



# College of Commissioner Service - 2024

## Class Catalog

### Event Contacts

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**Registration opens January 19, 2024**

**Visit [www.scoutingevent.com/082-72300](http://www.scoutingevent.com/082-72300) to register**



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NATIONAL CAPITAL AREA COUNCIL



## Class Catalog

College of Commissioner Service - 2024: College of Commissioner Service (In-Person) - March 9, 2024) at Prince of Peace

### College of Commissioner Science - Bachelors (2023 revision) (Scheduled Classes)

<p><b>BCS101</b> 26A Mika Shimoji</p>		<p><b>Core Concepts of Unit Service (Updated 08/01/2021)</b> The position of commissioner is one of the oldest in Scouting. This course reviews and reinforces the core concepts of unit service and identifies the key skills needed for commissioners to be able to assess the units they serve.</p>
<p><b>BCS150</b> 26B Bruce Andersen</p>		<p><b>Roundtables in Unit Service (Updated 10/15/2022)</b> An effective roundtable is vital to the success of all unit service. This course reviews and reinforces how roundtables fit into the unit service structure by providing roundtable services to units and unit leaders.</p>
<p><b>BCS105</b> 26A Dan Palenscar</p>		<p><b>Resolving Common Unit Issues (Updated 08/01/2021)</b> This course will build the commissioner's knowledge of the early warning signs of a unit in danger of failing as well as group discussions about how to support problem-solving of some common issues.</p>
<p><b>BCS151</b> 26B David Rockwell</p>		<p><b>The Roundtable Commissioner Team (Updated 08/01/2021)</b> An effective roundtable commissioner team is vital to the success of all roundtables. It is important that all members of the commissioner roundtable team understand the unique position of roundtable in the Scouting. Roundtable provides a different method of unit service, but it is just as important. Roundtable also supplements unit commissioner efforts by the program support it provides.</p>
<p><b>BCS106</b> 26A Mike Holder</p>		<p><b>Coaching Leaders (Updated 08/01/2021)</b> In this course a commissioner will become familiar with the new Coaching model and how to use it to better serve their units.</p>
<p><b>BCS152</b> 26B Peter Pate</p>		<p><b>Planning, Implementing and Promoting Roundtables (Updated 08/01/2021)</b> In this course, the participants will be learning how to plan and implement a roundtable to best serve the units in their districts and councils. They will also discuss how to promote roundtables to units they serve and to new leaders.</p>
<p><b>BCS103</b> 26B Ed Weeks</p>		<p><b>Linking District Resources (updated 12/31/2021)</b> Although commissioners are viewed as very knowledgeable and capable individuals, a key part of a commissioner's job is to link the unit to the district committee. <b>Maximum number of participants: 20</b></p>
<p><b>BCS108</b> 26A Alex Pranger</p>		<p><b>Mining Internet Resources (Updated 08/01/2021)</b> Commissioners are asked many questions and assumed to be experts on everything. Although they may wish to be an expert, knowing where to find information can make them a virtual expert. This course concentrates not on the local "who do you call" but on using the internet, in effect, mining internet resources.</p>

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**BCS104**

26B

Ken Gaul



**Contacting Units (Updated 08/01/2021)**

This course examines the role of contacts between commissioners and their units. At the heart of unit service are the contacts commissioners make with their units.

**Maximum number of participants: 20**

**BCS114**

26A

Jim Stewart



**Understanding & Communicating with Today's Leaders (updated updated 04/15/2022)**

We, as commissioners, need to understand the differences in relating to the generations involved in scouting and inclusiveness. This course encourages understanding between the different generations - particularly Generation X and Millennials - to help commissioners better communicate with their units.

**BCS109**

26B

Julia Mae-Shen Lesko



**The Essential Element (A Servant's Heart) (updated 10/01/2021)**

In 1970, Robert Greenleaf introduced the term "servant leadership" and wrote an essay titled "The Servant as Leader" which was later expanded into a book. This course examines how a servant's heart can make an impact in unit service.

**BCS116**

26A

Sean Byrne



**Collaborative Assessments (Updated 08/01/2021)**









This course examines and discusses the need for collaboration in assessing unit's strengths and needs to build a Unit Service Plan with the unit leaders and record progress in Commissioner Tools in working toward their goals.

**Maximum number of participants: 20**

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### College of Commissioner Science - Masters (2023 revision) (Scheduled Classes)

<p><b>MCS311</b> 27C Wendy Latella</p>		<p><b>All About the ADC's Role (updated 10/01/2021)</b> This course defines the purpose of assistant district commissioners and how that role benefits commissioner services at the district level.</p>
<p><b>MCS351</b> 27B Brian Meny</p>		<p><b>Conducting the Roundtable Planning Session (updated 01/31/2022)</b> An effective roundtable program requires advanced planning. With this in mind, every district and council should have an advanced roundtable plan supported by the assistant council commissioner and assistant district commissioners who focus on roundtable as unit service.</p>
<p><b>MCS313</b> 27C Wendy Latella</p>		<p><b>Onboarding Commissioners (updated 02/08/2022)</b> This course discusses the importance of onboarding commissioners into their new position and talk about who is responsible for making sure that onboarding happens. The onboarding process and how it is to be completed Is also discussed.</p>
<p><b>MCS352</b> 27B Brian Meny</p>		<p><b>Roundtable is Over - Now What (Updated 08/01/2021)</b> The district roundtable isn't over when the last chair is put away or when the host has closed the virtual meeting space. There are things that need to be completed to help get ready for the next roundtable. This course discusses the importance of feedback and applying for successful future roundtables.</p>
<p><b>MCS314</b> 27C Brian Zabela</p>		<p><b>The Commissioner and the Professional (updated 8/01/2021)</b> Learn more about the relationship between the commissioner and the professional; how they can work closely together to reach the common goal of providing quality service to units.</p>
<p><b>MCS353</b> 27B Mika Shimoji</p>		<p><b>The Cub Scout Roundtable Breakout (updated 8/01/2021)</b> This course will help you use the Cub Scout breakout to develop a plan to help units solve their problems using program specific interest topics and resources, employ the breakout sessions to focus on the needs of leaders in unique positions, and apply unit service resources to help pack leaders solve their own problems.</p>
<p><b>MCS358</b> 27A Brian Meny</p>		<p><b>Addressing Unit Challenges through Roundtable (updated 01/31/2022)</b> The monthly roundtable plays a key role in unit service and in helping unit leaders address their challenges and roadblocks. A great roundtable team will deliver a quality event that encourages leaders to return each month. This course is the culmination of the CCS material directly related to the monthly roundtable.</p>
<p><b>MCS302</b> 27A John Patrick</p>		<p><b>The Charter Renewal process will be revised following the implementation of Internet Recharter 2.0</b> Commissioners must be proactive in on-time recharter efforts, especially with units inexperienced or unfamiliar with BSA procedures. This session examines the importance of partnering with units, common errors with recharter, reasons for defective paperwork and ways to prevent submission of inaccurate charter renewals.</p>

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<b>MCS315</b> 27C Brian Zabela		<b>Effective Unit Service in Rural Communities (updated 8/01/2021)</b> What is the definition of a rural community? This course will discuss the unique issues of rural units and how to solve them.
<b>MCS354</b> 27B Brian Meny		<b>The Scouts BSA Roundtable Breakout (updated 8/01/2021)</b> The Scouts BSA breakout session focuses on the needs of troop leaders and helps them solve their problems. The Scouts BSA breakout session should help adult leaders learn scout skills as needed to help their youth leaders plan and run the troop program.
<b>MCS316</b> 27C John Colwell		<b>The Unit Service Plan (updated 8/01/2021)</b> The Collaborative Assessment of a unit gives an in-depth picture of the unit, its strengths, and its needs. To work toward making systematic changes in the unit's service to youth, the Key 3 with the commissioner develops a Unit Service Plan using information from the Collaborative Assessment and other sources.
<b>MCS350</b> 27B David Rockwell		<b>Unit &amp; Roundtable Commissioners Working Together (updated 8/01/2021)</b> While unit commissioners and roundtable commissioners wear distinct position patches, denoting their field of expertise, both patches feature the wreath of service and for good reason! Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. Remember: "Roundtable is unit service."
<b>MCS309</b> 27C John Colwell		<b>Good Commissioners Need Both Head and Heart (updated 8/01/2021)</b> In this course, we will discuss how the servant leadership concept is carried out in service to units using your head and heart.
<b>MCS357</b> 27B Mika Shimoji		<b>Managing Long Distance Roundtables (updated 8/01/2021)</b> This course will provide an understanding of the current resources available to enhance long distance roundtables.

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### College of Commissioner Science - Doctorate - NCAC Local Courses (Scheduled Classes)

**DCS5013**

25

Chris Cooper







#### **Selecting and Limiting the Scope of Your Doctoral Project Thesis / Developing Your Project or Thesis**

This course is a two-period course combining DCS 501 and DCS 503. DCS 501 assists the doctoral candidate in selecting a topic for their project or thesis. The candidate will also explore various methods of limiting the focus of the project or thesis so that completion is achievable. DCS 503 discusses various suggestions for developing a project or thesis outline and writing the final report for submission to your doctoral advisor.

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### College of Commissioner Science - Doctorate (2023 revision) (Scheduled Classes)

<p><b>DCS509</b> 25 Tom DiMisa</p>		<p><b>Legacy of Servant Leadership (NEW!! 12/31/2021)</b> Leading is not about what we gain from others but about what others gain from us. Leading well means serving others. <b>Maximum number of participants: 22</b></p>
<p><b>DCS512</b> 25</p>		<p><b>Recruiting for Diversity (NEW!! 12/31/2021)</b> How do we ensure that every unit is supported to offer a quality Scouting program? Simple. We recruit and empower enough commissioners for the task. The question becomes who is the best commissioner for each unit? <b>Maximum number of participants: 22</b></p>
<p><b>DCS506</b> 25 George Costigan</p>		<p><b>Coaching Commissioners (updated 04/15/2022)</b> Coaching is about relationships. It is the ability to listen, to observe, to share, to support and to engage in a way that will help others solve their own problems, grow as individuals and attain their full potential. This class will focus on coaching skills for administrative commissioners.</p>
<p><b>DCS514</b> 25 Brian Zabela</p>		<p><b>Building Meaningful Relationships (updated 04/15/2022)</b> Commissioner service is all about relationships. This session discusses ways in which commissioners may go about building and maintaining positive relationships with those they serve. It also discusses possible pitfalls that can undermine relationships. <b>Maximum number of participants: 22</b></p>

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### College of Commissioner Science - Continuing Ed - NCAC Local Courses (Scheduled Classes)

<p><b>CED843</b> 21 Jae Engelbrecht</p>		<p><b>District Dashboard</b> With the release of the Unit Dashboard, more and more resources are available to Commissioners to gauge unit health. Learn about key factors of unit health from Dr. Rick Manteuffel's nation-wide analysis of unit renewals and how these factors can be observed in the Unit Dashboard.</p>
<p><b>CED835</b> 27A Angela Smith</p>		<p><b>Question and Answer with the Keynote Speaker and Senior Commissioners</b> Opportunity for CCS attendees to participate in a Question and Answer session with the Keynote Speaker and other Senior Commissioners</p>
<p><b>CED845</b> 21 George Costigan</p>		<p><b>Advanced Unit Service through Roundtable</b> Taken all the classes on Roundtable? Think you know it all? This is the class for you. Course will cover ways that Roundtable can deliver Unit Service. Ideals and best practices from across the council will be discussed.</p>
<p><b>CED846</b> 21 Jae Engelbrecht</p>		<p><b>Commissioner Service in NCAC</b> Council Commissioner's overview of commissioner service in NCAC</p>
<p><b>CED924</b> Fellowship Hall Angela Smith</p>		<p><b>Keynote Speaker Address</b> Saturday Keynote Address for the NCAC College of Commissioner Service 2024. The Keynote speaker is Angela Smith, the Commissioner Facilitator for National Service Territories 1-8 and former Southern Region Wood Badge and Training chair. Learn what's new in Scouting, Commissioner Service, and more.</p>
<p><b>CED842</b> 21 Julia Mae-Shen Lesko</p>		<p><b>New Cub Scout Advancement Program</b> Can't make the Impact Session in Las Vegas in April? Join Julia Lesko to preview the Cub Scout Program Changes; a Commissioners Role. New Cub Scout Advancement is coming in June of this year. Learn how Commissioners can help Packs with this transition.</p>
<p><b>CED835</b> 27A Angela Smith</p>		<p><b>Question and Answer with the Keynote Speaker and Senior Commissioners</b> Opportunity for CCS attendees to participate in a Question and Answer session with the Keynote Speaker and other Senior Commissioners</p>
<p><b>CED844</b> 21 Mark Longworth</p>		<p><b>Partnering with the District Committee</b> Councils are organized into Districts with four focus areas: Finance, Membership, Program, and Unit Service. Although Commissioners have primacy in Unit Service, units are served by all four focus areas. The Commissioner, at a minimum, is a team player on the District Volunteer Staff to help units in a geographic area. At best, commissioners have an active role in the overall success of the District. Learn how the District Committee team is organized, functions, and Commissioners' join forces to maximize unit health.</p>



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**CED814**

21

Rick Manteuffel



### **Mining My.Scouting for Unit Health**

Learn how touse the tools in my.scouting to further unit service. While nothing beats a Unit Commissioner visit to a unit to get an assessment of unit health, there can be indicators/metrics of a potential stresses to unit function. These indicators can trigger conversations with unit leadership on their challenges, and potential District assistance. We will discuss what metrics these might be, and what levels could trigger a reallocation of Commissioner, or District, time & resources