matthew.hall@scouting.org
Katie-Ann Politopoulos	Miccousukee Camp Director	(727) 485-3566	katieann1231@gmail.com
Stephanie Sheridan	Fort Brooke Camp Director	(813) 244-5991	ssheridan3850@gmail.com
Mandi Harmon	Withlacoochee Camp Director	(352) 585-0899	mandiwithlacoochee@yahoo.com
Cynthia Martin	Timucua Camp Director	(804) 502-3166	cynfull77@yahoo.com
Rosie Blicher	Suncoast Camp Director	(813) 785-0565	rvblicher@gmail.com
Jacki Slater	Lake Region Camp Director		mymommy74@gmail.com



ELIGIBILITY

All children, boys and girls, attending 1st through 5th grade in the fall are eligible to attend Greater Tampa Bay Area Council Day Camps. Summer camp eligibility is based on the rank and grade they will be entering in the 2023-2024 school year. Some camps fill up early and camp availability is not guaranteed.

Tiger Scouts, or children entering 1st grade, must provide their own adult to attend with them or they cannot attend any event with the Boy Scouts of America. This requirement is based on BSA program design and is not subject to the discretion of Greater Tampa Bay Area Council Day Camp leadership. The required adult can be any relative or child caregiver, but they must be at least 18 years of age and responsible for the camper daily.

Lion Scouts, or children younger than 1st grade in the fall are not eligible to attend Day Camp programs. Lions are children who are entering Kindergarten in the fall and are not registered with the Boy Scouts of America until July 1st.

Tiger Scouts (children entering the first grade) must provide their own adult to attend with them or they cannot attend any event with the Boy Scouts of America.

REGISTRATION AND PAYMENT

Payments can be made [online](#) or at the Lewis Hill, III Service Center, located at 13228 N. Central Avenue in Tampa. There is no need to register together as a Pack. You may register individually and will be automatically grouped with others from your Pack. A \$10 late fee will apply to all registrations made within three weeks of the start of each session.

Supply orders are made based on the number of registered participants. This additional fee is to cover rush charges on supplies. Camp giveaway items including t-shirts and patches cannot be guaranteed for anyone who books a registration within three weeks of the start of your camp session.

REFUND POLICY

Our camp programs have expenses that are incurred in the planning phase which are based on the number of registered participants. Late cancellations mean our council must absorb these expenses which will still be incurred, unless a replacement can be registered. Early event registration is beneficial for planning purposes, and a non-refund policy only discourages this. Early cancellations also allow for ordering adjustments or registration from a waiting list.

All requests for refunds need to be in writing (matthew.hall@scouting.org) and received in the council service center at least fourteen (14) days prior to your camp session. A twenty percent (20%) service charge will be assessed, unless the registration fees are being transferred to another activity in the same calendar year.

Requests for refunds received less than fourteen (14) days prior to the activity will be considered for the following reasons only:

- Personal illness of registered participant
- A family emergency preventing attendance

If unable to notify us within the 14 day period, these types of refund requests will be granted an extra seven (7) days following the completion of the activity. The same 20% service charge will apply. Again, they must be made in writing and submitted to the council service center. After that time, the activity accounts will be closed and no additional refunds will be given. All cancellations must be in writing and emailed to matthew.hall@scouting.org.

FINANCIAL ASSISTANCE

We don't want to see any Scout miss the opportunity to attend Day Camp due to financial hardship. We ask that you check with your unit's leadership first as many units are able and willing to help a fellow Scout. Your chartered organization may also be able and willing to assist. If your unit and chartered organization are not able to assist, you may apply for financial assistance or what is often referred to as a "campership" through the Greater Tampa Bay Area Council. This is a need based financial assistance program.

A Campership can pay up to 50% of the Day Camp registration fee. You can apply for a campership during the online registration process. Camperships are reviewed by a volunteer committee and you will be notified upon approval. Please contact the Council office if you have any questions or need help completing the Campership application.

PRE-CAMP

PARENT ORIENTATION MEETINGS

There will be Parent Meetings held in the spring and summer before camp sessions begin. Parents and leaders may attend one of these meetings to get information, ask questions, and turn in required health forms. T-shirts will be available for pickup at these meetings for units with completed camper rosters. Dates and locations for these meetings will be communicated by your camp's leadership through the email you provide during the registration process.

WHAT TO EXPECT

PROGRAM

Each camp has designed a unique program taking advantage of their location and their staff's unique talents. You can expect each camp to have a variety of planned program areas packed full of fun activities. Common program stations include Nature, Scout Skills, Sports, Games, BB, Archery, Wrist Rockets, STEM, and the Arts.

Each day will typically start and end with an opening and closing ceremony. Breaks are designed into the program plan based on the duration of camp.

EXAMPLE SCHEDULE

*Each camp will create their own schedule including start and end time. This is an example only.

Twilight Camp | Daily Rotation

Time	Activity / Rotation
5:30 PM - 6:00 PM	Drop Off
6:40 PM - 7:25 PM	Station 1
7:30 PM - 8:15 PM	Station 2
8:20 PM - 8:55 PM	Station 3
8:55 PM - 9:00 PM	Closing and Checkout

Daytime Camp | Daily Rotation

Time	Activity / Rotation
9:00 AM - 9:15 AM	Opening ceremonies including flag raising, announcements, cheers, and songs
9:15 AM - 10:00 AM	Station 1: Learn how to safely shoot a BB gun
10:00 AM - 10:45 AM	Station 2: Crafts - Make cool things!
10:45 AM - 11:30 AM	Station 3: Nature - Learn about bugs, snakes, trees, and weather!
11:30 AM - 12:15 PM	Lunch / Break
12:15 PM - 1:00 PM	Guest Speaker / Show
1:00 PM - 1:45 PM	Station 4: Sports - Learn how to play a sport, practice, and play!
1:45 PM - 2:30 PM	Station 5: Archery - Learn how to safely shoot a bow and arrow. Try for the bullseye!
2:30 PM - 3:15 PM	Station 6: Water Station - Cool off with water games!
3:15 PM - 4:00 PM	Closing and Checkout

CAMP DENS

Day Camp uses the methods of Cub Scouting to achieve our goals. Each camper is grouped into a Camp Den with other members of their Pack and often neighbor Packs. As they participate in activities, they will be performing skills that could be used as rank achievements.

CHECK IN AND CHECK OUT

All Campers must be checked in and out daily by the adult dropping them off and picking them up from camp. Adults authorized for pickup and drop off must be listed on the medical form. This process will vary by camp location. Details will be provided by your camp leadership during your parent orientation meeting.

SECURITY

Your camp t-shirt helps us identify all individuals authorized to attend camp including staff and campers. Additionally, wrist bands will be issued to help identify those who are participating in our camp and anyone not authorized to attend our program. This is done for the safety of our campers.

RESTROOMS

Facilities at each camp location vary. While most locations have restroom facilities; there are “Port-a-Potties” at some camp locations. Sinks or handwashing stations are available at each location. Portable toilets have locks that can be unlocked from the outside for emergency access. Campers should never lock or unlock a toilet from the outside. Please discuss privacy and appropriate bathroom behavior with your child prior to camp.

WATER

Potable water will be made available at each camp location. Campers are responsible for their own water bottle to use at each station. Make sure water bottles are marked with the camper’s name and pack number. Keeping the campers well hydrated at camp is a priority for staff and campers alike, as it keeps everyone happy and healthy.

ADVANCEMENT AT CAMP / ADVENTURE SHEETS

Adventure sheets are a checklist of all the activities we held through the week that apply to Cub Scout Adventure achievements. It is up to the parents and leaders to decide on which Adventures your Cub Scout has achieved during camp. Adventure Sheets will be available at the conclusion of camp. While advancement is not the goal of Day Camp, your Scout will participate in activities that may qualify towards advancement in Scouting. Your Scouts adventure sheet will detail what advancements they may have earned while at camp.

CAMPERS WITH SPECIAL NEEDS

Some children have needs that give them extra challenges in an outdoor day camp setting. If a camper has an aide at school, the camper must provide their own aide or personal assistant at camp.

CAMPER ABSENCES

If a camper is going to miss a day of camp, please contact the Camp Director or Den Director to let them know. There are no refunds for missed days of camp.

TRADING POST

Snacks, candy, Scout items, extra camp T-shirts, and more. Items will generally range in cost from \$1 to \$20. We are making a conscious effort to reduce or eliminate allergy inducing products from our camp store; however, guarantees cannot be made. Please discuss with your Camper before camp what purchases you feel would be appropriate and determine spending amounts. Trading posts are not available at all camp locations.

T-SHIRTS

Each camper receives a t-shirt with their registration. Campers will pick up their t-shirt on their first day of camp during check-in. Campers are expected to wear their t-shirt to camp every day as their camp uniform. In addition to emulating the spirit of uniforms in Scouting, camp t-shirts help us identify who is on camp and keep your child safe. Campers registered for additional weeks of camp will only receive one additional camp t-shirt. Additional youth and adult t-shirts can be ordered during the registration process and picked up at the camp Trading Post.

PATCHES

Our 2023 program is “Off to the Races” and our patch embodies our theme. Each paid participant will receive a patch at the conclusion of camp.



ADULTS AT CAMP

ADULT PARTICIPANTS

Den Walkers or pack volunteers attending for the day, including parents tagging along must register as an adult (free) and provide a BSA Health and Medical form (parts A and B) to be allowed entrance into camp. You may occasionally see visiting guests of the camp who bring infants and special needs children who are not mobile and are not participating in the activities. These visitors have been authorized, are insured under their own policy, and visit at their own risk. Please contact the Camp Director if you have any questions.

DEN WALKERS

A Den Walker is a volunteer or support staff member who provides adult leadership and supervision for a small group of Scouts throughout the day. If you are looking for a way to get involved in Day Camp, this is a great option. Specifically Den Walkers:

- *Must be at least 14 years of age (adult volunteers are encouraged for this role)
- Greet all campers with a smile.
- Take attendance daily. Assist checking in Scouts in the morning and checking them out with the appropriate adult in the afternoon. Conducts head counts and buddy checks throughout the day especially before and after moving to a new activity station.
- Serves as an extra set of hands at each station, especially when doing arts and crafts projects
- Encourages Scout spirit and promotes Scout-like behavior.
- Looks after the health of each member of the Den. Promotes drinking water and assists the health officer in ensuring Scouts take medications on-time.
- If first aid is needed, notifies a member of the administration team / health officer.

Every Cub Scout Pack is encouraged to provide Den Walkers and help provide leadership for Day Camp.

**Pursuant to the BSA National Camp Standard SQ401, Day camp den chiefs may be under the age of 14 only if they are serving as a den chief for the same Cub Scout/Webelos den they serve in the local pack and Scouts BSA members under the age of 14 may volunteer to help at day camp if under the direct supervision of a parent, guardian, or troop leader. However, they are not considered staff members.*

YOUTH STAFF AND DEN CHIEFS

Day camp staff must be 14 years of age or older. Day camp den chiefs may be under the age of 14 only if they are serving as a den chief for the same Cub Scout/Webelos den they serve in the local pack. Scouts BSA members under the age of 14 may volunteer to help at day camp if under the direct supervision of a parent, guardian, or troop leader. However, they are not considered staff members.

Essential Requirements for Staff

- All camp staff are registered members of the Boy Scouts of America.
- A BSA Health and medical record is required for all participants and staff.
- Staff are expected to model the BSA's Aims and Ideals.

ADDITIONAL VOLUNTEER OPPORTUNITIES

We are seeking out and encouraging volunteer staff members at all levels for our 2023 Day Camp program. Potential positions include activity station program staff, medical staff, administration. All volunteer staff members must complete a staff application, sign a volunteer agreement, and provide a BSA Health and Medical record. Training requirements vary based on position.

VISITORS

Upon arrival all visitors will be asked to sign a visitor log. Visitors are not permitted to participate in any activities or act as a volunteer without prior approval. Visitors must be escorted by a member of the camp staff at all times, unless prior approval is obtained and BSA Adult registration can be verified. A parent stopping by to have lunch with their child would qualify as a visitor. Visitors must not disrupt program flow and are not covered under the BSA's Accident and Sickness insurance coverage. BSA Youth Protection standards will be followed at all times.

WHAT TO BRING TO CAMP

ADULTS

- Health forms (part A & B) for all Campers and Adults
<https://www.scouting.org/health-and-safety/ahmr/>
- Cooler with ice for lunches/snacks and a wagon to transport them (optional)
- Wet wipes to clean hands
- Insect repellent (40% DEET recommended)
- Sunscreen
- Rain gear, hat
- Camp chair (if desired)
- An attitude of FUN!

YOUTH

- Health forms (part A & B) for all Campers
- Lunch & snack daily (for full day camps)
- Water bottle
- Insect repellent, hat, sunscreen, rain gear
- Day pack to carry items in
- Medication*
- Camp T-shirt - it is our uniform, so wear it every day

Please label all items with your Camper's first and last name. Do *not* bring any video games, toys, media players, computers or valuables to camp. Campers should not bring cell phones, as all communication can be handled through headquarters. Inappropriate possessions may be confiscated and returned to the camper's parent at sign out.

***Medication** must be checked in with the camp health officer. Scouts should continue taking all medications prescribed to them while at camp. Camp is not an appropriate time or place to "take a break" from medication.



- Comfortable enclosed shoes (no open toes, heels, sandals)
- Money for Trading Post (Optional. Not all camps have a Trading post.)
- Wristbands (Keep your wristband on! You can shower and swim with it on and it will last all week. ALL adults and youth must wear the wristband for security.)

MEDICAL

HEALTH INFORMATION

A trained Health Officer will be on site at all times. All injuries, regardless of how small, must be reported to the Health Officer to ensure proper documentation and treatment. The Health Officer will need the camper's name, age, parent info, area the injury occurred, time it occurred, and what was done to treat it. Emergency numbers are required in your online registration to help expedite your location in an emergency.

ANNUAL BSA HEALTH AND MEDICAL RECORD (PARTS A AND B)

Prior to coming to camp, this form must be filled out for every Scout and participating adult (volunteers and staff). Only Parts A and B are required for Day Camp. The newest version of this form **MUST** be used.

<http://www.scouting.org/scoutsource/HealthandSafety/ahmr.aspx>

You may submit forms at pre-camp parent orientation meetings or during the check-in process on your Scout's first day. Campers and adults without a medical form will not be allowed at camp. If you would like your forms returned, you may pick them up at the end of the session from the Health Officer. These completed forms are kept confidential and all forms not returned, are shredded at the conclusion of the summer camp season.

HEALTH ADVISORY AND ACCOMMODATION FORM

The [Advisory Form](#) for Campers is to be completed for youth participants that have health or behavior concerns that may limit their full participation or present safety issues. An example would be if your child has a severe peanut allergy and requires special accommodations, or your child has sensory issues and you would like to discuss their needs. Any child who has the assistance of an aide at school is required to provide their own additional adult support at Camp. A member of the Council staff may contact the parent or guardian prior to camp to discuss any special accommodations.

MEDICATION

Any medication brought to camp must be logged in at the health headquarters by the Health Officer. Medication must be in the original labeled container with clear dosage instructions. Allergy kits, EpiPens, inhalers, and other instant self-administered medications will remain in the camper's possession after it is logged in by the Health Officer. If medication requires refrigeration, you will need to provide an insulated cooler with ice. Clearly label it with the camper's name and pack number and you may leave it with the Health Officer. *Written permission is needed for another adult to supervise your child in taking medication.* Scouts should continue taking all medications prescribed to them while at camp. Camp is not an appropriate time or place to "take a break" from medication.

EMERGENCY PROCEDURES

WEATHER

Every effort will be made, consistent with BSA's *Guide to Safe Scouting* guidelines, to offer a full outdoor program each day. Please make sure campers are dressed appropriately for the weather including rain and heat. Please be sure to label any articles of clothing that may be removed during the day such as a hat or rain jacket. *Tip: Check with your camper at pick up time for water bottles, hats, sunglasses, and project items from the day.

Rain - Campers should be prepared to continue camp in the rain. Campers must provide their own ponchos or raincoats. Camps with trading posts may have these items for sale, but availability cannot be guaranteed. Umbrellas are not considered rain gear as the camper cannot safely participate in games while holding an umbrella. Campers without rain gear may not be allowed to participate in all activities. Some of our most fun and memorable camp experiences have been on muddy, rainy days. Please help your child be prepared to be safe and dry to have fun in the rain.

Thunderstorms and Lightning - Staff track lightning within a 30-mile radius and will call all to shelter when lightning strikes within 10 miles of camp. Campers will be sheltered until the weather passes and we receive an all clear. Camp cannot resume until 30 minutes after the last lightning strike, no matter how lovely the skies may seem. Please avoid picking up Campers during lightning warnings. We may delay the start of camp or close camp early if storms are lingering. Please be sure to provide your own cell phone numbers as emergency numbers in your camp registration online and you will automatically be added to receive texts through Remind. This is the fastest and easiest way to stay informed on camp weather situations.

Other Hazardous Weather - Camp may be closed for the safety of everyone. Severe storms and threat of tornado will cause camp to close. This is a rare situation.

EMERGENCY PROCEDURES

Procedures for emergency situations including but not limited to severe weather, a lost camper, or unauthorized person on camp property will be reviewed with campers and den leaders at the start of your camp session.

CAMP CLOSURE

In the event a decision is reached to close camp for any reason we will send an email to all registered participants and call or text each registered participant starting with your day camps unit coordinator until we confirm a parent or guardian of each camper has been notified.



Fun with Friends!



Archery and BBs



Games, and Sports

