

Leader's Guide

Troy University Merit Badge University

16



Hosted by Troy University

Location

Hawkins Hall (#34 on map) - See last page



Schedule

September 19, 2026

8:00 am	Check in at Hawkins Hall
8:30 am	Opening
9:00 am	Sessions begin
12:00 pm	Lunch
1:00 pm	Sessions continue
4:00 pm	MBU ends

Classes will be running at various lengths:

- AM classes are 9am -12pm
- PM classes are 1pm-3pm
- All day class are 9am-4pm with lunch from 12-12:50pm

Event & Class Registration



Online registration is available at: <https://scoutingevent.com/003-MBU>

When you register your scout, ensure you do NOT put the youth's name in the registration contact field. This needs to be an adult's name. Your Scout's name goes in the Scout BSA participant section. If you know ahead of time that a Scout will not be able to attend, please let us know so we can fill slots based on the waitlist. Refunds will be per our policy stated in the registration. Youth & Adult registration includes a participation patch and lunch.

PLEASE NOTE WE WILL NOT HAVE SHIRTS THIS YEAR.

- Early Bird through 8/12/26 - Youth- \$25, Adults \$20
- Regular 8/13/26 - 8/31/26 Youth- \$35, Adults \$30
- Late Starts on 9/1/26 - Youth- \$45, Adults \$40

Two important dates not to miss:

- 1) 8/12/26 ends the EARLY BIRD Registration \$25.00
- 2) 9/1/26 (12am) begins the late fee. The MBU price will rise to \$45

Prerequisites

Several merit badges require preparation. Scouts should complete the prerequisites prior to MBU; however, the Scout may complete those requirements with a Troop merit badge counselor. Prerequisites will be identified with the class offerings when they are released.

Arrival to campus:

Units need to arrive at Hawkins Hall no later than 8am. Participant check-in will start at this time. The leader for each Unit will be given the Participant schedules, Patches, and lunch tickets for distribution to your Scouts.

Adult Leadership:

Two Registered Adults must be present (on campus) throughout the entire event. The Registered Adult may be Scoutmasters, Assistant Scoutmasters, Committee Members, or Registered Adult Volunteers that will respond to any issue that may arise with their Unit members.

Blue Cards:

NO PHYSICAL BLUE CARDS WILL BE PROVIDED. They must be downloaded from the online registration portal. Note, completed Merit Badge blue cards will be filled out in accordance with the BSA Guide to Advancement and will NOT list each completed requirement. The date and Merit Badge Counselor's signature completes the Blue Card Application process. Only Partial Merit Badges will have completed requirements listed.

7.0.0.2 About the Application for Merit Badge ("Blue Card")

If a Scout does not complete all the requirements, the counselor does not sign for completion, but initials those requirements that were fulfilled in the spaces provided on the back of the Applicant's Record part. This is called a "partial" (see "Partial Completions," 7.0.3.3).

Once satisfied that all the requirements have been met, the merit badge counselor signs the blue card in two places: on the reverse of the Application for Merit Badge (to the left) and on the Applicant's Record (in the middle). These two parts are returned to the Scout.

Just like at Summer Camp these will be updated and can be found on your registration under reports. These are much easier to obtain by your unit if the Unit registers together. If each scout registers alone then the parent/Guardian who registers them will have it in the registration under the reports section.

Please give a few days after the MBU for these to be fully updated, as we have to get the information from the instructors. They will let me know who attended and what requirements were actually completed in class.

Lunch:

Lunch will be located at Troy Dining (#38 on map) between 12 pm and 1 pm. To enter the cafeteria without paying, each Scout must have a ticket that was provided during check-in.

Questions

If you have a question, please contact Melody Shaffer, 772-985-5719 or makw1105@aol.com

Additional paperwork

If your Scout participates in the Climbing Merit Badge, there are additional liability waivers that MUST be completed prior to arrival or the Scout will NOT be allowed to participate.

Parents/Guardians must complete the Waiver for Butter and Egg Adventures at [Butter & Egg Adventures](#) Click on the green "Sign Waiver" Button and click on the green "Custom Group Event" Button and choose **(Boy Scouts Climbing Merit Badge Event)**. This waiver must be signed prior to attending the event. Ensure Scouts taking this merit badge can tie the required knots.

Note to Instructors

If you are new to being a merit badge counselor, please take the time to review the [BSA Guide to Advancement](#). Specifically, Section 7: The merit badge Process, page 40. MBU is not designed to be a lecture, but the Scout gaining experience in the Merit Badge. Read the requirements carefully and ensure the spirit of the merit badge is being completed. For example, note what the requirement is asking: Demonstrate, discuss, tell, etc. If it says "demonstrate" the Scout must demonstrate. You can also complete merit badge counselor training, for free, [here](#).

Each merit badge is hyperlinked to the requirements. **It is imperative you return your attendance roster** with the requirements your scout completed (checked off) so the scout may get credit for their participation. They mail be emailed to makw1105@aol.com

MBU Offerings

Course Name	Prerequisites/Additional info
Art Series	
Morning Only Choices: 9am – 12pm	
Archaeology	
Chemistry	
Crime Prevention Series Traffic Safety Crime Prevention Fingerprinting Fire Safety	
Environmental Science	#4
Family Life	1,3, 5 *Partial Alert if prerequisites and 13 tracking requirement not complete
Healthcare Professionals	
Robotics	
Afternoon Only Choices: 1pm – 4pm	
Disabilities Awareness	
Graphic Arts	#3 Design a simple logo.
Electricity	
First Aid	
All Day	
Climbing	Waiver required; 1, 2, 7 (they need to know the knots)
Digital Technology	5b, 5c, 6
Journalism- Broadcast	
Personal Management	1,2, 9 *Partial Alert I if prerequisites and 13 tracking requirements not complete

Adult Training Offerings

To Be Determined

1. Janice Hawkins Park
2. Rushing Hall
3. Amphitheater
4. International Arts Center
5. Adams Administration Building
6. Hamill Hall
7. Patterson Hall
8. Wallace Hall (Library)
9. Sorrell Chapel
10. Malone Hall
11. Trojan Center
12. Barnes & Noble
13. Bibb Graves Hall
14. Academic Quad
15. Wright Hall
16. Maratorium
17. Math & Science Complex
18. Conant Hall
19. Shackelford Quad
20. Pace Hall
21. Shackelford Hall
22. Eldridge Hall
23. Gardner Hall
24. Hamill Hall
25. Track & Field
26. Trojan Arena
27. Stadium Tower
28. Field House
29. Football Stadium
30. Riddle Pace Field
31. Tailgate Terrace
32. Recreation Facility
33. Hawkins Hall
34. Smith Hall
35. Long Hall
36. H.A.L. Hall
37. Trojan Dining
38. Clements Hall
39. Trojan Village 100
40. Trojan Village 200
41. Trojan Village 300
42. Trojan Village 400
43. Band Marching Field
44. Intramural Field
45. Collegiate Building
46. Sigma Chi House
47. Lambda Chi Alpha House
48. Alpha Tau Omega House
49. Pi Kappa Phi House
50. Delta Chi House
51. Farmhouse
52. Delta Kappa Epsilon House
53. Newman Center 100
54. Newman Center 200
55. Baptist Campus Ministries
56. Honors Cottage
57. Wesley Foundation
58. Wesley Foundation

- Parking
- Sidewalks
- Roadways
- Buildings
- Trojan Fountain

