my.Scouting Tools

Step 1: Log into my.scouting

Training Manager

my.Scouting Tools is best experienced using the latest version of Google Chrome or Mozilla Firefox. Also works with the latest version of Safari, and Internet Explorer (v11).

BOY SCOUTS OF AMERICA®

Training-Home
Trend Chart
Training Summary Report
District Contact Report
Exception Report
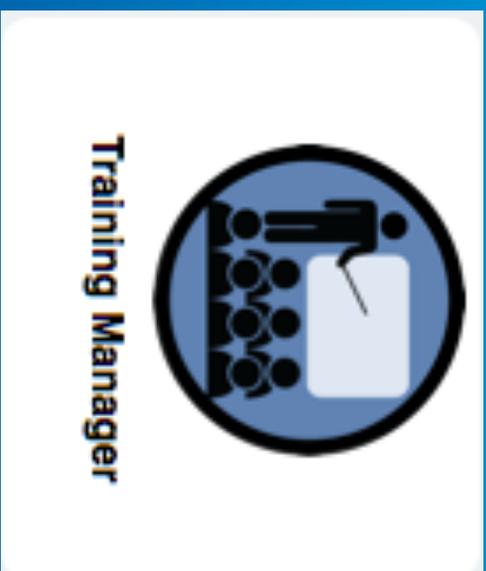Trained Leaders Report
YPT Aging Report
Add Training
Search Training
View Training
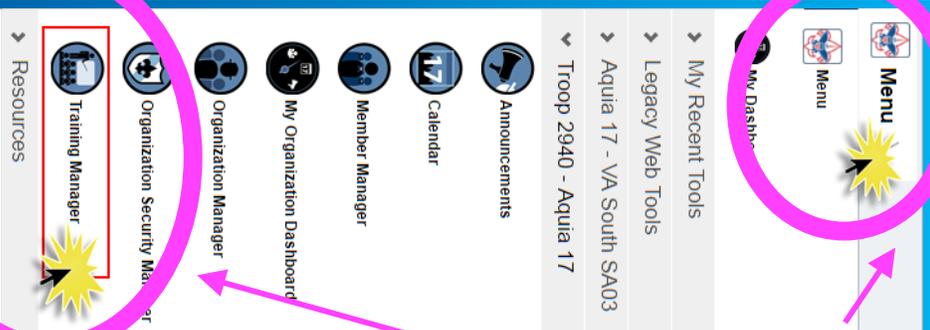Member Training Report
Log out
Questions

Step 2: Click on Menu in upper left corner

Step 3: Click on Training Manager at the bottom of the drop-down box.

my.Scouting

Menu

Welcome F

New to Scouting?
Click Here To Take Training

Tools and Exploring Units

My.Scouting Tools is the place to go for all your needs!

b Tools is **Manage Member ID**. Manage Member ID allows you the ability to add account and manage primary settings. Changing primary settings requires you to log effect.

uting.org were moved and now available under **Legacy Web Tools** after selecting orner. No more confusion on where to go to find the tools you need. Additionally, you access any applications in my.Scouting Tools. Now you have one access for all your

rrently serving traditional and exploring units. In early 2017, Commissioner Tools will councils and districts to assign and enter contacts for traditional and exploring units, tional Commissioner Service Team is working with volunteers and professionals mittee to develop tools that will help volunteers serve exploring units more together in service to all units. We will communicate to commissioners as new tools in the future.

My Recent Tools
Legacy Web Tools
Troop 2940 - Aquia 17
Aquia 17 - VA South SA03

Announcements
Calendar 17
Member Manager
My Organization Dashboard
Organization Manager
Organization Security Ma...
Training Manager
Resources

Specific Training Released

The Training Manager tool provides the ability for Key 3s at each organization level to view a dashboard of position-trained leader status and youth protection training status. Key 3s can also add training, search training, print member's training certificate(s), and print various reports.
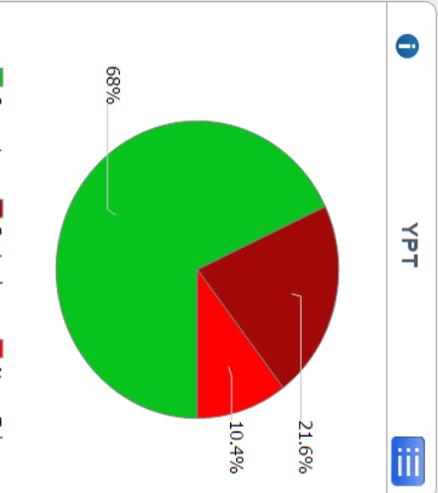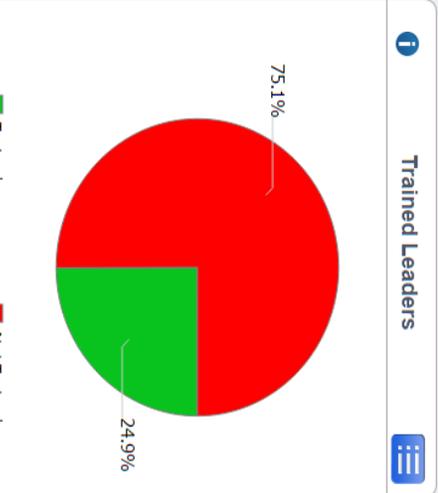
Upon login, select Menu at the top, then Training Manager from the drop-down list.

BEGINS WITH YOUTH PROTECTION

BSA LEARN CENTER
CLICK HERE TO ACCESS POSITION SPECIFIC TRAINING
CUB SCOUTING
VENTURING

Training-Home
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Search Training
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The system displays a dashboard designed to give you a quick look at the "Trained Leaders" and "Youth Protection Training" status in your organization.

A trend chart feature is also available that shows current, prior and combined training trend statistics over a 6 month timeframe of those trained and not trained, and YPT status. To view, select either the Trained Leaders Trend Chart or YPT Trend Chart button at the bottom.

Step 4: Select district by selecting the appropiate service area.

Step 5: Select your unit number.

my.Scouting   Training Manager   Welcome

Training Manager

Circle Ten Council 571

Staff (Circle Ten Council 571)

SA 1 Central Service Area SA01
SA 2 East Central Service Area SA02
SA 3 Eastern Service Area SA03
SA 4 Northern Service Area SA04
SA 5 Southwestern Service Area SA05
SA 6 Learning for Life Service Area SA06

Trained Leaders

75.1%
24.9%

■ Trained   ■ Not Trained

Trained Leaders Trend Chart

YPT

68%
21.6%
10.4%

■ Current   ■ Expired   ■ Never Taken

YPT Trend Chart

342 Expire within 30 days

Last updated 3/21/2015 10:14 PM CST. Next update 3/21/2015 12:14 PM CST.

? Help Manual

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Step 6: Click here to produce the YPT Aging Report

At the district, sub-district, and unit levels, a YPT Aging Report is available on the YPT dashboard for quicker view. If you have a role in the district, you can view status for the entire district, or you can drill down and select just the district staff (non-unit registrants), or select a specific unit within the district. To view the YPT status for each member in the selected organization, select the YPT Aging Report icon.

Training Manager

*my.*Scouting — Training Manager — Welcome

0 More

Akela 06

Search

Staff (Akela 06)

0109 (Shady Grove United Methodist Church)

3003 (Hickory Grove United Methodist Church)

3005 (LDS)

3006 (Greater First United Baptist Church)

3010 (High Point Friends School)

3012 (Church of Jesus Christ of Latter Day Saints)
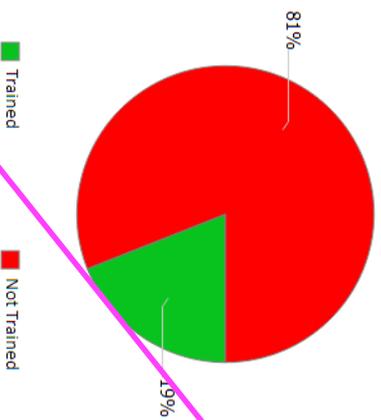
3016 (Immaculate Heart of Mary Catholic Church)

3017 (Jamestown United Methodist Church)
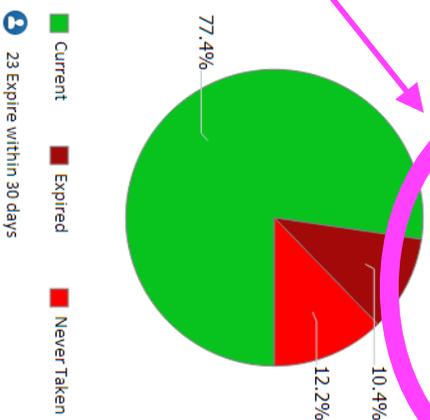
3019 (Archdale United Methodist)

39 More

Dashboard updated 7/29/2014 5:47 AM CST. Next update 7/30/2014 5:47 AM CST.

Trained Leaders

81%

19%

Trained — Not Trained

YPT

YPT Aging Report

77.4%

12.2%

10.4%

23 Expire within 30 days

Current — Expired — Never Taken

? Help Manual

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BOY SCOUTS OF AMERICA®   YPT Status Report

Council   Sam Houston Area Council 576
Organization Name   Skyline 75
Report Generated By   Taylor
Date Report Generated   10/03/2017

| | Export to CSV | Export to CSV (Minimum) | Export to PDF |

Step 7: Export to PDF

Group by: Org Structure   ▼

FILTER

K < ∨ ∨ ⟳   Page 1 of 35 GO

REFRESH   RELOAD

△ East Division - SA08, Skyline - 75, , Skyline 75, (Count: 112)

Council	Service Area	District	Program	Unit Number	Chartered Org Name	First Name	Middle Name	Last Name	Member ID	Position	Status	Effective Through
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								Merit Badge Counselor	YES	05/05/2018
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								District Member-at-Large	NO	04/30/2017
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								District Vice-Chairman	NO	04/30/2017
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								Merit Badge Counselor	NO	01/06/2013
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								District Commissioner	YES	05/07/2018
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								District Member-at-Large	YES	05/07/2018
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								Unit Commissioner	YES	05/07/2018
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								District Member-at-Large	YES	11/23/2018
Sam Houston Area Council 576	East Division - SA08	Skyline - 75								Merit Badge Counselor	NO	

After the YPT Aging Report icon is selected, the following page will appear. This page gives the option to group and sort results based on various fields. The data from this report can also be exported to a CSV or PDF format.

NOTE: Data will be exported in the same sort or grouping as appears on the above screen.

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Above is an example of the PDF export, which will download listing each member's YPT status that you may save or print for your records. **NOTE:** Report reflects recent training submitted. Dashboard data will be reflected in the next scheduled update. Also, the most recent completed YPT training is counted regardless if its Y01, Y02, or Y03 as YPT is credited across programs for the purpose of being trained to be registered.

Council Sam Houston Area Council 576
Organization Name Skyline 75
Report Generated By Taylor
Date Report Generated 10/03/2017

Page 1 of 35
YPT Status Report

Records: 504

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America.

East Division - SA08, Skyline - 75, , , Skyline 75, (Count 112)

Program	Unit Number	Chartered Org Name	First Name	Last Name	Member ID	Position	Status	Effective Through
			Derek			Merit Badge Counselor	YES	05/05/2018
			Janet			District Member-at-Large	NO	04/30/2017
			Janet			District Vice-Chairman	NO	04/30/2017
			Loris			Merit Badge Counselor	NO	01/06/2013
			Quincy			District Commissioner	YES	05/07/2018
			Quincy			District Member-at-Large	YES	05/07/2018
			Quincy			Unit Commissioner	YES	05/07/2018
			Jose			District Member-at-Large	YES	11/23/2018
			Todd			Merit Badge Counselor	NO	
			Diana			Merit Badge Counselor	NO	

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For questions or concerns regarding the Training Manager tool, please contact the Member Care Contact Center at: myscouting@scouting.org

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