

12 December 2022

Hello, Cub Scout Family,

Welcome to the White Oak-Potomac Cub Scout Day Camp at IWL-Lois Green in Gaithersburg. We are looking forward to a fun week at camp.

Here are just a few things to help you get you started on your week of **Off to the Races**:

- In a separate email, you will have received a receipt from NCAC'S registration system. Keep this receipt for you records. If you need to change information, such as Pack Number or Cub Rank, having the registration number will make the change easier.
- If you haven't already done so, please let your Pack Coordinator know your Cub is registered for Day Camp. Don't know who your Pack Coordinator is? That's ok; we keep in touch with them via email.
- Please start working on copies of the paperwork your Cub is required to provide for camp. Your Cub will need:
 - An Individual Cub Scout Information Form
 - Completed Health Forms A and B
 - Copies of their insurance card(s), both front and back
- If you skipped the Electronic Permission Forms during registration, your Cub will need to provide a completed paper copy of the Release Form.

If you plan on Den Walking or Tiger Partnering:

- Please start working on **your** required paperwork.
- You must provide:
 - Current Youth Protection Training (YPT) Certification, valid through 6/24/2023,
 - Completed Health Forms A and B
 - Copies of your insurance cards, both front and back

- **Your paper work is separate from your Cub Scouts**, so even if your insurance cards are the same, please provide one copy (both front and back) for **each** family member attending.

All camp communications are run through our Team at Base Camp. You will receive most communications through your Pack Coordinator, after the information has been posted on Base Camp. However, any parent is welcome to join our Team. If you wish to join us, please send me an email with your Pack Number included in your request. As we get closer to camp, we'll send you the Camp Handbook, schedules, and Den assignments via Base Camp and your Pack Coordinator.

Mark your calendars for our Den Walker training and Den Set Up dates. Den Walker training will be offered either June 17 or 18, 2023 from 2:00-4:00pm. You do not need to attend both days, just one day. Packs can also set up their Den areas during this time. Pack Coordinators will pick up their Pack's shirts at this time as well.

If you have any questions or concerns, please do not hesitate to contact me. Feel free to email me at michelle_manning@hotmail.com You may also text or call 301-906-1022. Please include your Pack # in your text or voicemail message. I'll return your email, text, or call as soon as I am able.

It may only be December, but my Staff and I are already OFF TO THE RACES!

Yours in Scouting,
Michelle Manning
White Oak-Potomac CSDC Director