First Aid Log

For a council/district activity or event including day camps. (Resident camps must use No. 33681.)

Council name/number:		District:	
Activity/event:			
Location:			
Duration:	to		
Date	Time	Date	Time
Health officers/first-aid providers:			
Name: Scouting position:			
Address:			
City:	State:	Zip cod	de:
Telephone:	Email:		
Name:	Scouting position	:	
Address:			
City:	State:	Zip cod	de:
Telephone:	Email:		



FIRST AID LOG

All entries should be made in ink.

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Time			Unit No./	Complaint/Type of Injury/Activity/Location and Examination of Findings	
(24:00)	Last	First	Age	and Examination of Findings	

Date: to to Activity/event.	Date:	to	Activity/event:	Page 2 of 4
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Comments (Activity and Location)	Treatment/Disposition	Treated by

Date: to	_ Activity/event:	Page 3 of 4

EMERGENCY TELEPHONE NUMBERS

Fire:		
Police or sheriff:		
Hospital:		
Rescue squad/ambulance:		
Medical practitioner(s):		
Scout executive:		
Scoul executive.		
Office:	Home:	
Cell:	Email:	

National Crisis Communication Support

- BSA crisis and communication issues management hotline: 1-855-870-2178
- BSA national office communication specialist: David Burke, 972-580-2280
- · BSA public relations email: PR@scouting.org

HOW TO USE THE FIRST AID LOG

- Print the time of day, name of each person seen, a brief summary of injury or complaint of illness, and
 pertinent comments. Information should include the nature of the activity engaged in at the time of the injury
 or illness and the specific location, such as swimming pool, troop campsite, or dining hall. Each treatment
 or disposition must be described and signed by the person rendering aid. Use as many lines as needed
 for each entry.
- If a complete page of the First Aid Log is not used on any one day, draw a line through the entire next space
 across both pages and enter the next day's date on the next line. This eliminates the possibility of false entries
 at a later date.
- The SOAP formula is recommended for recording in this log.
 - S-Subjective: what you are told
 - O—Objective: what you see and measure
 - A—Assessment: working diagnosis, what you think is the problem
 - P—Plan: what you did to treat the problem
- IMPORTANT. This record should be kept on file in the council service center, following council retention policies.

Note: All incidents, illnesses, and injuries requiring the intervention of a medical provider beyond basic Scout-rendered first aid shall be reported via MyBSA. The Incident Information Report, No. 680-016, and Near Miss Incident Information Report, No. 680-017 (for incidents not resulting in injury or illness, but could have), are available at www.scouting.org/forms or from Supply Group to aid in your reporting.

680-127WB 2012 Revision

Date:	to	Activity/event:	Page 4 of 4
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