

# Catalina Council, BSA

Camp Lawton



2024 Leader Guide

**Celebrating 103 Years of Camping**



# 2024 CATALINA COUNCIL CAMP LAWTON RESIDENT CAMPING SEASON

## 103 Years of Shaping Leaders

Dear Unit Leaders,

Welcome to Camp Lawton. We are celebrating our 103rd year and are truly excited about delivering a safe, fun, and memorable program for you and your Scouts.

Camp Lawton is 8,000 feet above sea level in the Santa Catalina Mountains. Summer months offer cooler temperatures despite being in Southern Arizona at the peak of the summer heat. Camp Lawton's wooded landscape provides the perfect opportunity for Scouts to enjoy the outdoor program.

Each staff member's goal is to provide a safe, fun, and educational, experience for every camper. We want this experience to be a memorable one, with every Scout leaving with skills s/he did not previously possess.

While our focus is on Outdoor Skills and Trail to First Class, we offer 27 merit badges, including Fishing, Search and Rescue, and Leatherwork. With a capacity of approximately 150, your Scouts will get individual attention from our motivated and dedicated staff.

Camp Lawton has been accredited by the National Camping School, the official accrediting body of the Boy Scouts of America since 1962. This means that we meet the high national standards of the Boy Scouts of America in both safety and staff training. Our many program areas offer a wide variety of merit badges, advancement opportunities, and activities for both the most ambitious Scout and those who want to simply want to enjoy their week.

Yours in Scouting,

Greg Pallack  
Camp Director

Jim Herriman  
Program Director

Dr Shannon Roberts, PHD  
Scout Executive

Katie Robinson  
Program Director



## How to Have a Successful Week at Camp Lawton

The following is a list of things we need you, the unit leader, to do or provide before you come to Camp Lawton this summer. Following these guidelines will make your check-in and stay much more pleasant.

1. Read and understand this Leader Guide.
2. Complete the Payment Schedule listed in this Leader Guide.
3. Provide a roster of all youth and adults attending camp (see Appendix B).
4. Provide a list of those requiring special diets (see Appendix B).
5. Provide a list of medication for each Scout (see Appendix B).
6. Have each Scout complete the Scout Participation Permission Form (see Appendix B).
7. Provide an estimate of which Merit Badges each Scout will be taking at camp.
8. Ensure that each Scout and adult has appropriately completed the required BSA Medical Forms.
9. Ensure that all adults have taken Youth Protection Training and Weather Hazard Training.



## What's New for 2024

We have some exciting changes for this summer. We have added many program features and have expanded the adult program from that of recent years.

Here are some of the highlights:

- The Tribe of Papago—a program that dates back to Camp Lawton's origins, encourages pride and service to the camp. The Tribe of Papago provides opportunities for Scouts to earn awards for advancement and camp service.
- Sunday Evening Campfire Program. We will kick off camping week with an exciting campfire. This is a great way to get into the Scout Spirit for camp.
- In order to ensure compliance with national standards, the Rifle Shooting Merit Badge will be offered in 2-hour sessions.
- Pioneering will also be taught in 2-hours sessions.
- An Honor Troop will be designated at the end of camping week. The Honor Troop will receive a memento to take home and have their unit's photograph displayed in the Dining Hall.
- The Summer Program will feature speakers from the community who will share their perspectives on Scouting.
- The program for adults has been expanded and will include:
  - ❖ Additional training opportunities
  - ❖ Meeting with the new Council Executive
  - ❖ A Scout Masters Golf Tournament
  - ❖ Scoutmaster Merit Badge

Camp Lawton's Summer Program runs May 31 through June 7 for Week one and June 10 through 16 for Week two.



## Important Information

- ✓ Several Merit Badges offered at Camp Lawton have prerequisites that must be satisfied before coming to camp. Failure to provide evidence of the completion of prerequisites for any Merit Badge will result in a “partial completion.” The Merit Badges offered and their prerequisites are listed in this Leader Guide.
- ✓ Anyone staying in camp for more than 72 hours must have a completed BSA Health and Medical Record Form with Parts A, B, and C completed. Part C must be completed by a medical professional. For those staying less than 72 hours, Parts A and B must be completed. A parent or guardian must sign page 2 of Part A to approve any medication, including over-the-counter medication, to be given to their child.
- ✓ **Any and all adults staying in camp must have completed Youth Protection Training as well as Weather Hazard Training.** This training may be taken on-line at [my.scouting.org](http://my.scouting.org). Your Unit Commissioner can help if you have any questions.
- ✓ **THERE MUST BE AT LEAST TWO YOUTH PROTECTION AND WEATHER HAZARD TRAINED ADULTS WITH YOUR UNIT AT ALL TIMES.**
- ✓ Bring a lock box for medications.
- ✓ Special dietary needs (food allergies, sensitivities, or medical needs) can be addressed with camp staff prior to the beginning of the Summer Program.
- ✓ Because of Camp Lawton’s 8,000-foot elevation, a great deal of walking uphill is required. All adult participants should be capable of walking in this environment during their stay at camp.
- ✓ Adults and Scouts should carry water at all times to avoid dehydration.
- ✓ No one should come to camp if they exhibit flu-like symptoms, fever of 101 degrees or greater, or if they have a cough or sore throat in the 7-day period prior to camp or vomiting within 36 hours of coming to camp. Campers who have had COVID-19 **must** test negative prior to attending camp.



## Table of Contents

Merit Badge Programs.....	9
Program Areas.....	9
Outdoor Skills.....	9
Shooting Sports .....	9
Nature/Ecology .....	10
Handicraft .....	10
Trail to First Class .....	10
Merit Badge Prerequisites and Costs.....	12
In-Camp Program .....	14
Funnerday .....	14
Hiking Trails.....	14
Palisades Trail.....	14
Bigelow Trail.....	14
Showers Point.....	15
Eagle Trail .....	15
Night-Eye Courses .....	15
Campfire Programs .....	15
Order of the Arrow Day .....	15
Awards .....	15
Campsite Cleanliness .....	16
Honor Troop.....	16
Tribe of Papago.....	16
Adult Program .....	17
Training Opportunities .....	17
Scoutmaster Merit Badge .....	17
Scout Masters Golf Tournament.....	17
Camp Services .....	18
Meals.....	18
Mail.....	18
Trading Post.....	18
A Scout is Reverent .....	18



Lost and Found.....	19
Camp Duty Roster .....	19
Flag Ceremonies.....	19
Visitor Policy .....	19
Shower Facilities.....	19
Campsites .....	20
Commissioner Service.....	20
Camp Ranger .....	20
Medical Treatment .....	21
Medication Distribution.....	21
Internet and Phone Service .....	21
Campfire Restrictions.....	21
Individualized Advancement .....	21
Statement of Camp Policies and Procedures .....	22
Planning and Administration.....	24
Planning Ahead for Camp Lawton .....	24
February and March .....	24
60-Days Prior to Camp.....	24
30-Days Prior to Camp.....	24
A Few Days Prior to Camp.....	24
Camp Lawton Finance Information.....	24
Payment Schedule .....	24
Adult Leadership Requirements.....	25
Provisional Scouts .....	25
Camperships .....	25
Refund Policy.....	25
Pre-Camp Registration Checklist.....	26
Directions to Camp.....	27
Arrival at Camp .....	28
Scout Identification .....	28
Registration Checklist.....	29
Good to Know Information .....	29



Transportation of Equipment .....	29
Parking .....	29
Scoutmaster Scout Shelter .....	30
Health and Safety .....	30
Health Lodge.....	30
Medical Forms.....	30
Prescription Medication.....	30
Dietary Restrictions .....	30
Smellables .....	31
Civil Rights Statement.....	31
Individuals with Disabilities.....	32
Emergency Procedures .....	32
What to Bring to Camp .....	32
Recommended Troop Equipment .....	32
Recommended for Unit Leaders .....	33
Recommended Personal Gear .....	33
Optional Gear .....	33
Leave at Home .....	34
APPENDIX A: Daily Schedule and Camp Map .....	35
2024 Camp Lawton Daily Schedule .....	<b>Error! Bookmark not defined.</b>
Map of Camp .....	29
APPENDIX B: Camp Forms.....	30
Unit Roster.....	31
In-Camp Medication Form.....	32
Special Diet Form.....	33
Scout Participation Permission Form .....	34
Scoutmaster Merit Badge Requirements .....	35
Tribe of Papago Advancement Requirements.....	36
Application for Honor Troop.....	37
Camp Lawton Campsite Inspection Criteria.....	38
Questions? .....	39





# The Camp Lawton 2024 Summer Program

## Merit Badge Programs

Twenty-seven Merit Badge Programs will be offered at Camp Lawton. Sometimes it is difficult to determine which merit badges are appropriate based on Scouts' experiences. If you are not certain about the appropriateness of a Merit Badge for your Scouts, please review the Merit Badge Requirements which can be found in the individual Merit Badge Pamphlet, in the Merit Badge Requirements Book, or at a variety of sources online.

- Current and detailed merit badge requirements are available in the Merit Badge Requirements book available online.
- Blue merit badge cards are available at the Scout Shop or Trading Post for purchase.

Merit Badge Programs are organized into Program Areas as shown below:

### **Program Areas**

#### Outdoor Skills

This area offers fourteen Merit Badge Programs which will enhance a Scout's ability to live in the outdoors. In addition to the Merit Badge Program, our multiple camp orienteering "night-eye" courses are also categorized here. The Outdoor Skills Merit Badges offered are:

- 1<sup>st</sup> Aid
- Wilderness Survival
- Search and Rescue
- Orienteering
- Pioneering
- Cooking
- Emergency Preparedness
- Golf (Disc)

#### Shooting Sports

The Archery and Rifle Shooting Merit Badges can be completed in camp provided Scouts are able to meet the required shooting score. For Rifle Shooting Merit Badge, we use CO2 air rifles that shoot pellets. Air rifles comply with the requirements of the rifle merit badge and forest fire restrictions. We offer the following Merit Badges from the Shooting Sports Area:

- Rifle Shooting
- Archery



## Nature/Ecology

Nature and Ecology focuses on the natural world around us. The Santa Catalina Mountains is a rich ecosystem and the instructors are eager to show Scouts just how amazing nature is. A total of eleven Merit Badges are offered under Nature and Ecology, including:

- Environmental Science
- Mammal Study
- Plant Science
- Soil and Water Conservation
- Forestry
- Insect Study
- Sustainability

## Handicraft

For artistic and relaxation pursuits, Scouts may spend their time in the Handicraft area. Seven Merit Badges are offered under Handicraft:

- Basketry
- Indian Lore
- Leatherwork
- Wood Carving
- Art
- Scouting Heritage

## Building Trades

There are 3 Merit Badges offered in the Building Trades area Home Repairs:

- Home Repairs
- Painting
- Plumbing
- Electricity

## Trail to First Class

Although not a Merit Badge Program, the Trail to First Class Area prepares young scouts for advancement to First Class. The program is completely open and caters to both Scouts needing only a single requirement and Scouts needing all requirements. It is a self-paced program which encourages self-motivation and self-esteem. We are also willing and eager to teach any skills to a Scout or adult (as time permits) for either advancement purposes or merely personal curiosity. In order to better serve your Scouts' individual needs, please bring their Scout Handbook on Monday morning so we can record his or her current information on our tracking



sheets. Trail to First Class is also a great place for leaders to assist by volunteering to teach a skill in which they are proficient. Contact the Area Director to volunteer.

Please note that completion of all the lessons at Trail to First Class does not automatically grant the Scout the First Class Rank. Troop-level activities such as Scoutmaster conferences and boards of review are needed in order to receive each rank.

The staff does not sign off on the requirements in a Scout's Handbook. However, they do record completion of individual requirements which will be provided to the Scoutmaster.

Tenderfoot: Requirements 3, 4, 5, 6a, 7a, and 8

Second Class: Requirements 1b, 2a-d, 2f-g, 3, 4, 5, 6, 8a-b, 9a-b

First Class: 3, 4, 5, 7a-c

Basketry Merit Badge

Indian Lore Merit Badge

## Merit Badge Prerequisites and Costs

Merit Badge	Area	# Days	Complete	Prerequisites	Cost	Notes
Archery	Field Sports	4	Yes		\$5	Plan time for qualifying
Art	Handicraft					
Astronomy	Ecology	4	No	5b, 6		Requires observation at night
Basketry	Handicraft	2	Yes		\$24	Time varies based on skill level
<b>Camping</b>	Outdoor Skills	4	No	4b, 5c, 7b, 8d, 9		
<b>Canoeing</b>	Aquatics					
Climbing	Outdoor Skills	4				
<b>Cooking</b>	Kitchen	4	No	4,5,6		
<b>Electricity</b>	Building Trades					
<b>Emergency Preparedness</b>	Outdoor Skills					
<b>Environmental Science</b>	Ecology	4	Yes			
Fishing	Outdoor Skills					
<b>First Aid</b>	Outdoor Skills	4	Yes	1, 2d		Need First Aid requirements for Tenderfoot through 1 <sup>st</sup> Class. Need First Aid Kit.
Fly Fishing	Outdoor Skills					
Forestry	Ecology					
Geocaching	Outdoor Skills					
Golf (Disc)	Outdoor Skills					
Home Repairs	Building Trades					
Horsemanship	Outdoor Skills					
Indian Lore	Handicraft	4	Yes		\$20	Time varies based on skill level
Insect Study	Ecology					
Kayaking	Aquatics					
Leatherwork	Handicraft	2	Yes		\$10	Time varies based on skill level
Mammal Study	Ecology	2	Yes			
Metal Work	Handicraft					

Nature	Ecology	2	No	4		
Orienteering	Outdoor Skills	4	Yes			
Painting	Building Trades					
Pioneering	Outdoor Skills	4	Yes		\$5	
Plant Science	Ecology					
Plumbing	Building Trades					
Reptile and Amphibian Study	Ecology					
Rifle Shooting	Field Sports	4	Yes		\$10	Plan time for qualifying
Scouting Heritage	Handicraft					
Search and Rescue	Outdoor Skills	4	Yes			Plan time for the practice hasty search
Soil & Water Conservation	Ecology	4	Yes			
Sustainability	Ecology					
Weather	Ecology	2	Yes			
Wilderness Survival	Outdoor Skills					
Woodcarving	Handicraft	2	Yes		\$5	Need Tot'n Chip

\*A session will be held after the camping season to meet these requirements.



## In-Camp Program

### Funnerday

Since every day at camp is fun, Friday afternoon is known as Funnerday which is an entire afternoon of fun games and activities to help Scouts get the most out of their camp experience. We believe that camp should not only be about merit badges, but also a chance to build character and make memories that Scouts can take home and remember throughout their lives. A Scout grows through experiences. Funnerday activities include both competitive and non-competitive events. Funnerday activities include:

- Knot Ninja
- Cope/Monkey Bridge
- Tomahawks
- Gaga Tournament
- Horseshoe Tournament
- Axe Yard
- Climbing Wall
- Two-Man Saw
- Mountain Biking
- Orienteering
- Low Ropes
- Qualifying Practice

### Hiking Trails

Camp Lawton boasts some of the greatest hiking trails in Southern Arizona. You and your unit should consider taking advantage of this opportunity.

#### Palisades Trail

The Palisades Trail was the original route up the mountain for the first Scouts attending camp in 1921. With the help of mules, they hiked the length of the telephone line that is since defunct up through camp to the Palisades Ranger station just to our north. With the construction of the road, Scouts no longer need to use it to get to and from camp, but it is an excellent hike for interested troops. Some troops even choose to hike up overnight from Tucson on Saturday getting into camp at the regular Sunday time. For regular day hikes from camp, the trailhead is about a quarter mile down Organization Ridge Road on the right.

#### Bigelow Trail

The Bigelow Trail is our most popular trail as it quickly and fairly easily takes you to some very impressive views. It is about 2 miles round trip and gains an elevation of 1000 feet. The area surrounding the radio towers is open but the towers cannot be climbed. The parking lot area is an excellent place to see a sunset (usually occurring around 7:30 pm during the summer). The



trail also splits about 2/3 of the way up leading to the Butterfly Trail (an advanced loop) and to Mt. Kellogg (easier and very nice from which to watch the sunrise).

### Showers Point

Shower's Point is accessible up to the Shower's Point campground road and then up the dirt road about a mile. It's the shortest and easiest trail and leads to an impressive rock outcropping. However, climbing that rock outcropping is strictly prohibited. It is extremely dangerous and without a certified climbing instructor, the rock is off limits to any Scout group.

### Eagle Trail

Join one of our staff members early one morning for an inspirational hike along the Eagle Trail. The staff member leading the hike will take Scouts and Scouters along the trail to Scouting's highest rank – the Eagle! Whether you are an Eagle, or have just begun your climb, this hike will be a memorable experience.

### Night-Eye Courses

Buddies, patrols, and units can test their orienteering skills anytime on one of our long distance compass courses designed for both day and night use. Course guides and preparation for the courses can be obtained at Outdoor Skills.

### Campfire Programs

The campfires are often among the most memorable events for Scouts and Scouters. Sunday night is our staff campfire where our staff will entertain you with skits and songs to have you rolling in the aisles... or at least rolling your eyes. Campers will have the opportunity on Friday night to showcase all of their talents.

### Order of the Arrow Day

The Order of the Arrow is Scouting's National Honor Society. All members of the OA are encouraged to bring their sashes and wear them on Thursday.

Has it been 10 months since you became an Ordeal member in the OA? Why not seal your membership in the OA by completing your Brotherhood and complete your full membership in the Order? On Thursday, the Order of the Arrow will hold Brotherhood classes followed later by a Brotherhood Ceremony. Due to national regulations, Brotherhood Classes and Ceremonies are available only to members of Papago Lodge. Check the camp schedule for exact times and places of OA events. There will be a cost for the sash that can be paid in the Trading Post. A Camp-Wide ice cream social is held after the Brotherhood ceremony. Everyone in Camp is welcome to come congratulate the new Brotherhood members and learn about the OA.

### Awards

There are several opportunities to earn awards for both units and individuals at Camp Lawton.



### Campsite Cleanliness

Each day, the Camp Commissioner will perform an inspection of your campsite. The inspection will be graded against the criteria shown in the Campsite Inspection form included in this Leader Guide. The “Fresh as a Daisy Award for Campsite Cleanliness” will be awarded daily at evening flags to the Troop which scores the highest on their campsite inspection for that day.

### Honor Troop

The Camp Commissioner judges the competition for the Honor Troop for week. In order to qualify for Honor Troop, your unit must meet the following requirements:

1. Lead a Flag Ceremony
2. Sing a Song at a camp wide activity
3. Wear full and correct Field Uniforms to evening flags and dinner each night.
4. Perform chores in the Mess Hall and the shower facilities.
5. Complete a service project while in camp.
6. Demonstrate Scout Spirit, Live the Scout Oath, Law, Motto, Slogan, and Outdoor Code during the week.
7. Perform a skit at the camp wide campfire.

In addition, Troops seeking to compete in the Honor Troop competition must complete the application provided in Appendix B of this Leader Guide. The completed form must be submitted to the Camp Commissioner by lunch on Friday.

The Honor Troop will be awarded a space on a plaque to be displayed in the Dining Hall.

### Tribe of Papago

The Tribe of Papago is a long-standing tradition at Camp Lawton that was formed in 1923 by Camp Director and Scout Executive Harry Ogle. It is an organization devoted to the improvement of the camp and those that visit it, and in a way, is our alumni association. As such, our hope is to expand and improve this tradition and use it to encourage participation in camp by individuals and units.

Each year a Scout attends Camp Lawton, he is eligible for a new rank in our camp honor society. By participating in the camp program and attending service projects, a Scout can progress through the ranks of Hunter, Warrior, Medicine Man, Chief, and Elder and be recognized at a special ceremony at the end of the week.

The Advancement Requirements for the Tribe of Papago are found in Appendix B of this Leader Guide.





## Adult Program

Camp Lawton offers several programs for adults. From earning your Scoutmaster Merit Badge to participating in training to become a more effective Scout leader, Camp Lawton has many activities to make the camp experience enjoyable and productive.

### Training Opportunities

This year, Camp Lawton will offer the following training opportunities to participating adults:

- Introduction to Outdoor Living Skills
- Scoutmaster Specific Training
- Weather Hazards
- Youth Protection Training
- Troop Committee Challenge

### Scoutmaster Merit Badge

You will have the opportunity to earn your Scoutmaster Merit Badge by participating in several program areas. After meeting the requirements, you will undergo a Scoutmaster Conference and be awarded the Scoutmaster Merit Badge. The requirements for Scoutmaster Merit Badge are in Appendix B of this Leader Guide.

### Scout Masters Golf Tournament

Demonstrate your Scout Skills and Golfing Skills by creating a golf club from felled trees around camp and hitting one of our thousands of pinecones to get the best score in Thursday's golf tournament. This is a fun event which is sure to bring a lot of smiles.



## Camp Services

### Meals

Our state-of-the-art kitchen is run by an excellent kitchen staff that is ready and eager to provide some of the best camp food your Scouts will ever have. All food is cooked on-site and is served fresh, hot and in reasonable serving sizes. Special food needs can usually be met through our alternative menu or a unit bringing the required foods. Please let us know of the specific dietary requirements at the time of final payment. We are unable to provide special meals on short notice or for visitors.

### Mail

Mail is picked up from and delivered to the Post Office daily. Scoutmasters should check in the Trading Post each day for incoming mail. Be aware that mail can sometimes take up to 3 days from being sent to being received, so be sure to plan accordingly. Care packages are welcome but remember that all food must be eaten in the dining hall and trading post area and stored in the unit's bear box. Write generously and write often as mail call can often be the highlight of a Scout's day. We encourage each Scout to receive at least one piece of mail while in camp.

Scout's Name - Unit Number ###  
Camp Lawton, BSA  
PO Box 786  
Mt. Lemmon, AZ 85619

There is an outgoing mailbox in the Trading Post. Envelopes and stamps are available for purchase at the Trading Post.

### Trading Post

The Trading Post is well stocked with just about everything a Scout in camp will need or want. Along with merit badge supplies such as arrow and basket kits, the Trading Post has camp shirts, camping equipment, snacks, and drinks. We recommend that each Scout bring approximately \$60.00 to \$80.00 to cover all their recreational interests. Check the merit badge offerings for a detailed list of costs. Scouts should bring their spending money in small denomination bills, to help them budget their money, and to mitigate the strain on the Trading Post. Credit cards and checks are accepted.

### A Scout is Reverent

The Clayton Herbert Memorial Chapel is open to all units for observing the twelfth point of the Scout Law at any time. An interfaith service is scheduled each Sunday. All units are strongly



encouraged to attend. The Field Uniform is the appropriate attire. It is a short but inspirational service. During the service a free will offering for the World Friendship Fund will occur. Units are encouraged to hold their own service at any time.

## Lost and Found

Items are often lost in camp. Valuable items should always be boldly marked so that they can be returned if found. Found items should be taken to the Trading Post to be claimed by their owners. Items of high value must be claimed with an adult leader present. At the end of the camp season, all lost and found items not claimed are taken to the Council Service Center where they will wait to be claimed. If items are not claimed by August 15th, they will be donated to charity.

## Camp Duty Roster

There are several duties around the camp that are shared by the camp sites on a rotating basis. The duties are assigned each week based on how many units and Scouts are in camp. The duties are: Morning Flags, Evening Flags, set-up for each meal, clean-up from each meal, cleaning of the Youth Showers, cleaning of the Youth Shower KYBO, and cleaning of the visitor KYBO. The Camp Commissioner will give out the duty roster for the session at the Sunday 8pm Scoutmaster Meeting. Instructions for cleaning the areas are posted in each area.

## Flag Ceremonies

A key aim of Scouting is to build citizenship in the youths of America. In order to achieve this goal, there will be camp-wide flag ceremonies at Breakfast and Dinner. We suggest that all Scouts be in Field Uniform for these ceremonies. After the flag ceremony, the staff will provide some very important bulletins about camp that day. Please have your units in place on the parade ground so the ceremony can start on time. If your unit would like to practice their flag ceremony, please contact the Camp Commissioner.

## Visitor Policy

Visitors are welcome in camp at any time. However, it is imperative that immediately upon arrival they sign-in at the Health Lodge, receive a visitor wristband, and pay for meals at the Trading Post.

## Shower Facilities



Camp Lawton has two shower-house facilities that are designated for youth and adults. The youth shower house is the brown building to the north of the Dining Hall. There are eight individual stalls, with warm water throughout. One side is for boys and the other side is for girls. For water conservation, we ask that each shower be limited to 3 minutes, on Monday, Wednesday and Fridays only. An adult leader must accompany each troop to the showers to monitor behavior and water usage. Each unit will be asked at least once during the week to take on the responsibility of cleaning the youth shower house. The Adult / Americans with Disabilities Act (ADA) shower house is behind the Nature Lodge and has a men's and women's side. These facilities have ADA compliant shower facilities as well as flush toilets. Adults are responsible for cleaning this shower house. Flush toilets should be used sparingly due to our limited water supply in camp. No youth are permitted in the adult shower house at any time. The Camp Commissioner will create a schedule for the adult shower house in the event that a youth needs to use the adult shower house due to a disability.

## Campsites

The heart of the camp is the unit's campsite. Each campsite contains our Wooden Scout Shelters, a picnic table, a water (fire) jug for each tent, 2 brooms, 2 dustpans, and a rake. Most campsites also have an Scout Shelter (a 3 walled building.) Other tools can be obtained for service projects. These facilities are yours to use and keep clean on a daily basis. KYBOs are located near each campsite.

## Commissioner Service

There will be at least one Commissioner on the Camp Lawton Staff for each session. All Commissioners are trained Unit Commissioners and can assist units in many Scouting areas. The Camp Commissioner Service has many duties, the most important of which is to be the liaison between the units and the camp. Commissioners are your first line to answer questions or help your unit. Any issues you have with camp can be discussed with a Commissioner at any time. The Commissioner will also be visiting campsites every day and checking to make sure the campsite is clean, healthy, and safe. The inspections will be scored and the best campsite will be recognized. When the Commissioner is not doing those duties, he or she may be running Scoutmaster training and activities throughout the week.

Your Commissioner is a friend, a counselor, and an expert in many areas. Their primary job is to help troops meet their goals and have a good time at camp.

## Camp Ranger

Our Camp Ranger's job is to keep the physical facilities in camp up to the highest standards, but he is not a custodian. If you have any issues that you would like the Ranger to take care of, please contact a Commissioner.



## Medical Treatment

Our camp has a Health lodge and a Health Officer who is prepared to treat most medical issues. All injuries, including minor ones, must be logged by Health Officer for insurance reasons. In the event of an emergency that staff cannot handle, the Mt. Lemmon paramedics are just minutes away.

## Medication Distribution

If a unit has a lock box and a parent's signature on the Health Form authorizing the Scoutmaster to distribute medications, the medications can be stored in the campsite. Otherwise, all medications, except as-needed medications such as asthma inhalers or epi-pens, must be stored in the Health Lodge. This includes over-the-counter (non-prescription) medications as well. The Health Officer will dispense medications as needed. All medications must be in the original prescription bottle or packaging.

## Internet and Phone Service

There is one phone line going in and out of Camp Lawton. It is not feasible to answer frequent non-emergency calls. If you have questions about Camp, please contact the council office at (520) 750-0385. If it is necessary to contact the camp directly, you may call (520) 576-1263. If you are attempting to contact a specific person, please leave a message and we will get it to the recipient as soon as possible.

Cell service in camp is virtually non-existent, so do not plan to use your cell phone in camp. Internet service is available to adults only to check email. The narrow available satellite bandwidth will not allow downloads other than messages. The current password will be available at Scoutmaster meetings.

Electronic email devices may be charged at the dining hall.

Mobile phones should be turned off when outside the internet zone in order to preserve batteries.

## Campfire Restrictions

Each campsite contains a campfire ring. If the U.S. Forest Service deems fire conditions high, there may be a ban on open fires. Fires must stay within the established campfire rings, always be attended, and be no higher than 3 feet. Any violations of these guidelines will be immediately addressed, as we prize our relationship with the Forest Service and their firefighting crews.

## Individualized Advancement



At Camp Lawton, we use an Individualized Advancement Program, meaning that our top priority is providing each individual Scout the best possible program. Merit badges are scheduled at specific times during the day. Scouts wishing to earn a merit badge should plan to attend those classes every day or they may not complete the badge. Thanks to Camp Lawton's size, advance sign-ups are not necessary. Scouts sign up for Merit Badges by attending the first session of that Merit Badge during the week. If there is a maximum enrollment for a class, enrollment will be on a first come, first served basis, unless otherwise announced at the Sunday night Scoutmaster's meeting. On occasion, classes may conflict or personal goals may get in the way of a class. In that case, be sure to speak to the area director. Very often, we can be flexible enough to help you meet your goals despite our schedule. The Troop will need to provide blue cards for their Scouts. Scouts are required to bring blue cards with them to their first day of class. Assist your Scout by ensuring that pre-requisites are complete before camp.

### Statement of Camp Policies and Procedures

1. The camp will be operated on the chartered unit basis (troops under their own leadership), which is recognized as the ideal method for Scout camping.
2. The camp program will be organized on a troop basis and administered on the principal that it is a camp being operated and maintained for the benefit of all units and the youth members of Catalina Council, Boy Scouts of America.
3. Unit leaders will deal directly with the Scouts. The services of the camp staff are counseling, coaching, and of a supervisory nature. The purpose of the camp is to provide experiences for the unit which will make them better able to conduct their own program.
4. The program of the camp will be based upon the needs and desires of the units to the greatest extent possible extent that camp resources will permit.
5. Unit leaders should see to it that all new campers are properly oriented and assisted to get the most out of camp facilities and to assure the Scouts of a positive experience.
6. Each youth camper must be a registered member of the Boy Scouts of America. Boy Scout camp participants must be registered as Boy Scouts. It is not permitted for younger children of unit leaders or other non-registered youth to stay in campsites during camp.
7. There shall be a minimum of two adult leaders in each campsite. The unit leader or anyone serving as unit leader must be at least 21 years of age and a registered member of the Boy Scouts of America. The second adult may be a registered Scouter 18 years of age or older, or a registered parent of a participating youth member. Registration must be paid registration with a unit, district, or council. The sharing of qualified leaders between the units in the same campsite is permitted under a mutual agreement between chartered organizations in that each accepts the other's unit leader. Such agreements must be stated in writing. Beyond the minimum of two registered leaders, any third or fourth leader would not need to be registered as long as they are parents or guardians of a participating unit member.



8. Each participant will be provided accident and sickness insurance by Catalina Council as long as they are currently registered with Catalina Council. Participants who are not members of Catalina Council must provide evidence of their own insurance, as they are not covered by the council policy.
9. The buddy system must be used at all times. The adult leader is responsible for carrying out this regulation. Whenever a Scout leaves his group for any reason, his buddy must accompany him. This applies also to the necessary trip to the latrine at night.
10. Hazing, initiation, or any type of physical or emotional abuse to any person in camp will not be tolerated at any time. Immediate action will be taken to correct these occurrences should it be necessary.
11. An emergency in camp will be handled quickly and effectively. All campers are asked to go immediately to the parade field upon hearing the bell located at the mess hall. Unit leaders should take roll call of their Scouts and await further instructions from a staff member. These steps should be followed regardless of the type of emergency.
12. The Boy Scouts of America has some strict policies regarding situations which could occur in camp. Any staff member, adult leader, Scout, or visitor unwilling to abide by these policies will be removed from camp.
13. Possession, use, or being under the influence of narcotics or drugs will not be tolerated at Camp Lawton.
14. Possession, consumption, or being under the influence of alcohol will not be tolerated at Camp Lawton.
15. Catalina Council observes the Smoke Free Policy of the Boy Scouts of America which prohibits smoking in all facilities in Camp Lawton. Therefore, tobacco or e-cigarette use are not permitted in any building, campsite, program area, or any other area for general use of Scouts, leaders and visitors. An adult who must use tobacco is asked to do so in their vehicle in the camp parking lot.

If an individual is suspected of having committed an act of an unacceptable nature, the following steps will be taken:

1. The Camp Director will be notified immediately. If the matter is of a serious nature, the Council Scout Executive will be immediately notified.
2. All inquiries will be undertaken in a careful and confidential manner by the Camp Director or Scout Executive. The Boy Scouts of America supports local laws, ordinances, and codes of government bodies in whose territory we operate our facilities.



## Planning and Administration

### Planning Ahead for Camp Lawton

#### February and March

- Begin planning by considering each Scout's interest and advancement needs. Plan on which Scouts want to take what Merit Badge. Merit Badge registration is not required for Camp Lawton; the camp is sufficiently staffed to accommodate all Scouts for each Merit Badge.
- Provide Catalina Council with the roster of all Scouts and adults who will be attending Camp Lawton. Use the Summer Camp Roster form which is provided in this Leader Guide.

#### 60-Days Prior to Camp

- Ensure that each Scout and adult leader have made arrangements for completion of the medical form including a full physical examination (BSA Medical Form C).
- Provide each Scout with a personal equipment list.
- Your deposit will be applied to your final balance.

#### 30-Days Prior to Camp

- Finalize camp program plans and advancement needs.
- Pay the balance of fees to Catalina Council. Please make sure parents are aware of this deadline.
- All physical examinations (including BSA Medical Form C) collected by the unit.
- The Unit Committee should finalize transportation arrangements to and from camp.

#### A Few Days Prior to Camp

- Conduct a personal pack, gear, and uniform inspection.
- Unit and patrol equipment should be ready for packing.
- Make final checks on transportation.

### Camp Lawton Finance Information

#### Payment Schedule

The cost for individuals is as follows:

- Scouts: \$400.00 early bird (through March 31<sup>st</sup>); \$450 regular fee (after April 1<sup>st</sup>)
- Adults: \$200.00 early bird (through March 31<sup>st</sup>); \$225 regular fee (after April 1<sup>st</sup>)





**By February 15, 2023**, All units must submit a nonrefundable deposit of \$100 for each youth, and a \$50 deposit for each leader attending camp. Any reservations whose payment is not received by this date are subject to cancellation.

**By April 30<sup>th</sup>, 2023**, the balance of all summer camp fees are due.

### Adult Leadership Requirements

\$200.00 is charged for each adult leader. There must be a minimum of two Youth Protection Training and Weather Hazardous Training trained adults per unit. As defined by the National Council of the Boy Scouts of America, a minimum of one adult leader (Scoutmaster) must be 21 years of age or older and a minimum of one adult leader (Assistant Scoutmaster) must be 18 years of age or older. Persons under the age of 18 at the time the unit attends camp must pay the established youth fees. Each unit must plan and schedule their adult leaders to establish two deep leadership at ALL times. Be sure to plan for any leadership changes during the week and plan that they overlap appropriately. During leadership overlap, additional meals need to be paid at the Trading Post at \$10.00 per meal.

### Provisional Scouts

Some Scouts cannot attend with their unit due to scheduling conflicts. Any Scout can attend camp individually by being included with another troop. Coordination for this must be made through the Council Office prior to paying fees. The fee for a provisional Scout is \$450.00.

### Camperships

Camperships from the Catalina Council are available to Scouts in need of financial assistance. Application forms are available at the Council Service Center or on the website, [www.catalinacouncil.org](http://www.catalinacouncil.org). Early filing (prior to April 17, 2023) is encouraged to ensure equitable distribution of designated funds. We want all Scouts to be able to attend camp, so don't hesitate to apply. These funds have been made available through the Arizona Daily Star Sportsman's Fund and the Burt Lazar Foundation.

### Refund Policy

The 1st and 2nd deposits are nonrefundable but are transferable within the current reservation until the April 17 payment deadline of the year your unit attends camp. After April 17, 2023, the full fee is charged as "a no show fee" if your number is lowered. Fees paid above the first and second payment amounts are refundable only upon written request (use Catalina Council refund form) by unit leadership under the following conditions:

- Illness of the Scout prevents his / her attendance at camp
- Illness or death in the family
- If the family relocation makes camp attendance impossible
- If a Scout becomes ill while attending camp and is sent home by the camp medical personnel, the Scout shall be entitled to the pro-rated refund based on the fee minus the first and second payments.



## Pre-Camp Registration Checklist

- \_\_\_ 1. Distribute Campership Application Forms to interested families. The deadline for completed submissions to the Catalina Council Scout Service Center is April 17, 2023.
- \_\_\_ 2. Distribute new BSA Health Forms to all Scouts and adults who plan on attending camp.
- \_\_\_ 3. Arrange for two Youth Protection and Weather Hazardous Trained leaders to be in camp at all times while your unit is attending camp.
- \_\_\_ 4. Arrange for adequate transportation of Scouts, adults, and gear to camp and home again.
- \_\_\_ 5. Pay camp registration fees.
- \_\_\_ 6. Submit completed T-Shirt Order Form.
- \_\_\_ 7. Collect completed BSA Health Forms from all Scouts and adults going to camp. Make a set of copies of these forms.
- \_\_\_ 8. Complete the Summer Camp Roster and have three separate copies made of each.
- \_\_\_ 9. Maintain copies of all camp receipts and forms.



## Directions to Camp

From East Tucson or the south/east on westbound I-10.

- Take Houghton north.
- Turn right (east) on Catalina Highway (blinking red light intersection).
- Continue on Catalina Highway up the mountain to Organization Ridge Road just before the Palisades Ranger Station.
- Turn left onto Organization Ridge Road to the camp parking lot.

From West Tucson or from the north/west on Eastbound I-10.

- Take Speedway Blvd. east to Pantano Rd. (If north of Grant Rd. take Grant Rd. to Tanque Verde Rd.)
- Turn left (east) on Pantano Rd. to Tanque Verde Rd.
- Turn right on Tanque Verde Rd. and follow it to Catalina Highway.
- Turn left on Catalina Highway and continue up the mountain to Organization Ridge Road just before the Palisades Ranger Station.
- Turn left onto Organization Ridge Rd. to the camp parking lot.

Alternate route from the north on I-10

- Exit toward the east on Orange Grove Rd. and take an almost immediate a right on Thornydale/River Rd.
- Follow River Rd. east (Turns into Alvernon Way).
- Turn left on Grant Rd.
- Take Tanque Verde Rd. east (left) and turn left onto Catalina Highway.
- Continue on Catalina Highway up the mountain to Organization Ridge Road just before the Palisades Ranger Station.
- Turn left onto Organization Ridge Rd. to the camp parking lot.

From Oro Valley, Marana and neighboring towns

- Take Ina Rd. east (though the name changes to Sunrise Rd. and Skyline Rd.) to the Kolb Rd. intersection.
- Turn right on Kolb Rd. (which becomes Sabino Canyon Rd.) to Tanque Verde Rd.
- Turn left on Tanque Verde Rd. and go east to Catalina Highway.
- Turn left on Catalina Highway and continue on Catalina Highway up the mountain to Organization Ridge Rd. just before the Palisades Ranger Station.
- Turn left onto Organization Ridge Rd. to the camp parking lot.



## Arrival at Camp

Please **back** into all parking spaces!

Sunday Arrivals: Check in time for camp is between 2pm and 4pm on Sunday. Please be respectful of the camp staff preparations for your arrival and remain in the parking lot until 2pm.

1. Upon arrival, you will be greeted in the parking lot by a staff member and the Camp Commissioner. Their job is to make sure that your first impression of camp is a good one and that all your initial needs and questions are satisfied.
2. Once your unit is unloaded, the staff member will direct the unit to the Butler Hall for check in, including medical checks.
  - Be sure to bring to check-in, your unit's:
    - ✓ Unit roster sheet (5 copies).
    - ✓ Remaining camp fees.
    - ✓ Insurance verification for out of council units
    - ✓ Medications and list of Scout's requiring medications.
    - ✓ Current medical forms for each person (Parts A, B, & C.)
3. After this station, you will gather your equipment and be escorted to your campsite. All unit and personal gear must be carried to your camp site. No unit vehicles are allowed into the camp. Time is limited, so please do not begin setting up your campsite at this point.
4. As soon as everyone is ready, your guide will take you on a tour of the camp.
5. Return to your campsite for setup. **The Scoutmaster should occupy SCOUT SHELTER #1.** Make sure everyone is in Field Uniform and at the parade grounds by 5:15pm for evening flags.
6. After setup, spend at least time with your Scouts reviewing their week's schedule based on the merit badges they should have already decided on and the schedule you received at check in. If there are any major conflicts between badges they really wanted, be sure to talk to the Camp Program Director. If not already done, have Scouts fill out Merit Badge (Blue) cards at this time.

## Scout Identification

All Scouts and leaders in camp must have the identification wristband on their wrist at all times. The wristband is proof that the Scout or Adult Leader belongs at camp and is entitled to all the meals and services paid for, such as merit badge classes. The wristband must be worn on the dominant wrist in order to attend classes and to be served meals. If a youth or adult loses their wristband, the Scoutmaster needs to speak with the Medical Officer to obtain a replacement. Anyone who doesn't have a wristband may purchase meals at the Trading Post.



## Registration Checklist

- \_\_\_ 1. Arrive as a Troop at camp at 2:00 pm.  
No campsites will be assigned prior to 2:00 pm.  
If you arrive early, please remain in the parking area.  
Troop members should wear their field uniforms.
- \_\_\_ 2. Check-in with the Camp Commissioner and meet your camp friend. Verify that all members of your Troop have arrived and are ready to check-in.
- \_\_\_ 3. Check-in at the Butler Hall with the following items:  
All camp related receipts and any last-minute registrations and payments.  
Updated copy of the unit roster.  
Council insurance documentation.
- \_\_\_ 4. Pick up any pre-ordered T-shirts at the Trading Post.  
Have copies of receipts and order forms for -shirts.
- \_\_\_ 5. Your camp friend will escort your Scouts and adults to your campsite to begin set-up and follow-up with medical checks.  
Campers need to submit their completed and signed BSA Health Forms to the Health Officer.  
Prescription medications can be administered by the Health Officer or stored in a locked box with the Scoutmaster.
- \_\_\_ 6. Troops will also tour the camp as part of their orientation.
- \_\_\_ 7. A meeting for SPLs and SMs will be held at 8:00pm on the porch of the mess hall.

## Good to Know Information

### Transportation of Equipment

All unit equipment must be carried from the parking lot to the campsite. Vehicles are not allowed past the parking lot at any time.

### Parking

Parking for all vehicles is provided in the camp parking lot only. Space is limited so please carpool when possible while still insuring you have transportation for your entire unit should an evacuation become necessary. Vehicles are not allowed inside camp, so plan to hike and carry all of your equipment to your campsite. Please back your vehicle into your parking spot for quick exit. If your vehicle is parked outside of the parking lot gates you are subject to fines by the Forest Service. Campsite parking is not allowed.



### Scoutmaster Scout Shelter

For emergency purposes, we ask that the Scoutmaster for each Troop occupy Scout Shelter #1 in each campsite. This will allow the staff to quickly locate the Troop leadership in case of emergency. If there is more than one Troop in a campsite, please inform the Camp Commissioner of the Scout Shelter being occupied by each Scoutmaster.

## Health and Safety

### Health Lodge

A qualified Health Officer is on duty at all times and trained to manage the emergency and non-emergency medical needs of the camp. In the event of a serious accident or illness, transportation will be arranged to the closest most appropriate medical care facility. A unit leader must accompany any Scout leaving camp property to obtain medical assistance. Parents will be contacted immediately in any case where the Scout must leave camp to receive further medical care.

### Medical Forms

Each Scout and leader at camp must have a health examination prior to arrival at camp. Please bring 2 copies of medical forms to camp. Campers should include a photocopy (front and back) of their health insurance card with their medical forms. Parts A, B and C are required for camp. These forms are available in the back of this Leader Guide as well as for download on the Catalina Council website.

### Prescription Medication

Pursuant to National BSA regulations, all prescription medications must be kept in a locker. Medications requiring refrigeration or other special handling will be collected during check-in. Emergency medications such as rescue inhalers, epi-pens, etc. should be kept with the camper. Further, the Camp Lawton medical staff is not responsible for ensuring that a Scout takes his or her medications. This responsibility rests with the Scout and unit leaders. Every unit must complete an "In-Camp Medical Form" (provided as part of this Leader Guide) that lists which Scouts require medications. A copy of this form will reside with the unit and a copy will be retained in the Health Lodge.

### Dietary Restrictions

Our food service team will work to accommodate any dietary restrictions that Scouts or leaders may have. Please let us know before arriving at camp what special dietary needs your group has. Please check with the Camp Director upon arrival to make sure they understand the situation. Please inform the Catalina Council Service Center of any dietary issues at least 30 days prior to your arrival to camp.

## Smellables

What is a smellable? A smellable is anything that has an odor that might attract a bear (or skunk). Below is a list of smellables that must be stored in the camp bear box except when in use:

- Deodorant
- Toothbrush and toothpaste
- Floss
- Shampoo and hair products (gels and sprays)
- Cologne
- Soap
- Hand sanitizer
- Any food, gum, or candy
- Lighters and fuel
- Any knife which has touched food
- Water bottles that has ever had anything in it besides water
- Body or foot powder
- Bug spray
- Sunscreen
- Lip Balm
- Matches
- Inhalers
- Medications
- First-aid kits
- Hand warmers
- Face wash or scrub or alcohol-based cleaning wipes
- Utensils
- Mess kits
- Clothing which may have been in contact with food

Units will be provided a container in which to store smellables. That container must be stored in the camp bear box bear box, near the showers, when not in use.

Don't use anything with an odor at least two hours before sunset. Bears and skunks are most active at night.

NOTE: The only reason you can keep any inhalers or medications is for emergency medical reasons. These must be kept inside a locked metal box.

## Civil Rights Statement

In keeping with the policies of the Boy Scouts of America, the rules for acceptance and participation in camp programs are the same for everyone without regard to race, creed, color, national origin, sex, or handicap. Strict youth protection guidelines will be followed at all times.



## Individuals with Disabilities

Camp Lawton is equipped to serve all individuals, including those with disabilities. Wheelchair accessible tents and restrooms are available; please let the camp management know on registration if you will need access to these facilities. Understand that Camp Lawton is an outdoor camp with some primitive trails, so in the event of mobility disabilities, it is advisable to have help available.

Special food needs can usually be met through our alternative menu or by a unit bringing the required foods. Please let us know of the specifics at the time of final registration. We are unable to provide special meals on short notice or for visitors.

## Emergency Procedures

Within the first 24 hours of Camp, there will be an emergency procedure drill. This is to inform everyone what the policies and procedures are for Camp Lawton.

Each Scoutmaster must do a head count of their entire unit, including adults and visitors. The camp administration will take roll and ensure all persons are accounted for. Instructions will follow.

In the event of an emergency in camp, the camp emergency bell on the dining hall will sound continuously calling all persons in camp to the parade grounds. Emergencies can include fire, missing persons, or an intruder on the grounds.

Scoutmasters should occupy Scout Shelter #1 in each Campsite. This will allow the staff to quickly locate Troop Leadership in case of emergency.

Fire instructions are posted in each campsite Scout Shelter. Report all unplanned fires, intruders, or other emergencies to the camp administration. Fireguard charts must be used, even when fire restrictions are in place.

If the camp is evacuated, ALL will meet at the Pima County Sheriff Sub-Station at Tanque Verde Rd. and Catalina Highway, 8999 Tanque Verde Rd., Tucson, 85749. Roll call will be taken again.

## What to Bring to Camp

### Recommended Troop Equipment

- First Aid Kit
- US Flag
- Troop Flag
- Patrol Flags
- Bulletin Board
- Campsite Improvement Materials
- Battery Powered Clock



### Recommended for Unit Leaders

- Alarm Clock
- Advancement Records
- Scoutmaster Handbook
- Lantern
- Merit Badge Blue Cards
- Current Merit Badge Pamphlets
- Clothesline
- All Camp Paperwork
- Contact Information for Parents of all Scouts
- Fun Attitude!

### Recommended Personal Gear

- Complete Scout Field Uniform(s)
- Jacket/Sweatshirt
- Underwear
- Socks
- Shoes
- Trousers/Shorts
- Scout T-Shirts
- Sleeping Bag
- Sleeping Pad or Mattress
- Raingear
- Water Bottle
- Flashlight
- Pencil and Notebook
- Hat
- Sunscreen
- Sunglasses
- Lip Balm
- Watch
- Scout Handbook
- Merit Badge Pamphlets
- Toiletries
- Totin' Chip & Firem'n Chit
- Towel and Washcloth
- Spending Money

### Optional Gear

- Compass
- Pocketknife

- Camera
- Sewing Kit
- OA Sash
- Hiking Shaft
- Sharpening Stone
- Sunglasses
- Twine or Light Rope
- Musical Instruments

#### Leave at Home

- Fireworks
- Radio
- Boom Boxes
- CD Players
- Sheath Knives
- Firearms
- Archery Equipment
- Slingshots
- Skateboards
- Roller Blades
- Scooters
- Pets
- Food and Snacks

Camp Lawton has a zero tolerance policy in regard to illegal and controlled substances including marijuana and e-cigarettes. In accordance with BSA National Policy, Scouts and Scouters found in possession of contraband items such as alcohol, illegal drugs, tobacco (if under age 18), weapons of any type, fireworks, or other items which are inconsistent with the Scout Oath and Law will be immediately removed from camp.

## **APPENDIX A: Daily Schedule and Camp Ma**

## 2024 Camp Lawton Summer Camp Schedule |

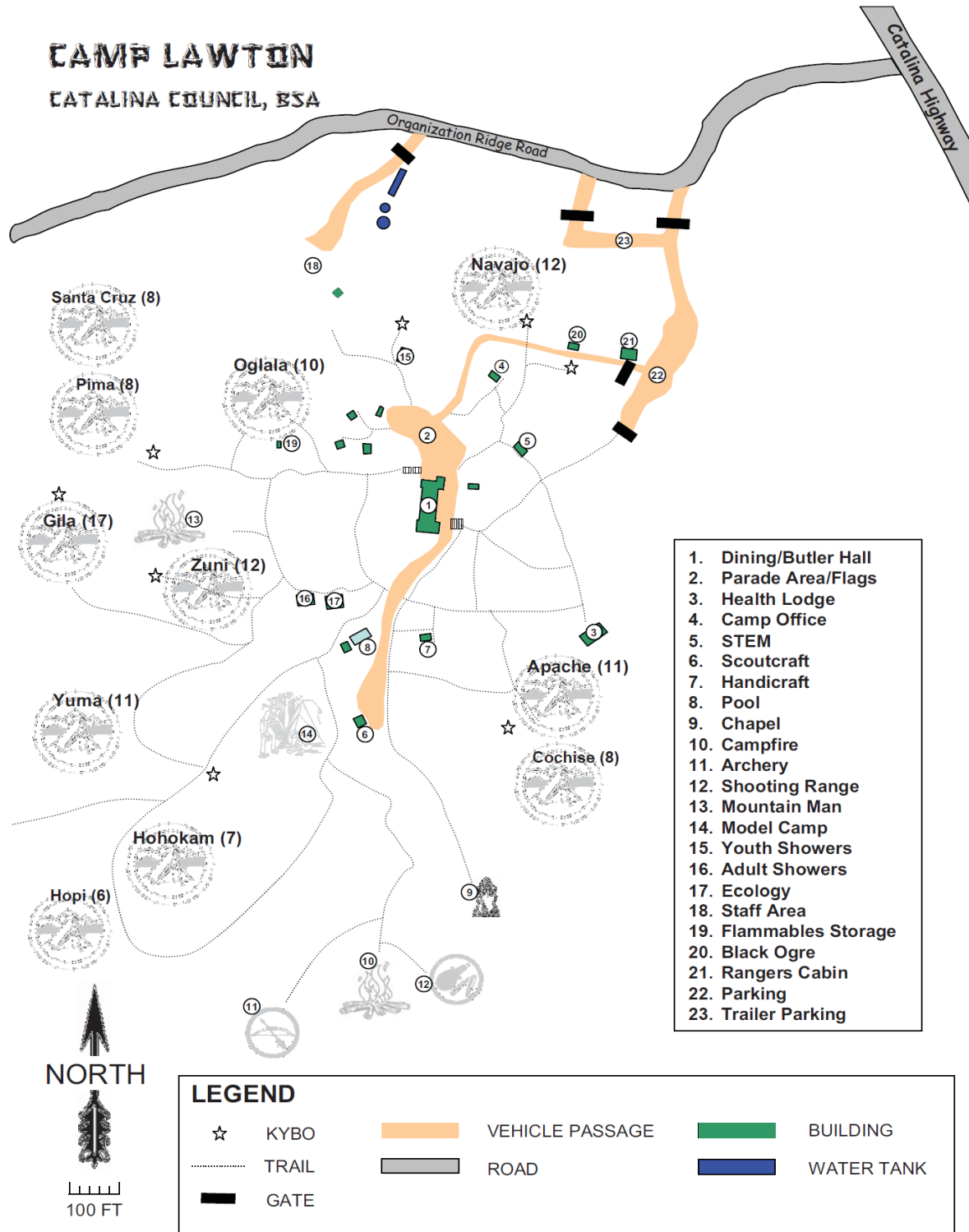
	Day 1	Days 2 - 5			Day 6	Day 7	
7:00-7:15		Flags			Flags	Flags	
7:20-7:55		Breakfast			Breakfast	Breakfast	
8:00-8:50		F-Y-C AM Session	Program Areas Open		Fun Day	Clean UP	
9:00-9:50			Building Trades	Ecology			Handicraft
10:00-10:50			Outdoor Skills	Shooting Sports			Other
11:00-11:30		Patrol Competition			Lunch	Cleanup and Depart	
11:30 - 12:00		Free Time/Leaders Meeting					
12:00-12:50		Lunch					
1:00-1:50		Program Areas Open					
2:00- 2:50	Check-in	C F-Y- PM Session	Building Trades	Ecology	Handicraft	Fun Day	
3:00-3:50			Outdoor Skills	Shooting Sports	Other		
4:00-5:30	Setup	Free Time - Leaders Meeting			Leaders Meeting		
5:30-6:30	Dinner	Dinner			Dinner		
6:30-7:00	Orientation	Troop Competition			Program/Skills Areas (See Below)		
7:00 - 7:30		Program/Skills Areas (See Below)					
7:30 - 8:00	Scouts Own						
8:00 - 9:00	Class Signups	Evening Program (See Below)			Evening Program See Below)		

	7:00 - 8:00 p.m. Program/Skills Areas	Evening Program Activity	Skills
Day 2	Open	Opening Campfire	Axe Yard
Day 3	Open	Scaraoke Night	Handicraft
Day 4	Closed	Troops In Campsite	Low Ropes
Day 5	Open	Iron Chef	Pioneering/Saws
Day 6	Open	Closing Campfire	Shooting/Tomahawks

Note that some Merit Badges have prerequisites and additional costs. See page 4 in this Leader Guide.



# Map of Camp





## APPENDIX B: Camp Forms



Unit Roster

Troop Number: \_\_\_\_\_ Council: \_\_\_\_\_

Campsite: \_\_\_\_\_ Dates: \_\_\_\_\_

Camp Friend: \_\_\_\_\_

Position	Last Name	First Name	Age	Med Form	Scout Shelter #	Phone
SM						

Key: SM – Scoutmaster, ASM – Assistant Scoutmaster, SPL – Senior Patrol Leader, LDR – Other Leader





## In-Camp Medication Form

Troop: \_\_\_\_\_ Campsite: \_\_\_\_\_ Scoutmaster: \_\_\_\_\_

This form identifies each Scout in the Troop requiring medications. All prescription drugs (including those requiring refrigeration) must be kept in locked storage in the Health Lodge. Exceptions may be approved by the Camp Medical Officer. R = Refrigerated Medication.

<b>Scout's Name</b>	<b>Medication</b>	<b>R</b>	<b>Frequency</b>	<b>Notes</b>





Scout Participation Permission Form

Scout's Name: \_\_\_\_\_ Unit Number: \_\_\_\_\_

Age: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Phone (home): \_\_\_\_\_ Phone (mobile): \_\_\_\_\_

Parent Email: \_\_\_\_\_

**Pick-up Permission:**

The following persons are allowed to pick-up my Scout from camp (no one else will be allowed):

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**Photograph/Recording Release:**

I hereby assign and grant to the Boy Scouts of America the right and permission to use and publish the photographs, film, videotapes, electronic representations and/or sound recordings made of me or my Scout this date by the Boy Scouts of America and I hereby release the Boy Scouts of America from any and all liability from such use and publication.

I hereby authorize the reproduction, copyright, exhibit, broadcast, electronic storage and/or distribution of said photographs, film, videotapes, electronic representations, and/or sound recordings without limitation at the discretion of the Boy Scouts of America and I specifically waive any right to compensation I may have for any of the foregoing.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



### Scoutmaster Merit Badge Requirements

Staff members will initial requirements as they are completed. The Camp Commissioner, Camp Director, or Camp Program Director must sign at the bottom upon completion.

#### Handicrafts (complete 3 of the following)

- Carve a neckerchief slide
- Make a lanyard
- Build a basket
- Build a stool
- Make a leathercraft project

#### Scoutcraft (complete 4 of the following)

- Demonstrate tripod lashing
- Prepare a survival kit
- Tie a bowline, clove hitch, sheepshank and sheet bend
- Participate in IOLS
- Participate in a camp conservation project
- Demonstrate how to tie a sling using a triangular bandage
- Go on a hike

#### Leisure (complete 5 of the following)

- Take a nap
- Take a shower
- Eat a meal
- Eat or drink something from the Trading Post
- Meet someone from another council
- Attend a campfire program

Senior Staff Member Signature: \_\_\_\_\_



## Tribe of Papago Advancement Requirements

The Tribe of Papago is a Camp Lawton tradition dating back to 1923. It is dedicated to brotherhood and service to the camp, as well as encouraging Scouts to actively participate in camp programs. Members not only learn service values through the various conservation projects but are encouraged to develop a personal relationship with this very special camp. Upon embarking on the quest to join the tribe, Scouts will be required to fulfill a series of tasks, increasing in difficulty as they are promoted within the tribe. If they succeed, they will be invited to a special ceremony following the Friday night campfire (which is open to family and friends). Once a member, they will become part of a brotherhood almost as old as the camp itself.

### **Hunter**

- ✓ First year at Camp Lawton
- ✓ Participate in 1 hour of service projects for Camp Lawton
- ✓ Earn one Merit Badge or "Graduate" (earn all the requirements possible to earn) at Model Camp
- ✓ Hike one camp trail (Mt. Bigelow, Eagle Trail, Compass Course, etc.)
- ✓ Show Scout Spirit

### **Warrior**

- ✓ Second year at Camp Lawton
- ✓ Participate in 2 hours of service projects for Camp Lawton
- ✓ Earn two Merit Badges or "Graduate" at Model Camp
- ✓ Hike one camp trail
- ✓ Show Scout Spirit

### **Medicine Man**

- ✓ Third year at Camp Lawton
- ✓ Three hours of service projects
- ✓ Earn two Merit Badges or participate in the Mountain Bike program
- ✓ Demonstrate leadership by volunteering in a program area for three hours during camp
- ✓ Hike two camp trails
- ✓ Attend a camp Chapel service or a Troop-led spiritual meeting
- ✓ Show Scout Spirit

### **Chief**

- ✓ Fourth year at Camp Lawton
- ✓ Four hours of service projects
- ✓ Be at least a Star Scout
- ✓ Earn four Merit Badges or participate in the Mountain Bike Program
- ✓ Demonstrate leadership by volunteering in a program area for four hours during camp
- ✓ Hike two camp trails
- ✓ Attend a camp Chapel service or a Troop-led spiritual meeting
- ✓ Show Scout Spirit

### **Elder**

- ✓ Adult leader or Fifth year camper
- ✓ Encourage and support Scouts in earning rank in the Tribe of Papago
- ✓ Participate in four hours of service projects
- ✓ Hike two camp trails
- ✓ Volunteer to help in a program area for at least one hour
- ✓ Attend a camp Chapel service or a Troop-led spiritual meeting



Application for Honor Troop

Troop Number: \_\_\_\_\_ Council: \_\_\_\_\_

Scoutmaster: \_\_\_\_\_

Senior Patrol Leader: \_\_\_\_\_

Number of Youth in Camp: \_\_\_\_\_ Number of Adults in Camp: \_\_\_\_\_

Requirements:

1. Lead a Flag Ceremony
2. Sing a Song at a Camp wide activity
3. Wear full and correct Field Uniforms to evening flags and dinner each night.
4. Perform chores in the Mess Hall as well as the shower facilities.
5. Complete a service project while in camp.
6. Demonstrate Scout Spirit, Live the Scout Oath, Law, Motto, Slogan, and Outdoor Code during the week.
7. Perform a skit at the camp wide campfire.

The Honor Troop will be selected by the Camp Commissioner staff based upon performance of the above requirements, campsite inspections, proper and complete wear of the uniform throughout the camping week, and a demonstration of Scout spirit while in camp.

This troop has qualified for the Camp Lawton Honor Troop Candidate Award in all respects as indicated above and as evidenced by the signatures of all Senior and Junior Leaders:

Troop Number: \_\_\_\_\_

Scoutmaster: \_\_\_\_\_

Assistant Scoutmaster: \_\_\_\_\_

Senior Patrol Leader: \_\_\_\_\_



## Camp Lawton Campsite Inspection Criteria

Your campsite will be inspected each day by the Camp Commissioner. The results of the campsite inspections will be used to determine the winner of the daily award for campsite inspections as well as Honor Troop for the week.

Please plan ahead and think about what you might need to fulfill some of the requirements. For your reference, the chart below shows how the Camp Commissioner will be grading your campsite and what each element is worth.

Element	Points	Mon	Tue	Wed	Thu	Fri
American Flag is Displayed	5					
Troop Identification (Unit Number) is Displayed	5					
Gateway	10					
Scout Shelter Flaps are Uniformly Open or Closed	5					
Scout Shelters Swept Out	5					
Bulletin Board	5					
Fire Station (Fireguard Chart, Rake and Shovel)	10					
Water Cans are Full and Positioned Next to Scout Shelters and Fire Pit	10					
Fire Pit is Clean of Debris	5					
Camp has no Trash	20					
All Gear is Stowed	10					
Campsite Improvement	10					
KYBO Seats are Down	5					
KYBO has Been Mopped Out	10					
Soap Present in Dispenser	10					
Hose is Connected and Neatly Coiled	5					
<b>Total</b>	<b>130</b>					

1. Unit numbers may be displayed using a Troop Flag, signs, rocks, sticks, etc.
2. Gateways must have two freestanding poles with guidelines or two tripods; additionally, a cross section of wood, rope, or a banner must be attached.
3. A bulletin board may be made of cork, wood, plastic, metal, or cardboard. Place all pertinent information pertaining to your Troop on the board including this campsite inspection sheet.
4. A fireguard chart must be filled out completely. Rakes and shovels should be placed near the fire pit.
5. The campsite improvement or camp decoration needs to be completed daily prior to the inspection. Some examples include but are not limited to: gateways, clotheslines, weather rock, sun dial, decorative raking, and Zen gardens.
6. The Troop receiving the highest score on campsite inspections will be awarded the Fresh as a Daisy Award for Campsite Cleanliness. This is awarded on a daily basis.



**Thank you for choosing Camp Lawton  
We look forward to seeing you.**

**Questions?**

**Email Camp Director, Greg Pallack, at  
[greg.pallack@scouting.org](mailto:greg.pallack@scouting.org)  
or call/text 520-268-6650**