

LEADER'S GUIDE

2025 Shootzenfest

For All Venturers, Sea Scouts, and Scouts BSA

Hosted by Scouting Colorado Range and Target
Activities Committee

McNeil Scout Ranch

April 25-27, 2025



CONTACT Event Co-chairs:

Tom Ernst	Thomas.w.ernst@msn.com
Elena Ernst	Elena.ernst2020@gmail.com
Steve Harpham	panchoscout@orogeny.co

INTRODUCTION

The 2025 Shootzenfest continues an exciting Scouting Colorado tradition. Scout units will camp-out at Scouting Colorado's premier Range Sports Outing, held at Camp Cris Dobbins at Mcneil Scout Ranch Peaceful Valley.

Important event details:

1. All attendees must check in with all required paperwork before entering the range/camping area. **This paperwork consists of a printed and signed Range Sports event waiver and current Scouting America Health Form parts A & B.** (link to blank copies below). All adult leaders (21+) and young adults (18-20) must also **bring printed proof of YPT completion to registration.**
2. **Attendees without the required paperwork will be sent home.**
3. All Scouts BSA participants 13 years of age or younger must attend with either their unit leadership or a BSA registered parent or guardian registered for this event.
4. Any Scout (Scouts BSA, Venturer, or Sea Scout) 14 years of age or older attending **without their unit** must identify a person ONSITE to be responsible for them during registration.
5. You may also just come out for Shootzenfest on Saturday, April 26 as a day trip at the same cost. However, you **MUST** arrive before **7:45AM** for check-in to be present for the event safety briefing held shortly thereafter. **You cannot participate in the event without the briefing.**
6. **All campers must make their own tenting arrangements** following all Scouting America YPT guidelines. **In Scouts BSA, Venturing, and Sea Scouts, youth and adults tent separately.** Separate accommodations are required for adult males & females (spouses may share tents). This also applies to families, and parents must tent separately from their youth. Separate accommodations are also required for youth males & females. Youth (11-17) sharing a tent must be no more than 2 years apart in age.
7. Meals are included all day Saturday and Sunday through lunch. You must take care of your own dinner on Friday night.
8. Like National & International Jamborees, ALL adult leaders (21+) are required to sign up for work duty to help make the event a success. ***Assignments will not be all day.*** These duties were listed in your registration signup. Your assignment will be determined once registration has closed, and relayed to you at check-in..
9. **NRA INSTRUCTORS/RSO's and Senior Event Staff will use a separate signup, and your work assignment will be on the range all day Saturday and Sunday AM. If you are not sure if that applies to you, signup here!**
10. **For more information please contact: Steve "Pancho" Harpham, 303.882.5948, OR Elena "H.M.Advisor Emeritus" Ernst, 303.589.7506.**

ALL ADULT LEADERS STAYING OVERNIGHT MUST BE REGISTERED WITH Scouting America AND HAVE CURRENT YPT CERTIFICATION. EVERY person attending must have a completed medical form. Forms used for previous District/Council events are acceptable. Be sure they are still up to date. To obtain the most current version of the medical form, Parts A&B go to this link:

https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_AB.pdf

All Medical forms will be turned in at check-in, located at Headquarters, on arrival at camp. Medical forms will be returned upon departure, on Sunday. (Forms not reclaimed will be destroyed securely). The exception is if a participant is treated by our medical staff in which case the form will be held for record purposes. A roster (see Appendix) must also be turned in, listing all participants, youth and adults upon arrival at the Camp

FORMS:

[BSA Health Form Parts A & B](#)
[BSA Shooting Sports Waiver](#)

CONTACT E-MAIL

GCCRATA@outlook.com

CANCELLATION POLICY

Please check your calendars and plan ahead accordingly as the Scouting Colorado has a firm no refund policy.

CHECK-IN PROCEDURES

CHECK-IN UPON ARRIVAL AT THE CAMPOREE HEADQUARTERS. FOR SAFETY REASONS, EVERY UNIT OR ATTENDEE MUST CHECK-IN, AS SOON AS POSSIBLE AFTER ARRIVAL

Be Prepared so the Registration Process can go quickly:

- Please bring the unit or individual previously paid receipt to registration.
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- Have medical forms for ALL participants and a unit roster listing the youth and adults that are attending the event. Make the Colorado camp form is included. See the appendix.
- Troops may arrive AFTER 4:00 PM Friday to set up camp. Registration and check-in starts at 5:00 pm PLEASE LET US KNOW IF YOU PLAN ON ARRIVING AFTER 8PM on Friday or on Saturday AM.
- Units will be assigned a campsite upon check in. Participants and Leaders will be given wristbands, which must be worn throughout the event as this allows admittance to all program areas.

PARKING AND UNLOADING

- We made some changes in choice of campsites from last year, as we learned that creating a traffic jam was a problem. Still, due to MSR Camp regulations and the volume of traffic we create, unloading and parking can still be a slow process. PLEASE, follow the directions of the traffic control people and be respectful. Units may leave 1 TRAILER at the campsite if space permits. All other vehicles are to be parked in the parking area near HQ for the duration of the event.
- Vehicles are to display a parking pass on their dashboard. The form is in the appendix
- No vehicles are to be moved until departure time. Emergencies, of course, are an exception.
- If you have disability related needs please let us know ASAP so we can accommodate your request.

CAMP SET UP AND TAKE DOWN

Troops may arrive AFTER 4:00 PM on Friday to set up camp if the unit has pre-registered and knows its camp site number. ALL Units should plan to depart by 2 PM Sunday - YOU NEED TO PACK OUT YOUR OWN TRASH.

- There are to be no tents, tarps, etc., tied to any trees or structures. Hammocks are OK as long as they follow the appropriate rules and use the proper straps. It is expected that all participants are to be sleeping in tents and segregated by unit, following existing/current Scouting America guidelines and YPT policies.
- No travel trailers or buses are to be used.

FIRES AND WATER

- NO FIRES OR CHAR OR COALS are allowed. Propane stoves and Liquid fuel are ok
- NO OPEN FLAMES IN TENTS. This includes no cooking in tents.
- ALL PROPANE CANISTERS ARE TO BE TAKEN HOME.
- All units should plan on bringing up an adequate supply of water and/or containers. Though we will have water at the dining hall, there are additional water fill stations available at select locations at camp.

FIRST AID AND MEDICAL (DINING HALL)

- First Aid and medical emergencies should be directed to the Dining Hall. The individual or unit should handle all minor first aid situations. In case of emergency, locate an event staff member. DO NOT CALL 911 as this creates a delay in providing proper care. The medic on site can determine if higher level care is required.
- Leaders should be aware of Scouts who are at the Dining Hall. If leaders take Scouts to the facility, they should still be mindful of the 2-Deep YPT guidelines.

GIRL UNITS AND LEADERSHIP

- For many Girls and their leaders, who are new to Scouting, this will be their first major camping program with mixed Scouts. The girl leadership teams are well aware of their responsibilities. Male leadership needs to ensure their boys remain respectful. All YPT protocols will be expected.
- Girl units will follow the same camping program as their boy counterparts.
- Girl units will camp together in a designated area.

OTHER IMPORTANT INFORMATION

BE PREPARED FOR A VARIETY OF WEATHER

Scouts need to be prepared for all weather conditions that may be adverse. THIS EVENT IS A RAIN OR SHINE EVENT. Programming will resume in inclement weather, but may change at any time. If there is inclement weather alternative activities will be provided at the dining hall. It is recommended that Scouts carry 10 essentials with them during the weekend. If a weather emergency occurs please proceed with your group to the DINING HALL safely for further instructions.

REMINDER ON EMERGENCIES or MEDICAL NEEDS

THE MEDICAL TEAM WILL BE LOCATED AT THE DINING HALL THROUGHOUT THE ENTIRE WEEKEND. PLEASE instruct all youth to first contact their adult leaders, who can CONTACT EVENT LEADERS.

DO NOT CALL 911 as this causes delays in care

TRASH ... ALL UNITS MUST TAKE THEIR TRASH HOME!!!

- Remember to leave your campsite in better condition than you found it, upon arrival.
- Remember "Leave No Trace Principles". TEACH and PREACH

CAMPSITES:

Each Troop will be assigned a campsite at checkin but units still must check-in at Headquarters to finalize unit attendance numbers. This is also a critical safety issue. All Parking for participants will be at headquarters

WE ARE GUESTS OF GCC AND McNEIL SCOUT RANCH AT PEACEFUL VALLEY

- Remember NO tying of tarps, tents, etc., to trees.
- Observe, but do not feed or harass any wildlife.
- Pick up trash regularly, which will help quicken the check out process, as keep the animals from looking for your food.

- **All adults are encouraged to report any safety issues to Youth Scouts leaders and/or to the Adult Staff of the Event. . SAFETY IS ALL OF OUR BUSINESS!!**

Forms should be reproduced for your participants accordingly.

Driving directions to MCNEIL SCOUT RANCH can be found here:

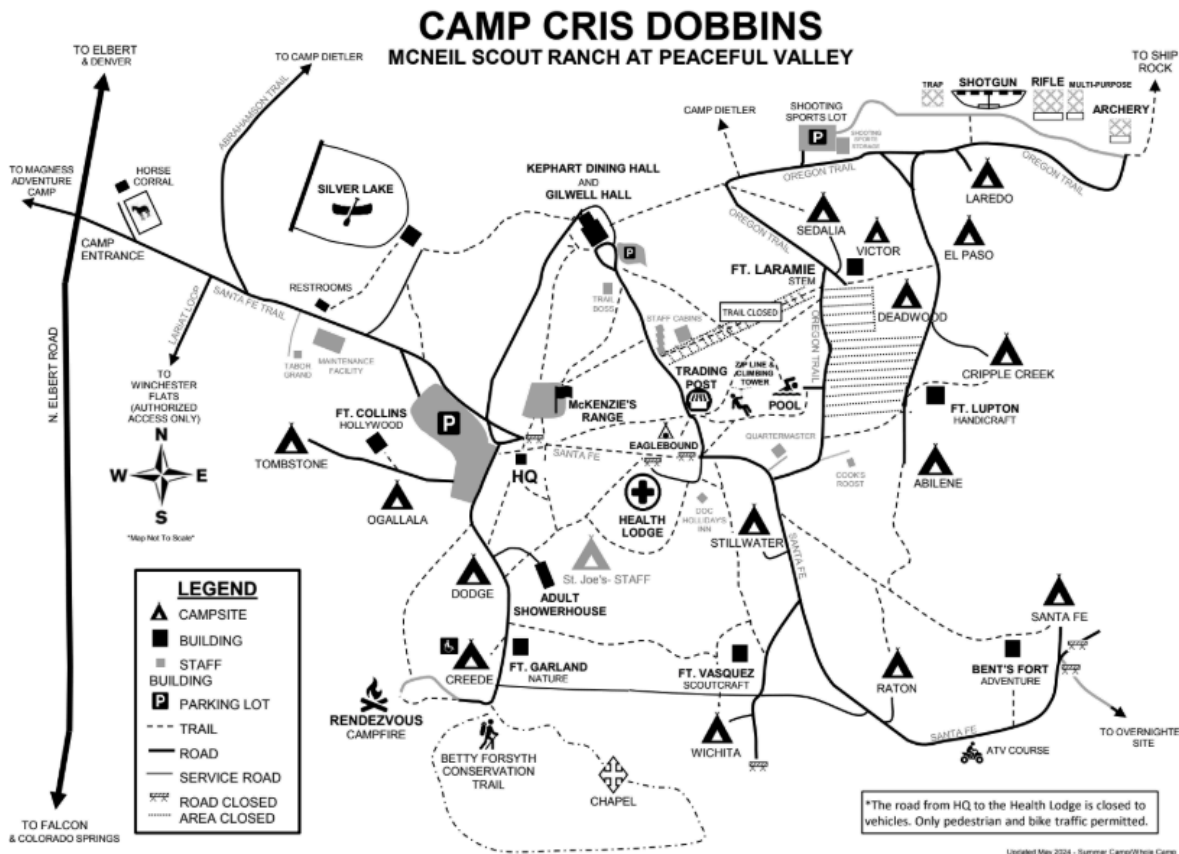
<http://scoutingcolorado.org/wp-content/uploads/2019/10/mappv.pdf>

The following forms are attached to this Appendix

- **MAP**
- **Camporee Schedule**
- **Car parking pass**
- **Unit roster**

Where appropriate, multiple copies of these forms should be provided to Unit Scouts and Leader

Event MAP



Remember there are NO EXCEPTIONS to the following:

ALL Adults (18+) staying overnight must be registered with Scouting America and have current YPT before coming to camp

ALL participants must have a medical form (A&B) turned into the Event HQ

Turn in the roster of attendees and medical forms when checking in at HQ.

All people attending must have been pre-registered and paid. There is no walk up registration available!!

What to BRING:

Camping Gear

Camp Chairs

10 Essentials

A Daypack

Sunscreen

Snacks

Eye and Ear protection (if you have it)

Winter weather gear (including boots)

Water Bottles

A hat

Rain Gear

Blue Merit Badge cards (if using ranges

Sunday for Merit Badge activity)

Scout Books for sign offs

**DO NOT BRING YOUR OWN GUNS!!!
ALL RANGE SUPPLIES WILL BE PROVIDED**

**DO NOT BRING BICYCLES!
BE PREPARED TO WALK FROM CAMP TO DINING HALL TO RANGE**

REMEMBER YOUR 10 CAMPING ESSENTIALS

TEN ESSENTIALS

Add one more thing— hand sanitizer

'Be prepared'! Just like every Scout every camper should be equipped with these ten essentials on any camping trip:

Contingency & First Aid Kit 1

"Contingencies" (someone forgot a flashlight, wet weather makes fire building difficult, etc.) are more common than emergencies. A first-aid kit supplemented with a spare flashlight, spare whistle, trail food, matches, and fire starters is your "air bag" – essential but you hope, (like the air bag in your car), you'll never need it.



First Aid Kit Bag
+
Spare Whistle
+
Spare Flashlight
+
Trail Food
+
Matches and Fire Starters

Flashlight 2

A sturdy headlamp is better than a hand-held flashlight. LED lights (one with a brightness of 35 lumens is more than adequate) use less power and batteries last longer.



Trail Food 3

Carry a few granola bars, protein bars, trail mix, or other compact, high-energy, high nutrition food (avoid sugar-based snacks). Carry a couple of additional nutrition bars in the Contingency & First Aid Kit.



Matches & Fire Starters 4

There are any number of fire starter alternatives; many can be made at home.

If you need to get a fire going in difficult circumstances, you want a proved fire starter and matches in a waterproof container.



Sun Protection 5

In direct sun in hot weather sunburn and some level of heat exhaustion are common. Staying hydrated, using sunscreen and wearing a broad-brimmed hat are important.



Whistle 6

If you become lost or separated stay put and use a whistle. Signal by blowing three blasts (a well-known emergency signal).

Spend a little more on one designed to signal over distances; cheap insurance should you need it.



Rain Gear 7

Staying warm is crucial, and it's hard to stay warm if you are wet.

Rain pants and a rain jacket are essential. Ponchos restrict movement and don't trap warmth near your body.



Water 8

An adequately sized (32 ounces), wide-mouthed rugged water bottle. In dry or hot climates carry two. Include some simple way to purify water, tablets or other chemical treatments don't take up much space.



Map & Compass 9

A simple base-plate compass is best.

Buy a reliable brand rather than a cheap knock-off, it's worth spending a bit more for an accurate compass.



Pocket Knife 10

A sturdy, well-made simple combination knife is ideal for camping.



SCOUTMASTERCG.com

Friday April 25th

17:00	Registration open (until 21:00)	HQ Registration Building
	Units arrive and set up	Campsite Assigned at Checkin
20:30	Game Time, Fellowship & Cracker Barrel	Kephart Dining Hall
22:00	Lights out - Quiet time	

Saturday April 26th

6:30	Reveille	
7:00	Breakfast & Kephart Cleanup	Kephart Dining Hall
7:00	Saturday AM Registration open (until 7:45)	Kephart Dining Hall
8:00	Opening Flag Ceremony	Kephart Dining Hall
8:15	Mandatory Safety Briefing	Kephart Dining Hall
8:45	Walk to Ranges	Travel to Range
9:00	Ranges Open: Archery, Rifle, Shotgun, Muzzle Rifle	
12:00	Lunch is served: ranges temporarily closed	Kephart Dining Hall
12:30	Ranges reopen	Ranges
16:00	Ranges close for evening Clean Firearms & Ranges	Ranges
16:30	Non Range Activities Begin	Kephart Dining Hall
18:00	Dinner and Kephart cleanup	Kephart Dining Hall
	Turn in Saturday Drawing Ticket for Youth Prizes	
19:15	Saturday Drawing	Kephart Dining Hall
19:30	Closing Flag Ceremony	Kephart Dining Hall
19:35	Campfire Program (unit songs, skits)	Behind Kephart Dining Hall
20:15	Game Time, Fellowship & Cracker Barrel	Kephart Dining Hall
22:00	Lights out - Quiet Time	

Sunday April 27th

6:30	Reveille- Campsite Tear Down & Cleanup	
7:30	Breakfast- Kitchen and Kephart cleanup	Kephart Dining Hall
8:45	Scouts Own Service	Kephart Dining Hall Patio
9:00	Ranges reopen for limited merit badge activity	
	Rifle and Shotgun Ranges Sporting Arrows	Near Archery Range
13:00	All SF Range Sports Activities End	Ranges
	Clean firearms & ranges	Ranges
15:00	Event Ends- Travel Home Drive Safely!	

Times will be very close, though schedule is subject to change

PARKING PASS

_____CAMPSITE

UNIT #

DRIVER'S NAME _____

CELL PHONE # _____

PARKING PASS

_____CAMPSITE

UNIT #

DRIVER'S NAME

CELL PHONE #

PARKING PASS

_____CAMPSITE

UNIT #

DRIVER'S NAME

CELL PHONE #

UNIT	PACK	TROOP	CREW	NUMBER		CAMP ROSTER
CONTACT NAME						
TELEPHONE #				EMAIL		
YOUTH NAME			BIRTHDAY	ADULT NAME		BIRTHDAY
1						
2						
3						
4						
5						
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