Cub Scout Day Camp
Pack Registration Guide

Welcome Cub Scout Packs! We are very excited to have you join us for a fun Day Camp this year! Please use the instructions below to guide you on registering your Pack.

1. On the Day Camp registration page, you will click **Register** next to the camp you'd like to attend.

2. A pop-up box will appear asking if you'd like to continue as a guest or log in. You are welcome to continue as a guest if you'd like. We can get you back into your registration later even if you register as a guest, however, you may find it easier to get back into the registration later if you choose to log in. You'll need to create an account if you haven't already in order to log in.

3. Use the Pack/Family Group box to select the number of **groups** your pack will be sending to Day Camp. A group is 1 adult and 1 to 8 scouts.

4. Click the green Register button in the bottom right corner.

5. A box will automatically pop-up and collect the Pack contact information.

6. After closing the pop-up box, you will be able to see the group information. Use the Cub Scout Youth dropdown to select the number of scouts in this group.

Registration Contact

Registration Contact
Checkout Required
Missing Information

Update Information   👤 Autofill

Preview Information

Additional Actions ⌄

Pack/Family Group [1 ⌄] Cub Scout Youth Group Size: 2 - 9 Youth Limit: 1 - 8 Adult Limit: 1

Each group is limited to 1 to 8 scouts and 1 adult. Please add the number of groups you'll need. (ie. if you have 12 scouts and 2 adults attending, select 2)

Group 1
Checkout Required

Regular Price: $35.00
Early Discount: -$20.00
Balance Due: $15.00

Update Information   👤 Autofill

Group Participants

(y) Cub Scout Youth
Checkout Required
Missing Information

Regular Price: $35.00
Early Discount: -$20.00
Balance Due: $15.00

Update Information   👤 Autofill   1.

(a) Adult Unit Leader
Checkout Required
Missing Information

Update Information   👤 Autofill   1.

7. Then use the Update Information buttons to fill in each scout's and your adult leader's information.

8. If you need to add a second group, click the Additional Actions dropdown and select Add Participants and add 1 to Pack/Family Group. Click Add Attendee.

9. After you've added all the required information, a Continue button will appear allowing you to continue to the Checkout screen. If you are missing required information, instead of a continue button, you'll see a warning that says, "Missing Information". Find the missing information and add it to continue.

10. Once checkout is complete, your group is booked for Day Camp. If you need to edit your registration afterwards, a link should have been included in the confirmation email sent after you completed the registration that allows you to get back to the registration and edit it. If you created an account, you should be able to log in and find the registration that way. You are also welcome to reach out to Jessica at Jessica.Blazek@scouting.org for help getting back in or adding participants/information.

    a. Edits can be made until registration closes for the Day Camp. Use the Update Information or the Additional Actions dropdown to make the edits.

    b. If you add additional people, the registration fee will reflect the current price. In other words, if you register most of your group during the Early Bird period, and then add another scout during the regular period, you will need to pay the regular price for the extra scout.