

# NCAC Day Camp Refund Form

Submit completed form for refund to Day Camp Director along with copy of the receipt. **Application for refund must be received within 14 days prior to the day camp.** The NCAC Day Camp Staff Advisor will review the request.

Parent or Guardian Name: \_\_\_\_\_

Parent or Guardian Email Address: \_\_\_\_\_

Parent or Guardian phone number: \_\_\_\_\_

Amount of refund requested: \_\_\_\_\_

Scout's name: \_\_\_\_\_

Camp Location: \_\_\_\_\_ District: \_\_\_\_\_

Pack #: \_\_\_\_\_ Pack Day Camp Coordinator: \_\_\_\_\_

Unit Committee Chairman: \_\_\_\_\_

Reason for cancellation (attached documentation if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Camp Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

District Executive Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **NATIONAL CAPITAL AREA COUNCIL REFUND POLICY FOR EVENTS**

For events with fees over \$25.00 per person, a full refund may be issued if the registration is cancelled within 3 days of being made. After 3 days of making the registration but not within 14 days of the event the customer is charged 15% of the registration cost being cancelled. Once within 14 days of the event the customer is charged 100% of the registration cost being cancelled. A full refund may be made in the case of illness, military orders, or if the event is cancelled by the Council. Electronic refunds will be sent to the original credit card.