



Cub Scout Day Camp Pack Registration Guide

Welcome Cub Scout Packs! We are very excited to have you join us for a fun Day Camp this year! Please use the instructions below to guide you on registering your Pack.

1. On the Day Camp registration page, you will click **Register** next to the camp you'd like to attend.
2. A pop-up box will appear asking if you'd like to continue as a guest or log in. You are welcome to continue as a guest if you'd like. We can get you back into your registration later even if you register as a guest, however, you may find it easier to get back into the registration later if you choose to log in. You'll need to create an account if you haven't already in order to log in.
3. Use the Pack/Family Group box to select the number of **groups** your pack will be sending to Day Camp. A group is 1 adult and 1 to 8 scouts.

Cub Scout Day Camp

June 02, 2026 4:00 PM: Alpine Day Camp
Colorado School of Mines

[View Pricing](#)

A screenshot of the registration form for the Alpine Day Camp. The form has four main sections: 'Tiger and Parent', 'Pack/Family Group', 'Trading Post', and 'Youth Participant'. Each section has a dropdown menu with '0' selected. The 'Pack/Family Group' section is highlighted with a red border and contains a text box that reads: 'Each group is limited to 1 to 8 scouts and 1 adult. Please add the number of groups you'll need. (ie. if you have 12 scouts and 2 adults attending, select 2)'. The 'Youth Participant' section shows a cost of \$20.00. There is a 'View Pricing' button in the top right corner.

4. Click the green Register button in the bottom right corner.
5. A box will automatically pop-up and collect the Pack contact information.

6. After closing the pop-up box, you will be able to see the group information. Use the Cub Scout Youth dropdown to select the number of scouts in this group.

The screenshot shows a registration interface with two main sections: 'Registration Contact' and 'Pack/Family Group'.

Registration Contact: Includes a 'Preview Information' button, an 'Additional Actions' dropdown menu, and 'Update Information' and 'Autofill' buttons. A red arrow points to the 'Additional Actions' dropdown.

Pack/Family Group: A dropdown menu is set to '1' (highlighted with a red box), followed by 'Cub Scout Youth'. To the right, it shows 'Group Size: 2 - 9', 'Youth Limit: 1 - 8', and 'Adult Limit: 1'. Below this is a text box: 'Each group is limited to 1 to 8 scouts and 1 adult. Please add the number of groups you'll need. (ie. if you have 12 scouts and 2 adults attending, select 2)'. Underneath, 'Group 1' is listed with 'Checkout Required' and 'Missing Information' status. Pricing is shown: Regular Price: \$35.00, Early Discount: -\$20.00, Balance Due: \$15.00. 'Update Information' and 'Autofill' buttons are present. A red arrow points to the 'Update Information' button.

Group Participants: A section with a light blue header. It lists two participants:

- (y) Cub Scout Youth:** 'Checkout Required' and 'Missing Information' status. Pricing: Regular Price: \$35.00, Early Discount: -\$20.00, Balance Due: \$15.00. 'Update Information' and 'Autofill' buttons are shown. A quantity of '1.' is listed to the right. A red arrow points to the 'Update Information' button.
- (a) Adult Unit Leader:** 'Checkout Required' and 'Missing Information' status. Pricing: Regular Price: \$35.00, Early Discount: -\$20.00, Balance Due: \$15.00. 'Update Information' and 'Autofill' buttons are shown. A quantity of '1.' is listed to the right. A red arrow points to the 'Update Information' button.

7. Then use the Update Information buttons to fill in each scout's and your adult leader's information.
8. If you need to add a second group, click the Additional Actions dropdown and select Add Participants and add 1 to Pack/Family Group. Click Add Attendee.

9. After you've added all the required information, a Continue button will appear allowing you to continue to the Checkout screen. If you are missing required information, instead of a continue button, you'll see a warning that says, "Missing Information". Find the missing information and add it to continue.

10. Once checkout is complete, your group is booked for Day Camp. If you need to edit your registration afterwards, a link should have been included in the confirmation email sent after you completed the registration that allows you to get back to the registration and edit it. If you created an account, you should be able to log in and find the registration that way. You are also welcome to reach out to Jessica at Jessica.Blazek@scouting.org for help getting back in or adding participants/information.
 - a. Edits can be made until registration closes for the Day Camp. Use the Update Information or the Additional Actions dropdown to make the edits.

 - b. If you add additional people, the registration fee will reflect the current price. In other words, if you register most of your group during the Early Bird period, and then add another scout during the regular period, you will need to pay the regular price for the extra scout.