

Emergency Action Plan

WEBELOS WEEKEND – LION ROAR – TIGER HUNT

UNIT INFORMATION

2022



SUMMARY

Many of us have had practice or training when it comes to deciding the best methods in dealing with an emergency. Far too often when those fight-or-flight situations arise, it's difficult for us to recall everything we need to know.

Please review the information in this document and incorporate it with your Troop and Pack emergency procedures.

Planning does no good if you do not share this information with all of the members of your Troop and Pack.

GENERAL INFORMATION

This Emergency Action Plan (EAP) was developed from a BSA standard plan and modified for these specific events and location. It has been emailed to each White Oak District unit and is also posted on the WOD Basecamp for anyone to access.

Major components of this EAP include:

- Evacuation routes and escape plans – Use map and route directions used to get to Our House
- Assembly points
 - Assemble at the Flag Pole for all non-evacuation situations
 - For an evacuation situation assemble all of the members of your unit and take them to your normal meeting location or another safe place.
 - For weather related situations, go to the “Barn” areas near the main “Our House” administrative building shown on the map
- Emergency contacts:
 - Each unit should have a complete list of all of their attendees as well as an emergency POC for each youth
 - Call 911 in the event of an emergency that requires police or medical response
- Scenario-specific response plans:
 - In the event of severe weather, including weather reports that are specific to our location may require evacuation of the area, if movement to the “barn” areas is not sufficiently
 - In an active shooter situation it may be best to shelter in place, or evacuate from the area to the tree area or nearby buildings; this is situation dependent. Take action to best protect your unit and others near you.

Closest Fire Department and Emergency Medical Team

Sandy Spring Volunteer Fire Department Station 40

- 16911 Georgia Ave, Olney, MD 20832
- Emergency: 911
- Admin: 240-773-4740

DIRECTIONS:

- 19715 Zion Rd, Brookeville, MD 20833 Our House)
- Turn left onto MD-108 E/Olney Laytonsville Rd
- Turn right onto Georgia Ave
- Make a U-turn at Old Baltimore Dr
- Destination will be on the right
- Sandy Spring Volunteer Fire Department Station 40, 16911 Georgia Ave, Olney, MD 20832

Closest Hospital

MedStar Montgomery Medical Center

- 18101 Prince Philip Dr, Olney, MD 20832
- [\(301\) 774-8882](tel:3017748882)
- 10-minutes; 4.1 Miles

DIRECTIONS:

- 19715 Zion Rd, Brookeville, MD 20833 (Our House)(
- Continue to MD-108 E/Olney Laytonsville Rd, 2 min (0.7 mi)
- Turn left onto MD-108 E/Olney Laytonsville Rd, 3 min (1.8 mi)
- Continue on Queen Elizabeth Dr to your destination, 6 min (1.6 mi)
- 18101 Prince Philip Dr, Olney, MD 20832 (MedStar Montgomery Medical Center)

Event Safety Checklist

Source: 680-690; 2018 Printing

The following checklist provides guidance on safety issues that you may encounter at a Scouting event.

Event Description

Event 1 Name: WEBELOS WEEKEND 2022; Event Date(s): October 21-23, 2022

Event 2 & 3 Name: Lion Roar 2021; Tiger Hunt 2021; Event Date: October 22, 2022

Event Location: Our House, 19715 Zion Rd, Brookville, MD 20833

Event 1: Total Number of Attendees Expected: 300 to 400

Event 2 & 3: Total Number of Attendees: 20; 30

Event Organizer; Event Day On-site Contact; Marvin Arthur

Venue Contact: Laura Herron, Operations Director, 301-519-1019

Communications

- Vehicles should NOT go beyond the “Tree” area towards Our House, except to get water for their unit
- All meals are the responsibility of the units participating
- Prohibited items at the event include:
 - Any animal
 - Any weapons
 - Any smoking, drugs

Hazards

- While driving in the field/parking area, watch for holes and people
- Drive slowly on the roads and within the parking area

General Safety

- Each Pack and Troop is responsible for addressing safety in their immediate campsite area, the entire event campsite, and for the event they are responsible for running
- Drinking water is available at the event. Each unit should bring their own containers and they should be full on arrival at the event. Campsite groups should coordinate a vehicle water run as feasible.
- Each Pack and Troop is responsible for addressing hazards in their areas

Fire

- Pack/Troop is responsible for Fire Safety their areas, campfires as well as cooking fires. Campfires shall never be left unguarded, and a water pail shall always be located next to a fire container
- All campfires must be built above ground and in a fire container; ensure all grass and other flammable material is not within the Fire Circle.
- Each unit shall ensure that Emergency vehicles have access to their areas

Medical

- Each Pack & Troop should have their own first aid kits and will attend to First Aid within their unit.
- **Each Pack & Troop MUST document every injury that required First Aid or evacuation to a medical facility using the First Aid Log provided**
- In the event 911 is called for an emergency, the Event Coordinator (Marvin Arthur) MUST be immediately notified
- MedStar Hospital & EMT are less than 5-miles
- Each Pack & Troop should have their own records: Annual Health and Medical Record (AHMR)
- There is NO planned on-site EMT or medical officer
- There is NO - Medical lodge/center/tent on site

Utilities

- An electrical generator will be provided for the main campfire program only
- A sound system and lighting will also be provided for the main campfire program
- Propane is the responsibility of each pack & Troop
- Water is provided by event location; containers are the responsibility of each Pack and Troop

Hygiene and Sanitation

- DO NOT ATTEND THIS EVENT IF YOU HAVE ANY COVID SYMPTOMS
- Portable toilets are provided.
 - Please have men & boys use the urinals in the toilets if more use is not required.
 - There are not separate toilets for men and women or adults and youth, as all porta johns are single use facilities
 - Be respectful, keep the toilets clean
 - Do NOT congregate around the toilets or allow youth to play near them
- Backup toilet paper should be available from your Pack or Troop, just in case
- Trash disposal – Take out what you bring in

Food Handling

- Each Pack & Troop is responsible for their own food and food preparation including:
 - Handwashing stations/sinks

- Food properly covered

Security

- Scout check-in/out process – Each Pack & Troop is responsible for their own people
- Armed intruder/suspicious person – report to the individual unit leader who will report it to the WOD VC for Program (Marvin Arthur)
- Missing Scout - report to the individual unit leader who will report it to the WOD VC for Program (Marvin Arthur)
- Bomb threat/suspicious package - report to the individual unit leader who will report it to the WOD VC for Program (Marvin Arthur)

Severe Weather

- Weather emergencies may include:
 - Lightning/thunderstorms
 - Tornadoes/windstorms
- Note that emergency shelters have been identified on the site maps
- The Bull Horn will be used to notify personnel in the event of any emergency