

# National Capital Area Council 2023 Commissioner College



**In-Person**

**March 11, 2023**

**8:00am – 4:30pm**

**and**

**Online**

**March 12, 2023**

**12:30pm - 4:35pm**

Registration and information at:

<http://www.ncacbsa.org/college>



# March 11-12, 2023 Commissioner College National Capital Area Council, BSA

From the Council Commissioner Julia Lesko and Commissioner College Dean Jim Stewart:

## ***Forward - Changing Lives!***

In addition to welcoming all commissioners, we are very excited to welcome attendees from all across Scouting, including chartered organizations and Scouters serving in membership, program, finance, marketing, and the Order of the Arrow. Our program is once again growing and as we move forward once again, we have the opportunity to provide guidance, help, and mentorship to those who are delivering a Scouting program which truly changes lives.

This will be a great time for everyone to learn more about unit service and how we can partner to provide better unit service. **Learning is a lifetime activity**, and we are committed to helping you improve your game through a day plus more of learning with opportunities to earn the Bachelor, Master, or Doctorate of Commissioner Science degree, or to engage in Continuing Education. You will be getting the most up-to-date information on ways to improve service to your units. These informative classes are packed with material you can use at your next unit visit and are presented by faculty who are highly experienced, dedicated, and enthusiastic about this year's college. You can expect a great time packed with solid learning experiences along with many opportunities for fellowship.

As commissioners, our role is different from that of other Scouters. The insignia we wear displays a wreath around Scouting's trefoil representing your commission to serve chartered organizations in the operation of Cub Scout packs, Boy Scout troops, Venturing crews, Sea Scout ships, and Explorer posts. Scouting depends on the men and women who wear this wreath of service. You are the coach . . . the mentor . . . who forges a relationship with key unit leaders to support them in planning and delivering a quality program for the young people they serve. As commissioners, we must continually enhance our skills to better serve units.

During the Civil War our country faced many challenges and many believed we would not recover from the destruction and disillusion that were concurrent with it. Abraham Lincoln felt the weight of the circumstances and decided he would rise above it and provide the leadership to take our country forward. Doing so, he changed many lives. We hope this college inspires you to imitate his leadership as you continue to live the culture of being a commissioner:

- (1) be the heart;
- (2) build relationships;
- (3) change lives.

The mission of the commissioner is to help the unit succeed, and we prepare ourselves to accomplish this mission through education and shared learning experiences. Just as every Scout deserves a trained leader, every unit deserves a trained commissioner! Together we can make sure every member of the BSA has a great Scouting experience. We look forward to seeing you at the college on March 11 and 12!

Yours In Commissioner Service,

Julia Lesko  
NCAC Council Commissioner

Jim Stewart  
NCAC Commissioner College Dean

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## NCAC Commissioner College Leadership Team Contact Info

POSITION	NAME	CELL PHONE	EMAIL
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(MCS) Master Program Dean	Eric Bullock	501-454-0033	<a href="mailto:eric@e-bullock.net">eric@e-bullock.net</a>
(DCS) Doctorate Program Dean	Chris Cooper	703-200-1438	<a href="mailto:christopher@cooper3000.com">christopher@cooper3000.com</a>
(DCS) Doctorate Award Czar	Bob Owen	301-213-2239	<a href="mailto:scouterbobowen@msn.com">scouterbobowen@msn.com</a>
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### ***Special Acknowledgements***

*Thank-you to Pender UMC for the use of these amazing facilities and your support of Scouting!*

*We give special thanks to our NCAC staff for their assistance in setting up the online course matrix and the opening and noon time large gathering.*

*Thank-you to Troops 7, 124, and 160 and the Powhatan Order of the Arrow Chapter for their support.*

*We give special thanks to the many hands helping behind the scenes, to all those serving on faculty, and to all those attending training for your priceless contribution to the success of our Commissioner College.*

# WEAR YOUR UNIFORM

## GENERAL INFORMATION

The 2023 Commissioner College welcomes all Scouters to attend! In addition to classes in the traditional Bachelors, Masters, and Doctorate tracks, we have a Masters Continuing Education track (including Open Forum / networking opportunities) covering important Scouting topics beyond the usual commissioner service curriculum. In addition to commissioners, we are inviting everyone from all across Scouting to attend to include chartered organizations and Scouters serving in units, district, council, membership, program, finance, marketing, and the Order of the Arrow. This will be a great time for all non-commissioners to come learn what commissioner service is all about and how commissioner service may help you better succeed in your Scouting role to provide better unit service.

**Commissioner College** provides in-depth knowledge in all of the essential aspects of the commissioner duties and responsibilities. The final result is a stronger and more knowledgeable commissioner team serving the units.

Commissioner College offers the opportunity to:

- Learn the information essentials to provide the best service to Scouting units
- Provide fellowship amongst the commissioners
- Reinforce and expand on the lessons learned during previous training
- Provide updates on commissioner service and Scouting

**Bachelor Program** courses augment Unit Commissioner Basic Training. Unit Commissioner Basic Training should be completed before beginning the Bachelor of Commissioner Science degree program. The courses cover some of the same topics but they are all covered more in depth and with more student interaction. Bachelor level courses are designed for unit commissioners and commissioners that have less than two years of experience in their position. The roundtable courses provide training specific to roundtable commissioners and assistant roundtable commissioners, as well as provide current information and roundtable practices for all other commissioners.

**Master Program** courses are more advanced and most beneficial to an experienced or an administrative commissioner. Again, many of the topics are familiar but are explained in more detail with more student interaction. Master level courses are designed for commissioners that have two or more years in their position, are serving in an administrative capacity, or have unit assignments consisting of less-than-ideal units.

**Doctorate Program** courses cover what is required to write an approved thesis or complete an approved project. In addition, there are some advanced courses available for the very experienced commissioner. Doctorate level courses are designed for those who have been serving in their position for four years or longer, are serving in an administrative capacity, or have unit assignments consisting of less-than-ideal units.

**Continuing Education Program** courses are offered to encourage those with a Doctorate, and those who hold a Master degree but may not aspire to complete their Doctorate, to continue to learn new topics. You also can opt to be part of an Open Forum session with various guests to discuss topics that are related to commissioner service.



REGISTER

**Online Registration** – Online registration is available at [www.ncacbsa.org/college](http://www.ncacbsa.org/college). To ensure the best possibility of attending your desired courses, early registration is essential. Classes do sell out. **Registration fee is \$40 until midnight Sunday, March 5, 2023 for the college. Late fee is \$55. The Sunday virtual college is a separate fee of \$15.**

**Late Registration** – Registrations closes at midnight on March 5th Save \$15.00 by pre-registering by March 5, 2022.

**Included with full Registration** – The registration fee includes classes for the day chosen, event patch, course material access, certificate, and administrative cost. The Saturday fee also includes a breakfast snacks and beverages, lunch, and afternoon snacks.

**Opening Assembly** –Saturday morning an assembly will be conducted and is open to all Saturday participants. A short welcoming, inspirational messages, pertinent information, and other last-minute details will be available at the morning assembly.

**Class Schedules, Patches, Diplomas, and Certificates** – Problems with registration should be directed to our registrar. Students will receive a 2023 Commissioner College patch at registration check-in or in the mail for Sunday participants. Schedules for your classes should be downloaded and printed in advance of the college by each participant. A listing with appropriate links for Sunday participants will be provided about a week prior to the college. Participants must check the folder online for each class to have pertinent material for their classes. Certificates will be available for Saturday participants at the end of classes and e-mailed to each Sunday participant after the college. Failure to certify prerequisites on your registration could delay your certificate.

**College Deans and Instructors/Staff** – ALL instructors/staff MUST check in with the appropriate dean on prior to the opening assembly. Staff fee is the same as the participants fee and includes all classes, event patch, staff gift, certificate, administrative costs and food items on Saturday. Staff may choose to register to attend classes.

**Event Postponement/Refund Policy** – In case of severe weather or unforeseen conditions, a decision to postpone Commissioner College will be made prior to 8pm Friday, March 10th. This information will be available at <http://www.ncacbsa.org> or by phoning (301) 214-9130 after 8pm Friday. If Commissioner College is postponed due to weather/pandemic, we will attempt to reschedule the event. If the event cannot be rescheduled, you may choose to obtain a partial refund (less 15% handling fee for administrative cost and encumbered expenses). Refund requests must be in writing and submitted to NCAC by March 21, 2023. Refunds may be granted for sickness (with physician's statement), or death in the family. Refunds will be mailed by the end of April.

**Trading Posts** – We will endeavor to have some items from past colleges for sale on-site.

**Keynote Luncheon** The keynote presentation counts as Period 4 for those working on degrees (meets BCS and MCS course degree specific requirements).

## **2023 Commissioners College Agenda Saturday (Pender UMC)**

**8:00am – 8:35am**

**Opening Assembly**

**Greetings**, NCAC Commissioner College Dean Jim Stewart

**Flag Ceremony**

**Invocation**

**Welcome & Introduction**, NCAC Council Commissioner Julia Lesko

**NCAC Council Scout Executive**, Mario Perez

**8:40am - 9:30am**

**Period 1 Class**

**9:40am -10:30am**

**Period 2 Class**

**10:40:00am - 11:30am**

**Period 3 Class**

**11:30am - 12:10pm**

**Lunch**

**12:10pm - 1:30pm**

**Period 4**

**Keynote Speaker**, Russell Smart

**Awards & Recognition**

**1:40pm - 2:30pm**

**Period 5 Class**

**2:40pm - 3:30pm**

**Period 6 Class**

**3:40pm - 4:30pm**

**Period 7 Class**

## **2023 Commissioners College Agenda Sunday (online)**

**12:30pm - 1:20pm** **Period 21(8) Class**

**1:35pm -2:25pm** **Period 22(9) Class**

**1:40pm - 3:30pm** **Period 23(10) Class**

**3:45pm - 4:35pm** **Period 24(11) Class**

## Degree Prerequisites and Criteria

**The Prerequisites, Course Requirements, and Performance criteria are listed for each degree.**

NOTE: A person may participate in the college training without having the prerequisites, but no degree will be awarded until all of the requirements are met. It is up to the student to notify the Dean of the College with the necessary proof of completion to be credited with the appropriate degree.

### **Bachelor of Commissioner Science Degree (BCS)**

#### A. Prerequisites

1. Current registration as a commissioner.
2. Current BSA Youth Protection Training certificate.
3. Complete Commissioner Basic Training listed on the commissioner training page.

#### B. Course Requirements

1. Complete a minimum of seven (7) courses of instruction.
2. Five (5) must be from the Bachelor Degree level training.

### **Master of Commissioner Science Degree (MCS)**

#### A. Prerequisites

1. Current registration as a commissioner.
2. Current BSA Youth Protection Training certificate.
3. Bachelor of Commissioner Science Degree.
4. The Commissioner Arrowhead Honor.

#### B. Course Requirements

1. Complete a minimum of seven (7) additional courses of instruction, for a total of 14 courses.
2. Seven (7) of the 14 courses must be from the Master Degree level training..

### **Doctor of Commissioner Science Degree (DCS)**

Note that earning the Doctor of Commissioner Science Degree does not automatically qualify you to receive the Doctorate of Commissioner Service Knot Award. See next page for details.

#### A. Prerequisites

1. Current registration as a commissioner.
2. Current BSA Youth Protection Training certificate.
3. Master of Commissioner Science Degree.
4. Awarded the Commissioner Key.

#### B. Course Requirements

1. Complete a minimum of 10 additional courses of instruction, for a total of 24 courses.
2. At least five (5) of the 24 must be from the Doctorate Degree level training.
3. Courses may not have previously been counted toward other college degrees.

#### C. Thesis or Project

1. This can be on any topic related to commissioner service.
2. The topic must be preapproved by the Dean of the College, the Dean of the Doctorate level program, or the Doctoral Review Committee.
3. Complete the thesis or project using the approved format as determined by the college.

#### D. The completed thesis or project must be approved by the Doctoral Review Committee. If a review committee is not used, at a minimum the Council Commissioner and the College Dean need to make the approval.

#### E. Commissioner Performance

1. Serve for at least one year on the College of Commissioner Science Staff (instructor or support staff), or work with training support for commissioners for at least one year.



## Doctorate of Commissioner Science Knot Award



*The purpose of this knot is to recognize the completion of a standardized program of studies plus the requirements listed here. The objective of this knot is to provide councils an opportunity to recognize commissioners for their tenured service, their involvement in learning more about delivery of quality Scouting, and their involvement in support of others.*

**Note:** *The completion of the Doctor Degree of Commissioner Science does not automatically qualify a commissioner for this award knot. All requirements below for the knot must be met. There are only two unique requirements to earn this award: Tenure and Recruiting.*

### Minimum Requirements for this award

- A. Tenure
    - 1. Serve as a commissioner for a minimum of 5 years. (Years need not be consecutive)
    - 2. This service may be in one or more roles or positions of commissioner service.
  - B. Training – successfully complete the following
    - 1. Bachelor of Commissioner Science Degree (BCS)
    - 2. Master of Commissioner Science Degree (MCS)
    - 3. Doctorate of Commissioner Science Degree (DCS), including Thesis or Project
  - C. Recruiting
    - 1. Recruit (or assist in recruiting) at least three new commissioners.
  - D. Final Approval
    - 1. Approval of Council Commissioner or assigned Assistant Council Commissioner
    - 2. Approval of your Council Scout Executive or Council Staff Advisor for Commissioner Service.
-

# 2023 NCAC COLLEGE OF COMMISSIONER SCIENCE COURSE SCHEDULE

SATURDAY MARCH 11										
	Period	0	1	2	3	4	5	6	7	
	Room #	8-8:30am	8:40-9:30am	9:40-10:30am	10:40-11:30am	11:30am-1:40pm	1:40-2:30pm	2:40-3:30pm	3:40-4:30pm	
BCS	1	Opening Assembly in Common Room	BCS 104	BCS 106	BCS 112	CED 923 Keynote Speaker in Common Room 12:10pm	BCS 101	BCS 108	BCS 116	
	Inst.		Ken Gaul	Mike Holder	Randy Wilson		Josh Wilberger	Jim Stewart	Sean Byrne	
	2		BCS 105	BCS 107	BCS 114		BCS 103	BCS 109	BCS 150	
	Inst.		Dan Palenscar	Patrick Berney	Glen Johnson		Ed Weeks	Julia Lesko	Randy Young	
	MCS		3	MCS 306	MCS 316		MCS 303	MCS 316	MCS 306	MCS 312
	Inst.		Dr. Rick Manteuffel, ACC Adm	John Caldwell, DC	Dr. Rick Manteuffel, ACC Adm		John Colwell, DC	Dr. Rick Manteuffel, ACC Admin	Gordon Henley, ACC MSA	
	4		MCS 302	MCS 305	MCS 304		MCS 350	MCS 352	MCS 358	
Inst.	John Patrick, ACC Retention		Mark Longworth, ACC VA So	Mark Longworth, ACC VA So	David Rockwell, ACC -RT		David Rockwell, ACC -RT	David Rockwell, ACC -RT		
	5			MCS 309			MCS 307			
Inst.				Julia Lesko, CC			Ken Gaul, DC			
DCS	6		DCS	DCS	DCS		DCS	DCS	DCS	
Inst.			DCS 501/503		DCS 509		DCS 512	DCS 550	DCS 514	
		Robert Owen, ACC/Christopher Cooper, ADC ODD		John Howlin, ACC	Christopher Cooper, ADC ODD	George Costigan, ACC	Tom Dimisa, Chair Training Committee			
CED	7	CED 837	CED 837 (Continued)	CED 752	CED 839	CED 841	CED 751			
Inst.		Sean Byrne	Sean Byrne	David Rockwell, ACC -RT	Damon Allen	Christian Griggs or Committee Member	George Costigan			
	8	CED 838	CED 835		CED 835					
Inst.		Svan Rundman	Guest Speaker		Guest Speaker					

**SUNDAY MARCH 12**

<b>8</b>		<b>9</b>		<b>10</b>		<b>11</b>	
Sun 12:30pm	Sun 1:35pm	Sun 2:40pm	Sun 3:45pm				
<b>BCS 107</b>	<b>BCS 116</b>	<b>BCS 152</b>	<b>BCS 114</b>				
Patrick Berney	Ben Overbey	David Rockwell	Wendy Latella				Inst.
<b>Ben Overbey</b>	<b>Danielle Ballantine</b>	<b>Ben Overbey</b>	<b>Ben Overbey</b>				Mod.
<b>BCS 109</b>	<b>BCS 150</b>						
Julia Lesko	Bill Desmond						Inst.
<b>Randy Wilson</b>	<b>Randy Wilson</b>						Mod.
<b>MCS 306</b>	<b>MCS 316</b>	<b>MCS 309</b>	<b>MCS 312</b>				
Dr. Rick Manteuffel, ACC Admin	John Colwell, DC	Julia Lesko, CC	Gordon Henley, ACC MSA				Inst.
Eric Bullock							Mod.
		<b>MCS 351</b>	<b>MCS 352</b>				
		George Costigan, ACC	David Rockwell, ACC -RT				
		Lynn Hamilton	George Costigan, ACC				
<b>DCS</b>	<b>DCS</b>						
DCS 506	DCS 516						Inst.
David Rockwell, ACC-RT	Christopher Cooper, ADC ODD						Mod.
<b>Maria Cooper</b>	<b>Maria Cooper</b>						
<b>CED 836</b>	<b>CED 712</b>		<b>CED 834</b>				
Christopher Cooper and Tom DiMisa	Scott Bashore		Craig Reichow				Inst.
<b>Tom DiMisa</b>	<b>John Wallace</b>		<b>Lynn Hamilton</b>				Mod.

# CAPT Robert L. Dise, USN, Retired NCAC Commissioner College Dean's Awards

*to recognize Commissioners dedicated to training and educating Commissioners on their roles and on how to provide quality service to their units in NCAC*

*Est. 2014*

<b>Susan Grunin, Dean</b>	2014	Bronze	Janet Ramos
		Silver	John Pastino
		Gold	Jon Baake
	2015	Bronze	Diane Fisher
		Silver	James Hardter
		Gold	Ben Overbey
<b>Julia Farr, Dean</b>	2016	Bronze	Randy Witter
		Silver	Debra Schenaker
		Gold	James Sundergill
	2017	Bronze	Sasha Loftin
		Silver	Stanley Mushaw
		Gold	Sylvester "Tony" Ryan
	2018	Bronze	Randy Witter
		Silver	Debra Schenaker
		Gold	James Sundergill
	2019	Bronze	Hector Uranga
		Silver	Danielle Ballantine
		Gold	Roger LaBrie
2020	Bronze	Joshua Wilberger	
	Silver	Mark Longworth	
	Gold	Patrick Berney	
<b>Jim Stewart, Dean</b>	2021	Bronze	Mark Bruno
		Silver	Chris Cooper
		Gold	Randy Young
	2022	Bronze	Wendy Latella
		Silver	John Witek
		Gold	Craig Reichow

## **Garry Lewis Award for Unit Retention**

*is to recognize a Commissioner or Scouting Professional whose performance surpassed normal expectations and was directly responsible for the retention and viable program for a unit that otherwise would have been lost to our NCAC scouting family*

*Est. 2021*

2021 Linda Hill, Colonial District

2022 Lee Cass, Patriot District

# John A. Mack

## Council Commissioner's Award of Excellence

*to recognize outstanding dedication, leadership, and service to youth Established  
in 1990*

- 1990 – **Fred J. Grimes**, Southern Maryland District
- 1991 – **Joyce C. Waters**, Blue Ridge District
- 1992 – **David L. Milbank**, Patawomeck District
- 1993 – **Tommy Thompson**, George Washington District
- 1993 – **Dorothy Lanning**, Olde Mill District
- 1994 – **David L. Nordean**, Patawomeck District
- 1995 – **Robert G. Tallent**, Rappahannock District
- 1996 – **James F. Sundergill**, Francis Scott Key District
- 1997 – **Robert C. Sargeant**, Assistant Council Commissioner
- 1998 – **William J. Farmer**, Southern Maryland District
- 1999 – **Elsie Metz**, Patuxent District
- 2000 – **Ann Sargeant**, Patriot District
- 2001 – **Jon Baake**, Old Dominion District
- 2002 – **Vince DeStefano**, Assistant Council Commissioner
- 2002 – **Daniel Palenscar**, Council Commissioner
- 2003 – **Bruce Bolt**, Southern Maryland District
- 2004 – **Yvette H. Wheeler**, Assistant Council Commissioner
- 2005 – **Garry W. Lewis**, Aquia District
- 2006 – **Cong-Tru Nguyen**, Old Dominion District
- 2007 – **Carlos R. Velez, Jr.**, Assistant Council Commissioner
- 2008 – **David R. Parker**, Assistant Council Commissioner
- 2009 – **Scott D. Staron**, Old Dominion District
- 2010 – **William S. Clancy**, District Commissioner
- 2011 – **Frederick F. Hillenbrand III**, Council Commissioner
- 2012 – **George J. Costigan, Jr.**, Assistant Council Commissioner
- 2013 – **Richard Fulper, Jr.**, Deputy District Commissioner
- 2014 – **James T. Stewart**, Old Dominion District
- 2015 – **Jae Engelbrecht**, Patriot District
- 2015 – **Edwin R. Yarbrough**, Council Commissioner
- 2016 – **Dominick Bee**, Assistant Council Commissioner
- 2017 – **Joseph Pallone**, Colonial District
- 2018 – **Michael Nepi**, Old Dominion District
- 2019 – **Richard L. Manteufel**, Assistant Council Commissioner
- 2020 – **Benjamin Overbey**, Assistant Council Commissioner
- 2021 – **Dave Astle**, Patriot District
- 2021 – **Roy "Rick" Rogers IV**, Council Commissioner
- 2022 – **Mark Longworth**, Assistant Council Commissioner

# **SAVE THE DATES**

**Future NCAC Commissioner College dates (2<sup>nd</sup> Sat in March).**

**March 9, 2024**

**March 9, 2025**