



## Amangamek-Wipit Lodge #470 and Chapter Activities COVID-19 Protocols (August 1, 2020)

To ensure the health and safety of participants at official OA Lodge and Chapter activities like OA meetings, service projects, and ceremonies, the Amangamek-Wipit Lodge #470 has created these guidelines that augment the [BSA SAFE Restart Scouting Checklist](#). If it is not practical to meet these guidelines, then do NOT proceed with the OA activity.

The BSA SAFE Restart Scouting Checklist and the following additional minimum guiding protocols will be shared with all attendees, their families, and staff before the activity. These guidelines do not supersede the BSA [Scouter Code of Conduct](#), [Guide to Safe Scouting](#), or [Youth Protection](#). Additional guidance from the NCAC for relaunching in-person events and meetings is [here](#).

These Amangamek-Wipit Lodge #470 and Chapter activities protocols will be updated as necessary. Hold virtual events whenever possible. If an in-person activity is held, observe the following guidelines:

### 1) **General Guidelines:**

- a) Communicate before the activity that anyone who feels sick must stay home. Also, communicate that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19 should not attend. If anyone is in this higher risk group, it is recommended they check with their health care provider before resuming in-person Scouting activities.
- b) Must follow current local and state guidelines on social gatherings (i.e., physical distancing (6 feet or greater), wearing of a face-covering, good personal hygiene practices).
- c) Individuals and families should travel separately to and from activities, not via group transportation. When carpooling is necessary (e.g., after someone's Vigil), face coverings must be worn and social distancing should be followed as much as possible.
- d) Upon arrival, all participants will have their temperature taken and be screened using the [Model Pre-Event Medical Screening Checklist \(COVID-19 Version\)](#). Anyone meeting the decision tree symptom(s) will not be allowed to participate and sent home.
- e) For activities other than meetings, all attendees must have a completed [Annual Health and Medical Record](#) (Parts A & B). The AHMR will be reviewed by an adult leader.
- f) If someone becomes sick or develops symptoms during the activity, isolate them, then send them home to seek care. The Lodge, Chapter, or Staff Adviser must notify the Scout Executive or designee and will be responsible for completing an Incident Report (see page 3 for more information).
- g) Conduct pre-activity training about health & safety (H&S) precautions, including appropriate physical distancing, cleaning and disinfecting surfaces and items, hand hygiene, and respiratory (cough or sneeze) etiquette. A designated activity safety officer will provide the training. See Attachment A for COVID training information. Other H&S training should be provided as appropriate (e.g., wearing of protective equipment, hazards of cleaning chemicals).
- h) Minimize group sizes, if necessary, following current local and state requirements.



## Amangamek-Wipit Lodge #470 and Chapter Activities COVID-19 Protocols (August 1, 2020)

- i) Everyone attending the activity must maintain physical distancing. Some tasks may require brief periods where social distancing is impossible, but these must be minimized.
- j) Everyone attending must bring and wear a face covering at all times except when drinking or eating. If a medical condition prohibits one from wearing a face covering, the use of a face shield would be acceptable. Several face coverings per person may be needed to account for damaged or soiled face coverings. (*Note: Examples of face coverings include, but are not limited to, a (homemade) cloth-type mask, scarves, surgical-type mask, or an “N95” (respirator). The use of a bandana as a face covering is discouraged. If a face shield is used, it should wrap around the sides of the wearer’s face and extend to below the chin. Disposable face shields will be worn for single use only. Reusable face shields will be cleaned and disinfected after each use.*)
- k) No sharing of objects.
- l) Hand sanitizer (at least 60% ethanol), disinfecting wipes, soap and water, or similar disinfectant will be readily available for use.
- m) No singing.
- n) No joining of hands.

### **2) Service Project Guidelines:**

- a) Minimize working group sizes to 8-10 individuals.
- b) Equipment (e.g., shovels and rakes) should be brought by each attendee and not be shared. If the equipment is shared, then the equipment must be disinfected before and after each use.
- c) Attendees must bring and wear their own protective equipment (PPE) like safety glasses/goggles and gloves.
- d) Where possible, activity-related protective equipment like life jackets, gloves, or harnesses will be assigned to each person for the duration of the event.

### **3) Ceremonies Guidelines:**

- a) Candidates, members, ceremonialists, and support staff will wear a face covering at all times. Several coverings per person may be needed to account for damaged or soiled face coverings.
- b) Ceremonialists and support staff should wear disposable gloves (e.g, non-latex) when necessary.
- c) Ceremony group sizes should be kept as small as possible.
- d) During a ceremony, person-to-person contact shall be kept to a minimum.
- e) More specific guidelines available in separate ceremonial documents (PreO/O,B,V).

### **4) Eating, Drinking, and Dining Guidelines:**

- a) When appropriate (e.g., during service project work), attendees should bring self-contained meals and drinks when possible (e.g., packed lunches, bottled water).
- b) Attendees will be provided self-contained meals and drink when necessary (e.g., pre-packaged breakfast & lunches, bottled water).
- c) Use disposable utensils, napkins, cups, and plates.



## Amangamek-Wipit Lodge #470 and Chapter Activities COVID-19 Protocols (August 1, 2020)

- d) There will be no self-serve buffet-style meals.
- e) Disposable gloves and face coverings must be worn during meal preparation and service for communal meals.
- f) Clean and disinfect eating and cooking gear after each use.
- g) Self-service drink containers (e.g., 5-gallon water jugs) should not be used. However, if a self-service container is used, then hand sanitizer must be used for hand cleaning prior to its use. Also, when necessary, use disposable cups, and designate a person, wearing a mask and disposable gloves, to be the server. Event staff should sanitize the outside of the container each time it is refilled.
- h) When eating, maintain at least six feet between non-related scouts and adult leaders.

### 5) **Latrine/Lavatory Guidelines:**

- a) The number of persons that use a restroom at any time should be kept to the number of toilets/urinals available.
- b) Cleaning of the latrine/lavatory will be conducted at least three (3) times per day. See Attachment B for Latrine/Lavatory/Shower House Sanitization Checklist.

### 6) **Tenting/Sleeping Guidelines**

- a) Maintain at least six feet between bunkbeds, if used.
- b) Campers that use tents will only sleep one person per tent unless family related.
- c) Campers may use hammocks or bivvys. Follow safety moment on [Hammock Camping](#).

### 7) **Emergencies:**

- a) Always consider the greater risk to the immediate health and safety of scouts and adult leaders. For example, when dangerous weather arises, seek safe shelter regardless of whether the members and volunteers can maintain six feet of social distancing.

### **Important Information on Incident Reporting**

In all instances when one gets home, each person must monitor oneself for any signs or illness for 14 days, and communicate with the lodge leadership should symptoms develop.

- Avoid contact with higher-risk individuals for 14 days after the event.
- In case of an injury or illness, promptly report the incident, including COVID-19 exposures.
- Utilize Incident Reporting Resources, including COVID-19 instructions.
- The Lodge/Chapter, Staff Adviser or designee must complete a reporting form within five (5) days. Incident reporting forms can be found at [www.scouting.org/health-and-safety/incident-report/](http://www.scouting.org/health-and-safety/incident-report/).



## **Amangamek-Wipit Lodge #470 and Chapter Activities COVID-19 Protocols (August 1, 2020)**

The Amangamek-Wipit Lodge #470 COVID-19 Protocol Working Group developed these additional minimum guiding protocols.

Reviewed and approved by the Amangamek-Wipit #470 Lodge Key 3.

---

Lodge Chief	Date
-------------	------

---

Lodge Adviser	Date
---------------	------

---

Lodge Staff Adviser	Date
---------------------	------

Reviewed and approved on behalf of the NCAC Enterprise Risk Management Committee.

---

NCAC ERM Chair	Date
----------------	------

Reviewed and approved by the Supreme Chief of the Fire (Scout Executive or designee).

---

Craig Poland or designee	Date
--------------------------	------



# Amangamek-Wipit Lodge #470 and Chapter Activities COVID-19 Protocols (August 1, 2020)

## Attachment A Amangamek-Wipit Lodge #470 Training Information

The following CDC material will be used for training. These and other COVID-19-related information are found at [www.cdc.gov/coronavirus/2019-nCoV/index.html](http://www.cdc.gov/coronavirus/2019-nCoV/index.html).

### What you should know about COVID-19 to protect yourself and others

**Know about COVID-19**

- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild (or no symptoms) to severe illness.

**Practice social distancing**

- Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
- If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
- Get deliveries and takeout, and limit in-person contact as much as possible.

**Know how COVID-19 is spread**

- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.

**Prevent the spread of COVID-19 if you are sick**

- Stay home if you are sick, except to get medical care.
- Avoid public transportation, ride-sharing, or taxis.
- Separate yourself from other people and pets in your home.
- There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
- If you need medical attention, call ahead.

**Protect yourself and others from COVID-19**

- There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
- Stay home as much as possible and avoid close contact with others.
- Wear a cloth face covering that covers your nose and mouth in public settings.
- Clean and disinfect frequently touched surfaces.
- Wash your hands often with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer that contains at least 60% alcohol.

**Know your risk for severe illness**

- Everyone is at risk of getting COVID-19.
- Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more severe illness.

### Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.

**6 ft**

Stay at least 6 feet (about 2 arms' length) from other people.

Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands.

When in public, wear a cloth face covering over your nose and mouth.

Do not touch your eyes, nose, and mouth.

Clean and disinfect frequently touched objects and surfaces.

Stay home when you are sick, except to get medical care.

Wash your hands often with soap and water for at least 20 seconds.

### Cloth Face Covering Do's & Don'ts:

**DO:**

- ✓ Make sure you can breathe through it
- ✓ Wear it whenever going out in public
- ✓ Make sure it covers your nose and mouth
- ✓ Wash after using

**DON'T:**

- Use on children under age 2
- Use surgical masks or other personal protective equipment (PPE) intended for healthcare workers



## Amangamek-Wipit Lodge #470 and Chapter Activities COVID-19 Protocols (August 1, 2020)

### Attachment B

## Latrine/Lavatory/Shower House Sanitization Checklist

Please use bleach solution with a pump sprayer (1/3 cup bleach per gallon of water)

### Toilets/Urinals

- All Toilet/Urinal Chrome (Including Flush Valve)
- Toilet Seat (Front and Back) and All Toilet Porcelain
- Partition Door Handle/Hooks
- Toilet Paper Dispenser (be careful not to get toilet paper wet)

### Showers

- Shower Head and Neck
- Soap Trays and Shower Hooks
- Shower Curtain
- Water On/Off Control
- Shower Floor
- Shower Walls (Especially Front Wall)
- Benches

### Sinks

- Water On/Off Controls
- All Porcelain Areas of the Sinks
- Soap Dispensers

### Miscellaneous Areas

- Entrance Door Handle (Front and Back)
- Paper Towel Dispenser (be careful not to get paper towels wet)
- Light Switch (use towel for this – dampen a towel with the solution and wipe)

### Notes

- Use bleach solution with a pump sprayer (1/3 cup bleach per gallon of water). Bleach solutions will be effective for disinfection for up to 24 hours.
- Use just enough solution so the area stays wet for 1 minute (do not overuse the solution)
- Pump sprayer will be labelled and marked with the proper level of bleach to water mixture
- Wear gloves and face/eye covering while cleaning