

National Capital Area Council 2024 Commissioner College



In-Person

March 9, 2024

8:00am – 4:30pm

and

Online

March 10, 2023

12:30pm - 4:35pm

Registration and information at:

<http://www.ncacbsa.org/college>



March 9-10, 2024

College of Commissioner Science

National Capital Area Council, BSA

From the Council Commissioner Julia Lesko and Commissioner College Dean Jim Stewart:

Enabling Growth Through Relationships

The beauty of being a volunteer in Scouting is we work alongside many wonderful folks who truly want to see Scouts grow in knowledge, leadership, and character. We cannot have Scouting without these volunteers working at so many levels and in so many ways. It is completely normal that how we volunteer changes over time. The den leader may develop to be a troop treasurer or a district committee member or a commissioner. But prior to entering any of these positions, they said yes because someone they know, liked, and trusted asked them. In other words, there was a relationship that made it easier to encourage growth in our volunteer ranks.

As we said, we volunteer because of the youth in our programs and our heart for them. Our relationship with their parents goes a long way to getting youth to join and to stay. Our relationship with the units enables the units to provide a quality program which retains youth and encourages growth.

So, if you want Scouting to grow by becoming better equipped yourself, whether you are a commissioner, chartered organization representative or a Scouter serving in membership, program, finance, marketing, or Order of the Arrow; you can grow intellectually and forge some new relationship with our small classes and good course discussions. Scouting is growing, let's deliver it competently and changes lives.

For those who are registered commissioners, you can earn the Bachelor, Master, or Doctorate of Commissioner Science degree, or simply engage in Continuing Education. You will be getting the most up-to-date information on ways to improve service to your units. These informative classes are packed with material you can use at your next unit visit and are presented by faculty who are highly experienced, dedicated, and enthusiastic about this year's college. You can expect a great time packed with solid learning experiences along with many opportunities for fellowship.

As commissioners, our role is different from that of other Scouters. The insignia we wear displays a wreath around Scouting's trefoil representing your commission to serve chartered organizations in the operation of Cub Scout packs, Scout BSA troops, Venturing crews, Sea Scout ships, and Explorer posts. Scouting depends on the men and women who wear this wreath of service. You are the coach . . . the mentor . . . who forges a relationship with key unit leaders to support them in planning and delivering a quality program for the young people they serve. As commissioners, we must continually enhance our skills to better serve units.

The mission of the commissioner is to help the unit succeed, and we prepare ourselves to accomplish this mission through education and shared learning experiences. Just as every Scout deserves a trained leader, every unit deserves a trained commissioner! Together we can make sure every member of the BSA has a great Scouting experience. We look forward to seeing you at the college on March 9 and 10!

Yours In Commissioner Service,

Julia Lesko
NCAC Council Commissioner

Jim Stewart
NCAC Commissioner College Dean

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NCAC Commissioner College Leadership Team Contact Info

POSITION	NAME	CELL PHONE	EMAIL
NCAC Commissioner College	Jim Stewart	571-225-9771	va6stewart@gmail.com
ACADEMIC PROGRAMS			
Academic Dean	Eric Bullock	501-454-0033	eric@e-bullock.net
(BCS) Bachelor Program	Ben Overbey	301-787-2498	Bfoverbey76@gmail.com
(MCS) Master Program	Dave Rockwell	202-251-2642	Dave.rockwell.email.com
(DCS) Doctorate Program	Chris Cooper	703-200-1438	christopher@cooper3000.com
(DCS) Doctorate Award	Bob Owen	301-213-2239	scouterbobowen@msn.com
(CED) Continuing Education Program	Mark Longworth	703-594-1738	mlongwth@gmail.com
ADMINISTRATION			
Administrative Dean	Gordon Henley	301-943-9713	Ghenley2@gmail.com
Registrar	Jeff Schweiger	703-472-0669	scouter.jeff@earthlink.net
Basecamp	Bryan Martin-Firvida	202-270-5805	bryanscouting@gmail.com
Logistics	John Colwell	703-395-4118	JohnPowhatan@gmail.com
Food	Lorrie Hartwell	240-401-6010	Jlkplus4@aol.com
OVERSIGHT			
NCAC Council Commissioner (outgoing)	Julia Lesko	703-965-7013	scouterjulia@gmail.com
NCAC Council Commissioner (incoming)	Jae Engelbrecht	703-503-5123	Jae.engelbrecht@gmail.com
NCAC Staff Advisor	Colin Tridone	443-938-3767	Colin.tridone@scouting.org
NCAC Staff Advisor	Lee Murdoch	301-214-9102	Lee.murdoch@scoutnig.org

Special Acknowledgements

Thank-you to Prince of Peace Lutheran Church for the use of these amazing facilities and your support of Scouting!

We give special thanks to our NCAC staff for their assistance in setting up the online course matrix and the opening and noon time large gathering.

We give special thanks to the many hands helping behind the scenes, to all those serving on faculty, and to all those attending training for your priceless contribution to the success of our Commissioner College.

WEAR YOUR UNIFORM

GENERAL INFORMATION

The 2024 Commissioner College welcomes all Scouters to attend! In addition to classes in the traditional Bachelors, Masters, and Doctorate tracks, we have a Masters Continuing Education track (including Open Forum / networking opportunities) covering important Scouting topics beyond the usual commissioner service curriculum. In addition to commissioners, we are inviting everyone from all across Scouting to attend to include chartered organizations and Scouters serving in units, district, council, membership, program, finance, marketing, and the Order of the Arrow. This will be a great time for all non-commissioners to come learn what commissioner service is all about and how commissioner service may help you better succeed in your Scouting role to provide better unit service.

Commissioner College provides in-depth knowledge in all of the essential aspects of the commissioner duties and responsibilities. The final result is a stronger and more knowledgeable commissioner team serving the units.

Commissioner College offers the opportunity to:

- Learn the information essentials to provide the best service to Scouting units
- Provide fellowship amongst the commissioners
- Reinforce and expand on the lessons learned during previous training
- Provide updates on commissioner service and Scouting

Bachelor Program courses augment Unit Commissioner Basic Training. Unit Commissioner Basic Training should be completed before beginning the Bachelor of Commissioner Science degree program. The courses cover some of the same topics but they are all covered more in depth and with more student interaction. Bachelor level courses are designed for unit commissioners and commissioners that have less than two years of experience in their position. The roundtable courses provide training specific to roundtable commissioners and assistant roundtable commissioners, as well as provide current information and roundtable practices for all other commissioners.

Master Program courses are more advanced and most beneficial to an experienced or an administrative commissioner. Again, many of the topics are familiar but are explained in more detail with more student interaction. Master level courses are designed for commissioners that have two or more years in their position, are serving in an administrative capacity, or have unit assignments consisting of less-than-ideal units.

Doctorate Program courses cover what is required to write an approved thesis or complete an approved project. In addition, there are some advanced courses available for the very experienced commissioner. Doctorate level courses are designed for those who have been serving in their position for four years or longer, are serving in an administrative capacity, or have unit assignments consisting of less-than-ideal units.

Continuing Education Program courses are offered to encourage those with a Doctorate, and those who hold a Master degree but may not aspire to complete their Doctorate, to continue to learn new topics. You also can opt to be part of an Open Forum session with various guests to discuss topics that are related to commissioner service.



REGISTER

Online Registration – Online registration is available at www.ncacbsa.org/college. To ensure the best possibility of attending your desired courses, early registration is essential. Classes do sell out. **Registration fee is \$40 until midnight Sunday, March 3, 2024 for the college. After March 3rd the fee is \$55. The Sunday virtual college is a separate fee of \$15, Sunday’s staff does not need to pay if they paid for Saturday.**

Included with full Registration – The registration fee includes classes for the day chosen, event patch, course material access, certificate, and administrative cost. The Saturday fee also includes a breakfast snacks and beverages, lunch, and afternoon snacks.

Opening Assembly –Saturday morning an assembly will be conducted and is open to all Saturday participants. A short welcoming, inspirational messages from a guest speaker, pertinent information, and other last-minute details will be available at the morning assembly.

Class Schedules, Patches, Diplomas, and Certificates – Problems with registration should be directed to our registrar. Students will receive a 2024 Commissioner College patch at registration check-in or in the mail for Sunday participants. Schedules for your classes should be downloaded and printed in advance of the college by each participant. A listing with appropriate links for Sunday participants will be provided about a week prior to the college. Participants must check the folder online for each class to have pertinent material for their classes. Certificates will be available for Saturday participants at the end of classes and e-mailed to each Sunday participant after the college. Failure to certify prerequisites on your registration could delay your certificate.

College Deans and Instructors/Staff – ALL instructors/staff MUST check in with the appropriate dean prior to the opening assembly. Staff fee is the same as the participants fee and includes all classes, event patch, staff gift, certificate, administrative costs and food items on Saturday. Staff may choose to register to attend classes.

Event Postponement/Refund Policy – In case of severe weather or unforeseen conditions, a decision to postpone Commissioner College will be made prior to 8pm Friday, March 9th. This information will be available at <http://www.ncacbsa.org> or by phoning (301) 214-9130 after 8pm Friday. If Commissioner College is postponed due to weather/pandemic, we will attempt to reschedule the event. If the event cannot be rescheduled, you may choose to obtain a partial refund (less 15% handling fee for administrative cost and encumbered expenses). Refund requests must be in writing and submitted to NCAC by March 21, 2024. Refunds may be granted for sickness (with physician’s statement), or death in the family. Refunds will be mailed by the end of April.

Trading Posts – We will endeavor to have some items from past colleges for sale on-site.

Keynote Luncheon The keynote presentation counts as Period 4 for those working on degrees (meets BCS and MCS course degree specific requirements).

2024 Commissioners College Agenda Saturday (Location)

8:00am – 8:35am	Opening Assembly Greetings , NCAC Commissioner College Dean Jim Stewart Flag Ceremony Invocation Welcome & Introduction , NCAC Council Commissioner Julia Lesko NCAC Scout Executive NST 9-16 Commissioner Facilitator , Mark Larson
8:40am - 9:30am	Period 1 Class
9:40am -10:30am	Period 2 Class
10:40:00am - 11:30am	Period 3 Class
11:30am - 12:10pm	Lunch
12:10pm - 1:30pm	Period 4 Keynote Speaker , Angela Smith, NST 1-8 Commissioner Facilitator Awards & Recognition
1:40pm - 2:30pm	Period 5 Class
2:40pm - 3:30pm	Period 6 Class
3:40pm - 4:30pm	Period 7 Class

2024 Commissioners College Agenda Sunday (online)

12:30pm - 1:20pm	Period 21(8) Class
1:35pm -2:25pm	Period 22(9) Class
1:40pm - 3:30pm	Period 23(10) Class
3:45pm - 4:35pm	Period 24(11) Class

Degree Prerequisites and Criteria

The Prerequisites, Course Requirements, and Performance criteria are listed for each degree.

NOTE: A person may participate in the college training without having the prerequisites, but no degree will be awarded until all of the requirements are met. It is up to the student to notify the Dean of the College with the necessary proof of completion to be credited with the appropriate degree.

Bachelor of Commissioner Science Degree (BCS)

A. Prerequisites

1. Current registration as a commissioner.
2. Current BSA Youth Protection Training certificate.
3. Complete Commissioner Basic Training listed on the commissioner training page.

B. Course Requirements

1. Complete a minimum of seven (7) courses of instruction.
2. Five (5) must be from the Bachelor Degree level training.

Master of Commissioner Science Degree (MCS)

A. Prerequisites

1. Current registration as a commissioner.
2. Current BSA Youth Protection Training certificate.
3. Bachelor of Commissioner Science Degree.
4. The Commissioner Arrowhead Honor.

B. Course Requirements

1. Complete a minimum of seven (7) additional courses of instruction, for a total of 14 courses.
2. Seven (7) of the 14 courses must be from the Master Degree level training..

Doctor of Commissioner Science Degree (DCS)

Note that earning the Doctor of Commissioner Science Degree does not automatically qualify you to receive the Doctorate of Commissioner Service Knot Award. See next page for details.

A. Prerequisites

1. Current registration as a commissioner.
2. Current BSA Youth Protection Training certificate.
3. Master of Commissioner Science Degree.
4. Awarded the Commissioner Key.

B. Course Requirements

1. Complete a minimum of 10 additional courses of instruction, for a total of 24 courses.
2. At least five (5) of the 24 must be from the Doctorate Degree level training.
3. Courses may not have previously been counted toward other college degrees.

C. Thesis or Project

1. This can be on any topic related to commissioner service.
2. The topic must be preapproved by the Dean of the College, the Dean of the Doctorate level program, or the Doctoral Review Committee.
3. Complete the thesis or project using the approved format as determined by the college.

D. The completed thesis or project must be approved by the Doctoral Review Committee. If a review committee is not used, at a minimum the Council Commissioner and the College Dean need to make the approval.

E. Commissioner Performance

1. Serve for at least one year on the College of Commissioner Science Staff (instructor or support staff), or work with training support for commissioners for at least one year.

Doctorate of Commissioner Science Knot Award



The purpose of this knot is to recognize the completion of a standardized program of studies plus the requirements listed here. The objective of this knot is to provide councils an opportunity to recognize commissioners for their tenured service, their involvement in learning more about delivery of quality Scouting, and their involvement in support of others.

Note: *The completion of the Doctor Degree of Commissioner Science does not automatically qualify a commissioner for this award knot. All requirements below for the knot must be met. There are only two unique requirements to earn this award: Tenure and Recruiting.*

Minimum Requirements for this award

- A. Tenure
 - 1. Serve as a commissioner for a minimum of 5 years. (Years need not be consecutive)
 - 2. This service may be in one or more roles or positions of commissioner service.
 - B. Training – successfully complete the following
 - 1. Bachelor of Commissioner Science Degree (BCS)
 - 2. Master of Commissioner Science Degree (MCS)
 - 3. Doctorate of Commissioner Science Degree (DCS), including Thesis or Project
 - C. Recruiting
 - 1. Recruit (or assist in recruiting) at least three new commissioners.
 - D. Final Approval
 - 1. Approval of Council Commissioner or assigned Assistant Council Commissioner
 - 2. Approval of your Council Scout Executive or Council Staff Advisor for Commissioner Service.
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2024 NCAC COLLEGE OF COMMISSIONER SCIENCE COURSE SCHEDULE

SATURDAY MARCH 9									
	Class Period ->	1	2	3	4	5	6	7	
	8:00am-8:30am	8:40-9:30am	9:40-10:30am	10:40-11:30am	11:30am-1:40pm	1:40-2:30pm	2:40-3:30pm	3:40-4:30pm	
Opening Assembly (Fellowship Hall)	Room √								
	26A	BCS 101 Mika Shimoji	BCS 105 Dan Palenscar	BCS 106 Mike Holder	Lunch (FH) / Keynote Speaker (CED 924) / Awards	BCS 108 Jim Stewart	BCS 114 Alex Pranger	BCS 116 Sean Byrne	
	26B	BCS 150 Bruce Anderson/ Mary Abe	BCS 151 David Rockwell	BCS 152 Peter Pate		BCS 103 Ed Weeks	BCS 104 Ken Gaul	BCS 109 Julia Lasko	
	27B	MCS 351 Brian Meny	MCS 352 Brian Meny	MCS 353 Mika Shimoji		MCS 354 Brian Meny	MCS 350 David Rockwell	MCS 357 Mika Shimoji	
	27C	MCS 311 Wendy Latella	MCS 313 Wendy Latella	MCS 314 Brian Zabela		MCS 315 Brian Zabela	MCS 316 John Colwell	MCS 309 John Colwell	
	27A			MCS 358 Brian Meny		MCS 302 John Patrick			
	25	DCS 501/503 Brian Zabela	DCS 501/503 Brian Zabela	DCS 509 Tom Dimisa		DCS 512 Pending	DCS 506 George Costigan	DCS 514 Brian Zaballa	
	21	CED 843 Engelbrecht	CED 845 George Costigan	CED 846 Engelbrecht		CED 842 Julia Lesko	CED 844 Longworth/Carlson	CED 814 Rick Manteuffel	
	27A		CED 835 Angela Smith				CED 835 Angela Smith		
	24	Staff Resource Room							

	SUNDAY MARCH 10			
Class Period ->	21	22	23	24
Daylight Savings	Sun 12:30pm	Sun 1:35pm	Sun 2:40pm	Sun 3:45pm
	BCS 101	BCS 105	BCS 106	BCS114
	Mika Shimoji	Dan Palenscar	Mike Holder	Alex Pranger
	Mike Holder	Mike Holder	Ben Overbey	Ben Overbey
				Moderator
	BCS 150	BCS 152		
	Bruce Anderson/ Mary Abe	Peter Pate		
	Ben Overbey	Ben Overbey		
				Moderator
	MCS 302	MCS 316	MCS 314	MCS 311
	John Patrick	John Colwell	Brian Zabela	Wendy Latella
	David Rockwell	David Rockwell	Shannon Klee	Shannon Klee
			MCS 351	MCS 350
			Jim Dreier	David Rockwell
			David Rockwell	Jim Dreier
				Moderator
		DCS 501/3		
		Christopher Cooper		
		Maria Cooper		
				Moderator
CED 846	CED 842	CED 845	CED 814	
Engelbrecht	Julia Lesko	George Costigan	Rick Manteuffel	
Mark Longworth	Mark Longworth	Mark Longworth	Eric Bullock	
			Moderator	

CAPT Robert L. Dise, USN, Retired NCAC Commissioner College Dean's Awards

to recognize Commissioners dedicated to training and educating Commissioners on their roles and on how to provide quality service to their units in NCAC

Est. 2014

	Gold	Silver	Bronze
2023	Jae Engelbrecht	Ed Weeks	Sean Byrne
2022	Craig Reichow	John Witek	Wendy Latella
2021	Randy Young	Chris Cooper	Mark Bruno
2020	Patrick Berney	Mark Longworth	Joshua Wilberger
2019	Roger LaBrie	Danielle Ballantine	Hector Uranga
2018	Randy Wilson	Peter DeSalva	Jess Speaker III
2017	Tony Ryan	Stan Mushaw	Sasha Loftin
2016	James Sundergill	Debra Schenaker	James Witter
2015	Ben Overbey	Jim Hardter	Diane Fisher
2014	Jon Baake	John Pastino	Janet Ramos

Garry Lewis Award for Unit Retention

is to recognize a Commissioner or Scouting Professional whose performance surpassed normal expectations and was directly responsible for the retention and viable program for a unit that otherwise would have been lost to our NCAC scouting family

Est. 2021

2021 Linda Hill, Colonial District

2022 Lee Cass, Patriot District

2023 Brenda Lucas & Justin Dorsey, FSK District

John A. Mack

Council Commissioner's Award of Excellence

to recognize outstanding dedication, leadership, and service to youth

Established in 1990

- 1990 – **Fred J. Grimes**, Southern Maryland District
- 1991 – **Joyce C. Waters**, Blue Ridge District
- 1992 – **David L. Milbank**, Patawomeck District
- 1993 – **Tommy Thompson**, George Washington District
- 1993 – **Dorothy Lanning**, Olde Mill District
- 1994 – **David L. Nordean**, Patawomeck District
- 1995 – **Robert G. Tallent**, Rappahannock District
- 1996 – **James F. Sundergill**, Francis Scott Key District
- 1997 – **Robert C. Sargeant**, Assistant Council Commissioner
- 1998 – **William J. Farmer**, Southern Maryland District
- 1999 – **Elsie Metz**, Patuxent District
- 2000 – **Ann Sargeant**, Patriot District
- 2001 – **Jon Baake**, Old Dominion District
- 2002 – **Vince DeStefano**, Assistant Council Commissioner
- 2002 – **Daniel Palenscar**, Council Commissioner
- 2003 – **Bruce Bolt**, Southern Maryland District
- 2004 – **Yvette H. Wheeler**, Assistant Council Commissioner
- 2005 – **Garry W. Lewis**, Aquia District
- 2006 – **Cong-Tru Nguyen**, Old Dominion District
- 2007 – **Carlos R. Velez, Jr.**, Assistant Council Commissioner
- 2008 – **David R. Parker**, Assistant Council Commissioner
- 2009 – **Scott D. Staron**, Old Dominion District
- 2010 – **William S. Clancy**, District Commissioner
- 2011 – **Frederick F. Hillenbrand III**, Council Commissioner
- 2012 – **George J. Costigan, Jr.**, Assistant Council Commissioner
- 2013 – **Richard Fulper, Jr.**, Deputy District Commissioner
- 2014 – **James T. Stewart**, Old Dominion District
- 2015 – **Jae Engelbrecht**, Patriot District
- 2015 – **Edwin R. Yarbrough**, Council Commissioner
- 2016 – **Dominick Bee**, Assistant Council Commissioner
- 2017 – **Joseph Pallone**, Colonial District
- 2018 – **Michael Nepi**, Old Dominion District
- 2019 – **Richard L. Manteufel**, Assistant Council Commissioner
- 2020 – **Benjamin Overbey**, Assistant Council Commissioner
- 2021 – **Dave Astle**, Patriot District
- 2021 – **Roy "Rick" Rogers IV**, Council Commissioner
- 2022 – **Mark Longworth**, Assistant Council Commissioner
- 2023 – **John Patrick**, Assistant Council Commissioner

SAVE THE DATES

Future NCAC Commissioner College dates (2nd Sat in March).

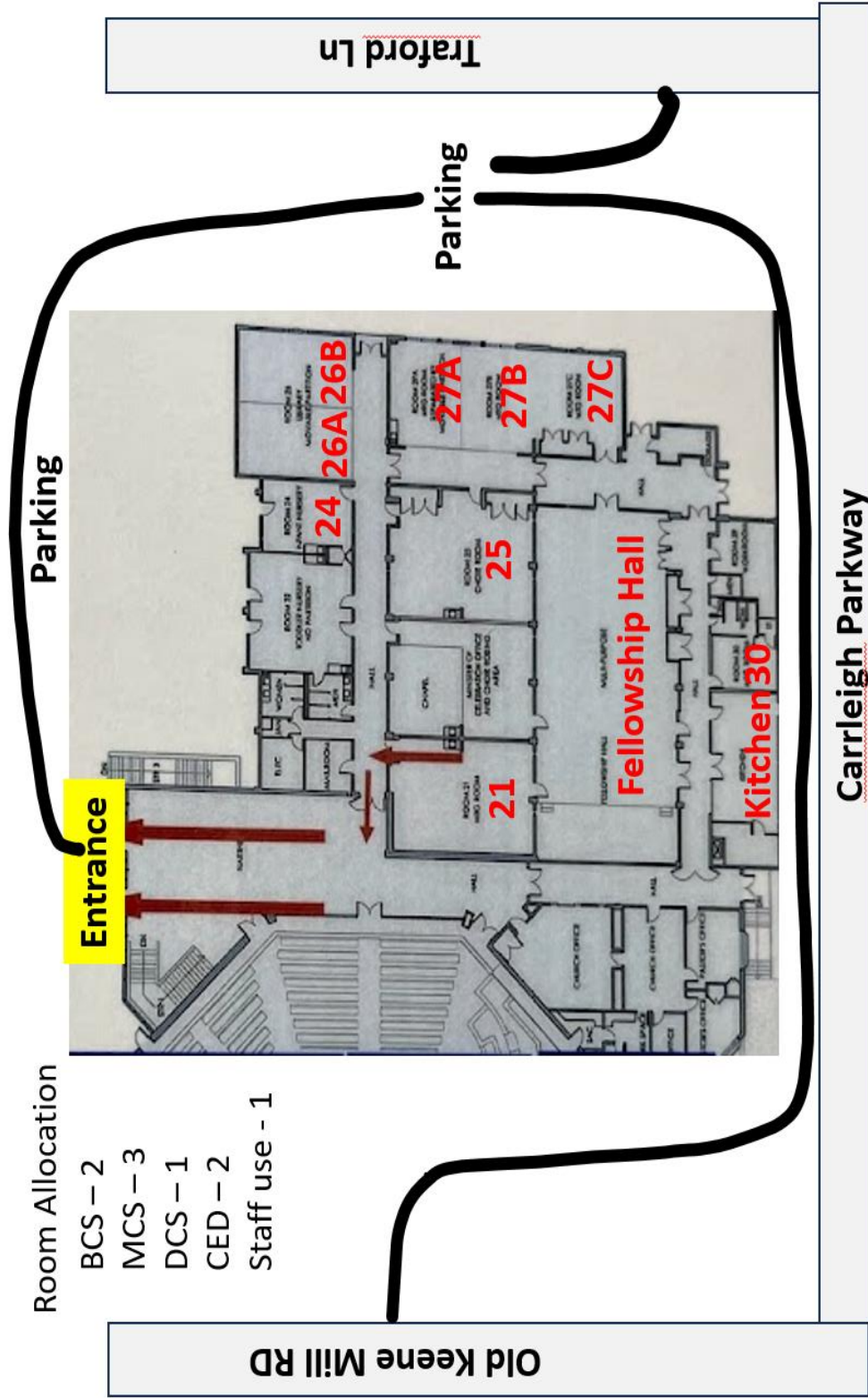
March 8, 2025

March 14, 2026

Access parking lot from Old Keene Mill Rd or Traford Ln

Room Allocation

- BCS - 2
- MCS - 3
- DCS - 1
- CED - 2
- Staff use - 1



Prince of Peace Lutheran Church Map