

**2017**

# GRAND CANYON COUNCIL

## The College of Commissioner Science



**Associate of Commissioner Science  
Bachelor of Commissioner Science  
Master of Commissioner Science  
Doctorate of Commissioner Science  
Certificate of Continuing Education**

**Tim Smith - Chancellor**

**Gumby Petersen, DCS – College Dean**

**Jacob Benyi, MCS – Registrar**

# A Message from the College Dean

Welcome to the Grand Canyon Council's 2017 presentation of the College of Commissioner Science. We are pleased to again offer Continuing Education and new this year, an Associate level program!

We asked for comments on how to improve on our College operations and the students responded with many suggestions for improvements. We took their recommendations and have made the followings improvements.

- This College Catalog will provide details on our program and the classes, and it offers suggestions for specific tracks of learning.
- We have added classes to ensure a full and engaging day for all Scouting programs and levels of commissioner service.
- This year's College will be conducted at the LDS chapel on 40<sup>th</sup> St in Central Phoenix, close to the Scout Headquarters.
- This Catalog contains the courses necessary to obtain an Associate, Bachelor or Master's Degree, for preparation for a Doctorate degree or project, and to obtain a certificate in Continuing Education.
- We are presenting the one day approach to the College program which will include seven class sessions through the day.
- Our guest speakers will present their thoughts at lunch period and at the closing gathering so as to not lengthen the time needed for the opening.

Plan to register promptly. If we do not have a total of 100 participants registered by August 28 we will have to cancel the College. In addition, we will have a 3 participant minimum registration for each class by the same date. If we do not have 3 participants we will have to cancel the class and we will help you select an alternate class.

The entire staff and I hope that you enjoy the new organizational and operational process, the new learning environment and the improved informational documents. Since we are always striving to improve on what we have and what we can offer, your suggestions will be listened to.

M J Gumby Petersen, DCS  
College Dean  
Asst. Council Commissioner

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# 2017 College Organization

The **Grand Canyon Council College of Commissioner Science** provides the curriculum for members of the Commissioner Corps to earn all of the Commissioner degrees and/or certificates over a period of several years. The College is open to all Scout leaders, but only registered commissioners can earn the specific degrees. Classes are open to all participants, but please check the degree requirements in the individual degree sections to ensure that the correct numbers of courses are completed to ensure that a degree is earned.

The following degree programs are offered:

- Bachelor of Commission Science – See Page 11
- Masters of Commissioner Science – See Page 16
- Doctorate of Commissioner Science – See Page 21
- Associate of Commissioner Science – See Page 29

The following certificate program is offered:

- Continuing Education – See Page 25

There are three courses that are **required for all new commissioners** to take (who have already completed Commissioner Basic Training). These courses are part of the BCS program and should be attended first by all attendees. (Anyone having not yet completed Commissioner Basic Training should enroll in the Associate of Commissioner Science Program.)

- BCS 101 – Introduction to Commissioner Science
- BCS 102 – Unit Charter Renewal
- BCS 104 – Unit Visitation

## Courses for **New Venturing Commissioners**

- BCS 121 – Introduction to Venturing Commissioner Science
- BCS 124 – Venturing Crew Visitation

## Courses for **New Varsity Commissioners**

- BCS 210 – Introduction to Varsity Commissioner Science
- CED 816 – LDS Varsity & Venturing Support

Bachelor (BCS 201), Masters (MCS 401) and Doctorate (DCS 601) programs include one class on the Commissioner Tools program. These classes will be offered at various times during the day. The goal is to provide the most up-to-date information available on this resource for commissioners. We are also offering an additional course, BCS 212 The Unit Service Plan, which works hand-in-hand with the Commissioner Tools classes.

This document contains suggested “track” programs that are listed in each of the degree and certificate sections. These tracks contain suggested courses for the different commissioner positions. These are only suggestions and each individual commissioner is responsible for the selection of their classes.

Credits for these courses will count to fulfill the requirements for any of the commissioner degrees, the district studies certificate and continuing education certificates.

The following classes will be offered as lunchtime “Bonus” classes:

- CED 810 – The New Lion Scout Program Requirements
- CED 812 – FOS Why?
- CED 814 – Campfire with the Council Key 3

These lunchtime classes are open to all participants. Credit for these programs may be applied to the Commissioners Masters and Doctorate programs and/or the Continuing Education and District Studies Certificate programs.

## 2017 College Staff

College Chancellor	Tim Smith
College Dean	M J Gumby Petersen
Dean of Instruction and Curriculum	Ted Keller
Assistant Dean of the Bachelor Program	Sheldon Allred
Assistant Dean of the Masters Program	John Bryant
Assistant Dean of the Doctorate Program	Sancho Manzano, Jr.
Assistant Dean of the Continuing Education Program	Ken Johnson III
College Registrar	Jacob Benyi
Publicity Chair	Judy Walden
Facilities Chair	Richard Smith
Food Service Chair	Stacy Winer
Council Advisor	Brett Bybee

# 2017 College Enrollment Information

## College Location

LDS Chapel  
2222 N. 40th Street, Phoenix, AZ 85016

## Course Dates

Saturday, September 16, 2017 7:30 am – 5:00 pm

## Registrar Contact Information

- For any questions about registration or past classes taken, please contact the College Registrar, Jacob Benyi, via email at [jacob.benyi@gmail.com](mailto:jacob.benyi@gmail.com)

## Registration and Fees

Registration fees include a continental breakfast, lunch, beverages and snacks throughout the day, class handouts, degrees and certificates (suitable for framing!) and 2017 CCS patch.

Early On-line Registration –May 1 – September 4 - \$20

Staff Registration \$20

Late On-line Registration –September 5-12 - \$25

Walk in Registration (September 16) - \$35

All registrations after September 12 will be handled as “walk-in” registrations at the registration desk the day of the College on Saturday, September 16.

## On-Line Registration

On-line registration can be found at the Grand Canyon Council website. This is the only way to pre-register for this year’s College. On-line registrations will be available until September 12.

## Walk-in Registration (September 16, 2017)

Although we strongly encourage you to pre-register, we will welcome walk-in registrations. The registration fee for walk-in registration is \$35 (\$20 for staff and/or faculty) paid by cash or check (no credit cards sales are available for registration). We will NOT be able to guarantee all classes will be available due to maximum class sizes. We will also NOT be able to guarantee a hot lunch will be available.

We strongly encourage pre-registration but understand this is not always possible.

## Participant Registration Forms

Everyone registering for the College, must fill out the student registration form during the on-line registration process or during walk-in registration. This form is necessary so that the proper prerequisite information is available to the College Registrar in

determining degree eligibility. A hard copy of this form can be found in the Appendix, online at the Grand Canyon Council webpage.

Walk-in participants will need to complete the appropriate form included in the appendix. It would facilitate the walk-in registration process if you would print a copy of the form and have it completed when you arrive at the registration desk. If you have not completed the form in advance, please be prepared to complete this information when you arrive. Plan to arrive 30 minutes prior to the opening ceremony.



# 2017 College Schedule of Events

## Saturday, September 16, 2017

- 7:30 am – 8:30 am Registration and Check-In
- 8:30 am – 8:45 am Opening Ceremony
- 8:50 am – 9:40 am Class Session 1
- 9:45 am – 10:35 am Class Session 2
- 10:40 am – 11:30 am Class Session 3
- 11:30 am – 12:30 pm Lunch (Bonus Classes)
- 12:35 pm – 1:25 pm Class Session 4
- 1:30 pm – 2:20 pm Class Session 5
- 2:20 pm – 2:35 pm Break
- 2:35 pm – 3:25 pm Class Session 6
- 3:30 pm – 4:20 pm Class Session 7
- 4:30 pm – 4:45 pm Closing Ceremony
- 5:00 pm – 5:30 pm Clean-Up

# 2017 College Course Selection Schedule

## College of Commissioner Science SCHEDULE September 16, 2017

	<b>CLASS TIMES</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>1</b>	<b>8:50 – 9:40 AM</b>	<b>BCS 101 *</b>	<b>BCS 102 *</b>		<b>MCS 401 *</b>	<b>MCS 321</b>		<b>ACS 101</b>	<b>BCS 212</b>	<b>CED 716</b>	<b>DCS 501</b>
<b>2</b>	<b>9:45 – 10:35</b>	<b>BCS 101 *</b>	<b>BCS 102 *</b>		<b>MCS 301</b>	<b>MCS 306</b>		<b>ACS 101</b>	<b>MCS 414 *</b>	<b>CED 718</b>	<b>DCS 502</b>
<b>3</b>	<b>10:40 – 11:30</b>	<b>BCS 104 *</b>	<b>BCS 107 *</b>	<b>BCS 127</b>	<b>MCS 303</b>	<b>MCS 308</b>	<b>MCS 407 *</b>	<b>ACS 101</b>		<b>CED 710</b>	<b>DCS 503</b>
	<b>LUNCH</b>	<b>CED 810 *</b>	<b>CED 812 *</b>	<b>CED 814 *</b>							
<b>4</b>	<b>12:35 – 1:25 PM</b>	<b>BCS 104 *</b>	<b>BCS 106</b>	<b>BCS 107 *</b>	<b>BCS 212</b>	<b>MCS 312</b>	<b>MCS 412</b>			<b>CED 720</b>	<b>DCS 504</b>
<b>5</b>	<b>1:30 – 2:20</b>	<b>BCS 201 *</b>	<b>BCS 201 *</b>			<b>MCS 313</b>	<b>MCS 314</b>			<b>CED 723</b>	<b>DCS 515</b>
<b>6</b>	<b>2:35 – 3:25</b>	<b>BCS 108</b>	<b>BCS 116</b>	<b>BCS 121</b>	<b>BCS 204 *</b>	<b>BCS 210</b>	<b>MCS 317</b>	<b>ACS 102</b>	<b>MCS 410</b>	<b>CED 724</b>	<b>DCS 601</b>
<b>7</b>	<b>3:30 – 4:20</b>	<b>BCS 109</b>	<b>BCS 112</b>	<b>BCS 116</b>	<b>BCS 124</b>	<b>BCS 205</b>	<b>MCS 312</b>	<b>CED 816</b>	<b>DCS 610</b>	<b>CED 830</b>	<b>DCS 520</b>

### NOTES:

- Classes with \* are limited to 40 participants, all others limited to 15 participants.
- “BCS” represents a Bachelor Course
- “MCS” represents a Masters Course
- “DCS” represents a Doctorate Course
- “CED” represents a Continuing Education Course
- “ACS” represents an Associate Course
- CED 810, CED 812 and CED 814 are Lunchtime “Bonus Classes”

**Grand Canyon Council  
College of Commissioner Science**

**2017 Bachelor of Commissioner Science**

**Degree Requirements**

The following requirements and pre-requisites must be confirmed by the College Registrar to earn the Bachelor of Commissioner Science:

**Pre-Requisites**

- Current registration as a commissioner.
- Youth Protection Training (YPT) is current
- Completed on-line Commissioner *Orientation*  
<http://www.scouting.org/scoutsource/Commissioners/training/Orientation.aspx>
- Completion of Unit Commissioner Fast Start
- Completion of Commissioner Basic Training

**Degree Requirements**

- Complete a minimum of 7 BCS courses. At least 5 of your selections must be from the BCS courses

**Suggested Commissioner Position Tracks**

The following course selections are recommendations only. Consult with your Assistant District Commissioner or District Commissioner if you have questions concerning the best classes for your commissioner service position.

**Unit Commissioner Track**

- BCS 101 – Introduction to Commissioner Service
- BCS 102 – Unit Charter Renewal
- BCS 104 – Unit Visitation
- BCS 106 – Commissioner Priorities
- BCS 107 – Unit Journey to Excellence
- BCS 116 – Using the Unit Self-Assessment Tools
- BCS 201 – Commissioner Tools
- BCS 204 – The Cub Scout Program

**Venturing Commissioner Track**

- BCS 101 – Introduction to Commissioner Service
- BCS 102 – Unit Charter Renewal
- BCS 104 – Unit Visitation
- BCS 121 – Introduction to Venturing Commissioner Service
- BCS 124 – Venturing Crew Visitation

- BCS 201 – Commissioner Tools
- BCS 205 – The Venturing Program

### **Varsity Commissioner Track**

- BCS 101 – Introduction to Commissioner Service
- BCS 102 – Unit Charter Renewal
- BCS 104 – Unit Visitation
- BCS 116 – Using the Unit Self-Assessment Tools
- BCS 201 – Commissioner Tools
- BCS 210 – Introduction to Varsity Commissioner Service
- CED 816 – LDS Varsity and Venturing

### **Roundtable Commissioner Track**

- BCS 101 – Introduction to Commissioner Service
- BCS 107 – Unit Journey to Excellence
- BCS 108 – Effective Roundtables I
- BCS 109 – Effective Roundtables II
- BCS 112 – What Would You Do?
- BCS 116 – Using the Unit Self-Assessment Tools
- CED 721 – Valuing Diversity

### **Administrative Commissioner Track (Assistant District Commissioners)**

- BCS 101 – Introduction to Commissioner Service
- BCS 102 – Unit Charter Renewal
- BCS 104 – Unit Visitation
- BCS 106 – Commissioner Priorities
- BCS 107 – Unit Journey to Excellence
- BCS 116 – Using the Unit Self-Assessment Tools
- BCS 201 – Commissioner Tools

**Grand Canyon Council  
College of Commissioner Science**

**2017 Bachelor of Commissioner Science**

**Course (BCS) Descriptions**

<b>Course #</b>	<b>Title</b>	<b>Objective</b>	<b>Some of What the Participant Will Learn</b>
<b>BCS 101</b>	<b>The Commissioner Concept</b>	Understanding that the only reason for having commissioners is to help Units succeed.	<ul style="list-style-type: none"> <li>• History and concept of commissioner service</li> <li>• Key duties of the commissioner positions</li> <li>• Ways we serve the Unit.</li> <li>• The Commissioner Field Book aids service</li> </ul>
<b>BCS 102</b>	<b>Unit Charter Renewal</b>	Since Commissioners are responsible for on-time unit charter renewal, this course explains the charter concept and steps in the annual process.	<ul style="list-style-type: none"> <li>• Describe the charter concept, and typical timeline</li> <li>• Ways to guide Units and chartered organization through the renewal process from membership inventory to use of the online charter renewal tool</li> </ul>
<b>BCS 104</b>	<b>Unit Visitation</b>	Commissioners' primary role as a friend to the Unit is to help the Unit succeed. At the core of unit service and the most basic task is the unit visit. This is where the Unit can experience the caring and support that the commissioner offers.	<ul style="list-style-type: none"> <li>• Describe how the concept of commissioner service is demonstrated in monthly unit visits;</li> <li>• Identify ways to demonstrate good commissioner service</li> <li>• Explain the importance of using the Health Assessment forms and Commissioner Tools to record and manage unit visits</li> </ul>
<b>BCS 106</b>	<b>Commissioner Priorities</b>	Suggests priorities for a unit commissioner's Scouting time and energy, reviews steps in handling Unit problems.	<ul style="list-style-type: none"> <li>• Life is about determining and responding to priorities</li> <li>• The commissioners' number one priority is the developing opportunities to improve the health for each Unit they serve</li> </ul>

<b>BCS 107</b>	<b>Unit Commissioner : Journey to Excellence</b>	Participants will discover, share and discuss fundamentals of JTE for measuring Unit performance. Focus is on Unit Commissioner.	<ul style="list-style-type: none"> <li>• What JTE Brings to the Unit</li> <li>• The JTE criteria on the Spreadsheet which helps set goals, measures and tracks a Unit's success</li> </ul>
<b>BCS 108</b>	<b>Effective Round-tables 1</b>	Learn essential elements for a successful roundtable.	<ul style="list-style-type: none"> <li>• Roundtable structure</li> <li>• Elements of a roundtable program</li> <li>• Planning cycle, and checklist</li> </ul>
<b>BCS 109</b>	<b>Effective Round-tables 2</b>	Covers promotion and publicity, roundtable location, and a variety of morale builders.	<ul style="list-style-type: none"> <li>• Promotion and publicity</li> <li>• Importance of location</li> <li>• Roundtable morale builders</li> <li>• Review of Quality roundtable ingredients</li> </ul>
<b>BCS 112</b>	<b>What Would You Do?</b>	A group participation/discussion session on 10 real life, fascinating situations that commissioners might encounter.	<ul style="list-style-type: none"> <li>• Discussion groups will consider the issues presented, compile a response and shall with the class</li> <li>• How to collect information, consider opportunities and work with Unit leaders to resolve challenges</li> </ul>
<b>BCS 116</b>	<b>Using the Unit Self-Assessment Tools</b>	How to conduct an Action Planning meeting with a Unit using the Unit Self-Assessment.	<ul style="list-style-type: none"> <li>• Tools and the guidelines for the Action Planning process</li> <li>• How the commissioner guides the unit leader and the unit chair through the assessment process, as well as monitors and reports progress throughout the year</li> </ul>
<b>BCS 121</b>	<b>Introduction to Venture Commissioner Service</b>	This course provides commissioners with the aims, methods, and goals of the Venturing program.	<ul style="list-style-type: none"> <li>• Crew and group dynamics</li> <li>• Roles and responsibilities of youth and adults, and available training</li> </ul>
<b>BCS 124</b>	<b>Venturing Crew Visitation</b>	How to have a visit that fulfills the commissioner's primary responsibility of Unit success.	<ul style="list-style-type: none"> <li>• Commissioner responsibility</li> <li>• Types of visits and visit preparation</li> <li>• Evaluation after the visit</li> <li>• Crew sustainability</li> </ul>

<b>BCS 127</b>	<b>Personal Safety Venturing</b>	Personal Safety Awareness is a new requirement for Venturing Advancement. Content for this requirement will be provided to attending Venturing commissioners.	Four Areas of adolescent development to be discussed: <ul style="list-style-type: none"> <li>• Movement toward independence</li> <li>• Future interests and mental ability</li> <li>• Social relationships</li> <li>• Morals, values, and self-direction</li> </ul>
<b>BCS 201</b>	<b>Commissioner Tools</b>	Commissioner Tools is a dynamic new tool to aid the Unit Commissioner in providing comprehensive unit service to all assigned Units.	<ul style="list-style-type: none"> <li>• Brief overview of CT for UC's</li> <li>• Using CT admin tools for UC's</li> <li>• How to make a simple contact report</li> <li>• How to complete a Unit health assessment</li> <li>• How to complete a detailed report</li> </ul>
<b>BCS 204</b>	<b>The Cub Scout Program</b>	Journey through the NEW Cub Scout Program from Tiger through Arrow of Light. Participants in service to Units will share this journey while following their own path discovering how Districts and councils can support local Units in the delivery of this NEW and EXCITING Adventure Program for Cub Scouts.	<ul style="list-style-type: none"> <li>• Understand why the Cub Program needed to change</li> <li>• Understand the new objectives of the program</li> <li>• Understand the changes to the program</li> <li>• Identify ways to demonstrate good commissioner service to Packs, Chartered Organizations and representative of the BSA</li> <li>• Be able to use information in the Commissioner Fieldbook to aid unit service</li> </ul>
<b>BCS 205</b>	<b>The Venturing Program</b>	Provide information on changes to the Venturing program.	<ul style="list-style-type: none"> <li>• Overview of updates and revisions to the Venturing program including training, leadership, recognition and other aspects that will affect the way the Venturing program can be offered to older youth in Scouting</li> </ul>
<b>BCS 212</b>	<b>The Unit Service Plan</b>	This new unit service and support program requires the attention of both commissioners and district committee members.	<ul style="list-style-type: none"> <li>• Step-by-step overview of this unit service and support program</li> <li>• Overview of commissioner responsibilities</li> <li>• Overview of district committee support</li> <li>• Discussion of benefits of a plan for success for every Scouting Unit</li> </ul>

**Grand Canyon Council  
College of Commissioner Science**

**2017 Masters Degree Program**

**Degree Requirements**

The following requirements and pre-requisites must be confirmed by the College Registrar to earn the Masters of Commissioner Science:

**Pre-Requisites**

- Current registration as a commissioner.
- Youth Protection Training (YPT) is current
- Completed on-line Commissioner Orientation  
<http://www.scouting.org/scoutsource/Commissioners/training/Orientation.aspx>
- Completion of Unit Commissioner Fast Start
- Completion of Commissioner Basic Training
- Earned the Arrowhead Award
- Earned the Bachelor of Commissioner Science Degree

**Degree Requirements**

- Complete a total of 7 MCS level courses over and above the 7 courses completed for the Bachelor Degree.
- Complete at least 14 College courses total

**Suggested Commissioner Position Tracks**

**Unit Commissioner Track**

- MCS 301 – No-Lapse/No-Drop Commitment
- MCS 303 – Commissioner Lifesaving I
- MCS 306 – Counseling Skills
- MCS 313 – Orient and Train Commissioners
- MCS 401 – Commissioner Tools
- MCS 407 – ADC: Journey to Excellence
- MCS 412 – Managing the Recharter Process

**Venturing Commissioner Track**

- MCS 301 – No-Lapse/No-Drop Commitment
- MCS 303 – Commissioner Lifesaving I
- MCS 306 – Counseling Skills
- MCS 308 – Venturing and the Commissioner
- MCS 401 – Commissioner Tools
- MCS 407 – ADC: Journey to Excellence



- MCS 412 – Managing the Recharter Process

### **Varsity Commissioner Track**

- MCS 301 – No-Lapse/No-Drop Commitment
- MCS 303 – Commissioner Lifesaving I
- MCS 306 – Counseling Skills
- MCS 401 – Commissioner Tools
- MCS 407 – ADC: Journey to Excellence
- MCS 410 – Varsity and the Commissioner
- MCS 412 – Managing the Recharter Process

### **Administrative Commissioner Track**

- MCS 303 – Commissioner Lifesaving I
- MCS 306 – Counseling Skills
- MCS 312 – Recruiting New Commissioners
- MCS 317 – How to Remove a Volunteer
- MCS 401 – Commissioner Tools
- MCS 407 – ADC: Journey to Excellence
- MCS 412 – Managing the Recharter Process

**Grand Canyon Council  
College of Commissioner Science**

**2017 Masters of Commissioner Science**

**Course (MCS) Descriptions**

<b>Course #</b>	<b>Title</b>	<b>Objective</b>	<b>Some of What the Participant Will Learn</b>
<b>MCS 301</b>	<b>No-Lapse/No Drop Commitment</b>	Learn what is a “No lapse – No drop commitment” and why it is important.	<ul style="list-style-type: none"> <li>• Why Units lapse or drop and how to prevent it</li> <li>• Why continuity of tenure is important</li> </ul>
<b>MCS 303</b>	<b>Commissioner Lifesaving I</b>	This session sets the stage for saving a Unit and reviews the basic Unit lifesaving steps.	<ul style="list-style-type: none"> <li>• Getting to know your Units will help you identify when, and how to address issues they face in keeping the Units strong and successful</li> </ul>
<b>MCS 306</b>	<b>Counseling Skills</b>	How to use counseling skills to help unit leaders develop their potential.	<ul style="list-style-type: none"> <li>• What is counseling</li> <li>• Elements of good counseling</li> <li>• How to make suggestions</li> <li>• Leadership styles</li> </ul>
<b>MCS 308</b>	<b>Venturing &amp; the Commissioner</b>	Venturing is the fastest growing program in Scouting. The commissioner must learn to relate more closely to the Scouts than to the Scouters as they have in other programs.	<ul style="list-style-type: none"> <li>• Venturing Crew youth leadership selection and training</li> <li>• Annual program planning</li> <li>• Facilitate communication</li> <li>• Encourage the youth officers and adult leaders to participate in the council's activities and meetings for crew leaders</li> <li>• Venturing Leaders Specific Training course with one of your advisors</li> </ul>
<b>MCS 312</b>	<b>Recruiting New Commissioners</b>	Learn to develop and put into action a suitable recruiting plan.	<ul style="list-style-type: none"> <li>• Step by step instructions of recruiting new commissioners, both in an individual or group setting</li> <li>• Recruiting is a journey, not a final destination</li> </ul>

<b>MCS 313</b>	<b>Orienting, Training and Recognizing Commissioners</b>	A session for all administrative commissioners. Covers new commissioner orientation, basic training, and continuing education; and the Arrowhead Honor, and Commissioner's Key.	<ul style="list-style-type: none"> <li>• View learning as an important part of as commissioner's Scouting lives</li> <li>• Training timetable – beginning orientation to the 5-year Distinguished Commissioner Service Award</li> <li>• Three approaches to training</li> </ul>
<b>MCS 314</b>	<b>Administration of Your Roundtable Staff</b>	The Roundtable commissioner's responsibility is to recruit, train, and motivate a staff.	<ul style="list-style-type: none"> <li>• Recruiting a full staff</li> <li>• Roundtable evaluation and finances</li> <li>• How to prepare for all situations</li> </ul>
<b>MCS 317</b>	<b>How to Remove a Volunteer</b>	This session will focus on the ineffective volunteer, the person who just isn't working out.	<ul style="list-style-type: none"> <li>• Identify types of poor performance</li> <li>• Forming an action plan</li> <li>• Learn for the future</li> </ul>
<b>MCS 321</b>	<b>New Unit Service</b>	New Units are a tremendous factor in membership growth. New Units will enable more young people to grow in character and in personal fitness.	<ul style="list-style-type: none"> <li>• The commissioner plays a vital role not only in the creation of new Units, but in their continued growth and success</li> <li>• Unique role and responsibilities of the New Unit Commissioner</li> <li>• 4 Pillars of High Performing Units</li> </ul>
<b>MCS 401</b>	<b>Commissioner Tools for Assistant District Commissioners</b>	How ADC's can use this dynamic new tool to ensure Unit service is being provided to all Units in their district.	<ul style="list-style-type: none"> <li>• Brief overview of CT for ADC's</li> <li>• How to use CT to ensure all Units are receiving unit service</li> <li>• Using CT admin tools</li> <li>• How to utilize CT reporting tools</li> <li>• How to use CT communication tools</li> </ul>
<b>MCS 407</b>	<b>Assistant District Commissioner: Journey to Excellence</b>	Participants will discover, share and discuss how their role as ADCs supports the success of their UCs in implementing JTE in their Units, and their impact on district JTE performance.	<ul style="list-style-type: none"> <li>• How the ADC can encourage, motivate and support their UCs to enhance Unit performance.</li> <li>• How to help and coach UCs to address JTE issues</li> </ul>

<b>MCS 410</b>	<b>Varsity &amp; the Commissioner</b>	Varsity Scouting plays an instrumental role in the LDS Scouting continuum. This course will provide insights to its role in youth development and sustaining the Scouting program.	<ul style="list-style-type: none"> <li>• Varsity youth leadership selection and training</li> <li>• Annual program planning.</li> <li>• Facilitate communication.</li> <li>• Encourage the youth leaders and adult leaders to participate in the council's activities and meetings for Varsity Team members</li> <li>• Utilize the program to its most complete benefits</li> </ul>
<b>MCS 412</b>	<b>Managing the Recharter Process</b>	DC's and ADC's are responsible for the management of the recharter process that results in on-time, complete and correct recharter submittals.	<ul style="list-style-type: none"> <li>• Overview of a successful recharter process</li> <li>• How to develop an action plan designed specifically for your District</li> <li>• Communication with unit commissioners and unit leaders from the inception to the conclusion of the recharter process</li> </ul>
<b>MCS 414</b>	<b>Recruiting &amp; Friendstorming</b>	Developing and maintaining a full complement of district committee and commissioner staffs is essential to providing necessary support for successful Unit operation.	<ul style="list-style-type: none"> <li>• Techniques to help evaluate volunteer needs, plan recruiting events and follow-up</li> <li>• Overview of the Friendstorming process</li> <li>• Benefits of a diverse and complimentary staff of volunteers</li> <li>• What to do once you have recruited new volunteers</li> <li>• How to develop and sustain a fruitful recruiting process</li> </ul>

**Grand Canyon Council  
College of Commissioner Science**

**2017 Doctorate Degree Program**

**Degree Requirements**

The following requirements and pre-requisites must be confirmed by the College Registrar to earn the Doctorate of Commissioner Science:

**Pre-Requisites**

- Current registration as a commissioner.
- Youth Protection Training (YPT) is current
- Completed on-line Commissioner Orientation  
<http://www.scouting.org/scoutsource/Commissioners/training/Orientation.aspx>
- Completion of Unit Commissioner Fast Start
- Completion of Commissioner Basic Training
- Completed and earned the Masters of Commissioner Science Degree
- Earned the Commissioner's Key Award

**Degree Requirements**

- Complete a total of 10 courses (5 DCS and 5 non-DCS courses) over and above the 14 completed courses for a Master Degree
- Complete at least 24 College courses
- Complete Doctorate Thesis
- Serve on the staff of a College of Commissioner Science
- Recruit at least 3 new commissioners at any level

**Suggested Commissioner Position Tracks**

All Tracks (choose 7 classes)

- DCS 501 – Selecting a Thesis/Research Project
- DCS 502 – Limiting the Scope of the Topic
- DCS 503 – Developing the Thesis Outline and Writing the Project Report
- DCS 504 – Thesis Project Workshop
- DCS 515 – District and Council Journey to Excellence
- DCS 520 – Assessing District Health
- DCS 601 – Commissioner Tools
- DCS 610 – The District Key 3

**Electives**

Choose electives from any of the BCS, MCS, or DCS courses.

**Grand Canyon Council  
College of Commissioner Science**

**2017 Doctorate of Commissioner Science**

**Course (DCS) Descriptions**

<b>Course #</b>	<b>Title</b>	<b>Objective</b>	<b>Some of What the Participant Will Learn</b>
<b>DCS 501</b>	<b>Selecting a Thesis / Project Topic</b>	This session introduces the participants to the thesis or project.	<ul style="list-style-type: none"> <li>• What constitutes a good topic or project</li> <li>• Difference between thesis and project, and associated reports</li> <li>• Help in selecting the general topic</li> <li>• Preliminary steps and approval process</li> </ul>
<b>DCS 502</b>	<b>Limiting the Scope of the Topic</b>	Participants receive help in reducing the thesis/project topic to a workable size and get ideas for their thesis or project research.	<ul style="list-style-type: none"> <li>• Select a viable thesis/project</li> <li>• Methods used to limit the scope and size</li> <li>• Methods of gathering information for thesis/project</li> </ul>
<b>DCS 503</b>	<b>Developing the Thesis / Project</b>	This session covers developing thesis/project outline and a variety of suggestions for writing and revising the report.	<ul style="list-style-type: none"> <li>• Important parts of a thesis/project report.</li> <li>• Doing the research or project</li> <li>• Writing the thesis or project report</li> </ul>
<b>DCS 504</b>	<b>Thesis/ Project Workshop</b>	DCS candidates discuss their projects and theses. Discuss areas of interest and progress. Counseling and help as needed.	<ul style="list-style-type: none"> <li>• Case reviews help the candidates to solidify their approach in developing their thesis or project</li> </ul>

<b>DCS 515</b>	<b>District &amp; Council Journey to Excellence</b>	<p>Learn about the elements of District and Council Journey to Excellence and what it takes to ensure success in every area.</p> <p>Participants will discover, share and discuss their role as District Commissioners or District Committee members for JTE; leaders who understand, measure and coach ADCs, UCs and members of the District Committee.</p>	<ul style="list-style-type: none"> <li>● Relationship of District to Council JTE</li> <li>● Identify the key categories of performance for Journey to Excellence</li> <li>● Tell how the commissioner staff and district committee members affect Journey to Excellence performance</li> <li>● Identify resources to help improve Journey to Excellence performance</li> <li>● How to lead, coach and guide all commissioners and district committee members to effectively support their district's Units with JTE understanding, implementation, reporting and coaching</li> <li>● Report monthly progress on district JTE performance</li> </ul>
<b>DCS 520</b>	<b>Assessing District Health</b>	<p>Learn the necessary resources and how they are used to assess a district's ability to provide quality unit service. Learn how to identify strengths and bring improvements to weaknesses found in the district.</p>	<ul style="list-style-type: none"> <li>● Discuss who is involved with assessing district health</li> <li>● Review the district operations structure</li> <li>● Identify the two primary tools to assess district health.</li> <li>● Discuss how goal setting helps in guiding success</li> <li>● Agree to assist in meeting Journey to Excellence and annual district evaluation standards</li> <li>● Identify other resources to help set and meet district goals</li> </ul>
<b>DCS 601</b>	<b>Commissioner Tools for District Commissioners</b>	<p>How District Commissioners can use this dynamic new tool to ensure unit service is being provided to all Units in their district.</p>	<ul style="list-style-type: none"> <li>● Brief overview of CT for DC's</li> <li>● Using CT admin tools</li> <li>● How to utilize CT reporting tools</li> <li>● How to use CT communication tools</li> </ul>

<p><b>DCS 610</b></p>	<p><b>The District Key 3</b></p>	<p>Understand the importance of the Key 3 partnership and its relationship to success of Units and Districts.</p>	<ul style="list-style-type: none"> <li>• Structure of the District leadership groups</li> <li>• Key roles and responsibilities of each member of the Key 3</li> <li>• District Key 3 meetings</li> <li>• District Key 3 relationship to the Council Key 3</li> <li>• Formula for success of the District</li> </ul>
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**Grand Canyon Council  
College of Commissioner Science**

**2017 Certificate of Continuing Education Program**

**Certificate Requirements**

The Continuing Education Program is open to all participants. Courses offered are intended to be timely and will allow the commissioner or district Scouter an opportunity to learn more about Scouting programs that relate to district or Unit matters.

Credit for Continuing Education classes will not be applicable to Bachelor or Master degree requirements. Credit for Continuing Education classes will be applicable to the electives required to complete a Doctorate degree requirements.

**Certificate Requirements**

The following requirements and pre-requisites must be confirmed by the College Registrar to earn the Masters of Commissioner Science:

**Pre-Requisites for Commissioner:**

- Current registration as a commissioner.
- Youth Protection Training (YPT) is current
- Completed on-line Commissioner Orientation  
<http://www.scouting.org/scoutsorce/Commissioners/training/Orientation.aspx>
- Completion of Unit Commissioner Fast Start
- Completion of Commissioner Basic Training
- Must have completed and earned the Bachelor of Commissioner Science Degree
- The Continuing Education certificate candidate must have earned the Arrowhead Award.

**Pre-Requisites for all other Scouters:**

- Current registration in BSA.
- Youth Protection Training (YPT) is current
- Completion of Fast Start for your registered position.

**Certificate Requirements**

- Bronze Level: Complete a total of 5 Continuing Education level courses.
- Silver Level: Complete a total of 10 Continuing Education level courses.
- Gold Level: Complete a total of 15 Continuing Education level courses.
- Platinum Level: Complete a total of 20 Continuing Education level courses and have served as a College faculty member or leadership team member.
- Baden Powell Level: Complete a total of 25 Continuing Education level courses and have served as a College faculty member or leadership team member.

**Grand Canyon Council  
College of Commissioner Science**

**2017 Continuing Education**

**Course (CED) Descriptions**

<b>Course #</b>	<b>Title</b>	<b>Description/Objective</b>	<b>Some of What the Participant Will Learn</b>
<b>CED 710</b>	<b>Scouting in the LDS Church</b>	Gain Insight and understanding of the LDS church Structure\Organization and how that overlays within scouting	<ul style="list-style-type: none"> <li>• Organization of The Church of Jesus Christ of Latter-day Saints.</li> <li>• Scouting in the LDS Church</li> <li>• Differences in LDS Scouting Implementation</li> <li>• Challenges in LDS Scouting</li> <li>• LDS Scouting Resources</li> </ul>
<b>CED 716</b>	<b>Managing Conflict</b>	How to manage Conflict that might arise within your roles while serving in Scouting.	<ul style="list-style-type: none"> <li>• How to analyze the source and course of conflict</li> <li>• Identify tools to help mediate conflicts and learn to apply these tools to specific situations that arise</li> <li>• Using these tools you can become a stronger role model for youth and other Scout Leaders</li> </ul>
<b>CED 718</b>	<b>Effective Communication</b>	Find out why good communication skills are so important and learn how to effectively communicate with the Scouts and Unit leaders you serve.	<ul style="list-style-type: none"> <li>• What is the basic blueprint for good communication</li> <li>• Communication tools</li> <li>• Communication barriers</li> <li>• Communication in the digital age, including email, texting, Facebook, and more</li> </ul>
<b>CED 720</b>	<b>Valuing Diversity</b>	Increase knowledge and general understanding of diversity issues without making value judgments or calling into question peoples' religious, culture, or political beliefs and affiliations.	<ul style="list-style-type: none"> <li>• What is diversity in Scouting</li> <li>• Cornerstones of diversity</li> <li>• The difference between what leaders, parents and youth want from Scouting and what each brings to the table</li> <li>• Mentoring models and relationship building</li> </ul>

<b>CED 723</b>	<b>Reaching the Next Multicultural Generation</b>	Reaching the Next Multicultural Generation is most important to carry on the BSA movement.	<ul style="list-style-type: none"> <li>Gain a better understanding of the needs and desires of African American, Hispanic/Latino American, Native American and Asian American populations in relation to their participation in youth organizations in general and the Boy Scouts of America</li> </ul>
<b>CED 724</b>	<b>Men and Women – Different Not Better</b>	This is a FUN course that highlights the spatial abilities, vision differences, communications differences and speech differences between men and women from evolution to today.	<ul style="list-style-type: none"> <li>The evolution of man and woman</li> <li>What do they want</li> <li>How do they work? – Spatial abilities, vision, brains, communication, speech</li> <li>What happens under pressure, how are emotions involved, and what to do about it</li> </ul>
<b>CED 810</b>	<b>The New Lion Scout Program</b> (Lunchtime Bonus Class)	Gain a greater understanding of the new Lion Scout Program in order to support your Units and assist them through the transition.	<ul style="list-style-type: none"> <li>The new program model and handbooks – What resources are available</li> <li></li> </ul>
<b>CED 812</b>	<b>FOS Why?</b> (Lunchtime Bonus Class)	Virtually every Unit will experience having an FOS Drive. This course will provide Commissioners with knowledge to share with unit leaders so they can provide a better understanding of why this program is so important.	<ul style="list-style-type: none"> <li>Participants of this course will become familiar with the “Rules of Engagement” for participation in Friends of Scouting (FOS) drives.</li> <li>Where does the money really go?</li> <li>Why this program is so important?</li> <li>Who needs to run an FOS drive?</li> </ul>

<b>CED 814</b>	<b>Campfire with the Council Key 3</b> (Lunchtime Bonus Class)	Provides an opportunity for the participants to meet and chat with the Council Key 3. Come find out who they are, what do they do and what's important to them.	<ul style="list-style-type: none"> <li>• Who are the Council Key 3?</li> <li>• What do they do?</li> <li>• What can we do to help them?</li> </ul>
<b>CED 816</b>	<b>Youth Protection</b>	Perfect chance to update your Youth Protection training and not falling asleep watching your computer!	<ul style="list-style-type: none"> <li>• Update your Youth Protection training or get it for the first time.</li> </ul>
<b>CED 830</b>	<b>Maximizing Unit Commissioner Service in LDS Stakes in your District</b>	This course is an in depth look at the LDS leadership structure found within the Stakes & Wards and discusses options on how to design and build a strong Commissioner team to maximize their service within the LDS Units and State leadership	<ul style="list-style-type: none"> <li>• LDS Church principles around Scouting and how you may use the direction given by the LDS church for Scouting in building out your Commissioner Teams.</li> <li>• The course is directed to DC, ADC and any LDS Stake leader who would like to better understand How Commissioner Service can help them meet their goals and objectives.</li> </ul>

Grand Canyon Council  
College of Commissioner Science

**2017 Associate of Commissioner Science  
Program**

**Certificate Requirements**

The Associate of Commissioner Science Program is open to all new Commissioners. Courses offered are intended to be timely and will allow the district or unit commissioner an opportunity to learn more about Scouting programs.

Credit for Associate level elective classes can be applicable to Bachelor, Master or Doctorate degree requirements.

Recognition for the 2017 District Studies Program will be an attractive certificate suitable for framing and will receive credit for Commissioner Basic Training.

**Certificate Requirements**

The following requirements and pre-requisites must be confirmed by the College Registrar to earn the Associate of Commissioner Science degree:

Pre-Requisites

- Current registration as a Unit or District level commissioner.
- Youth Protection Training (YPT) is current.

Certificate Requirements

- Must attend entire morning session. This will count as Commissioner Basic Training.
- Must attend ACS 102 in 6<sup>th</sup> hour. Find out more about your Council Commissioner and what he does.
- Must attend any two courses they choose during 4<sup>th</sup> and 5<sup>th</sup> sessions and get credit for them on future degree programs. Great way to jump start your future degrees.

Grand Canyon Council  
College of Commissioner Science

**2017 Associate of Commissioner Science**

**Course (ACS) Descriptions**

Course #	Title	Description	Some of the Objectives
<b>ACS 101</b> <b>(3 hrs)</b>	<b>Commissioner Basic Training</b>	This is the Commissioner Basic Training course.	<ul style="list-style-type: none"><li>• Understand the basic functions of the commissioner duties.</li><li>• Learn where you fit in in the district</li><li>• Understand the importance of knowing your units.</li></ul>
<b>ACS 102</b>	<b>One on One with the Council Commissioner</b>	Get to know the Council Commissioner and what he expects of you!	<ul style="list-style-type: none"><li>• Who is the Council Commissioner?</li><li>• What does he do?</li><li>• What does he expect of us?</li><li>• How can we help him?</li></ul>

**Grand Canyon Council  
College of Commissioner Science**

**2017 Credit for Philmont Training Center Classes**

Grand Canyon Council College of Commissioner Science (CCS) credit for Philmont Training Center (PTC) classes will be offered for classwork completed at PTC from 2012 and forward. No credit for PTC classes prior to 2012 will be considered.

In order to receive GCC CCS credit for PTC classes the applicant will be expected to complete the following:

1. Substantiate attendance at PTC with a copy of your certificate of participation or diploma for the class that you completed.
2. A listing of each GCC CCS class that you seeking credit for with an explanation of how the course content at the PTC class fulfills the CCS class content.
3. You will be notified in writing of the GCC CCS classes for which credit has been granted.
4. A maximum of 25% of the class requirements for a specific CCS degree may be from PTC accredited class work.

**Grand Canyon Council  
College of Commissioner Science**

**College Transcripts from Other Councils**

Grand Canyon Council College of Commissioner Science and District Studies will accept transcripts of CCS participation in other councils. The transcript must be detailed to the extent that the year of the class is noted, title of the course and length of the class period. The transcript must be signed by the Council Commissioner, or designee (previous council), signifying that the listed classes were completed by the Scouter transferring classes and requesting local credit for other classes completed.



**Grand Canyon Council  
College of Commissioner Science**

**Appendix – College Forms**

This section contains the following College forms.

1. **Participant Information Form** – This information on these forms is required for all College participants. Information contained in these forms must be submitted to the Registrar for the completion of any degree (see degree/diploma and certificate request forms). There is 1 track for registration:
  - **Commissioner Studies**Please complete the correct track for your course of study or service. For faculty and/or staff please use either form for either track.
2. **Participant Transcript Form** – This form is a personal worksheet for you to transcribe the classes taken at each College (conference) and the degrees earned. This form also contains the dates for requirements for earning the Masters and Doctorate degree. This information is obtained from the Participant Information Form.
3. **2017 Degree and Diploma Request Forms** (1 each program)  
There are separate Degree and Diploma Request forms for each program:
  - Bachelor of Commissioner Science
  - Masters of Commissioner Science
  - Doctorate of Commissioner Science
  - Continuing Education Certificate
  - Associate of Commissioner Science

Before the date of the College (before September 12) a fillable pdf degree/diploma or certificate Request Form will be available on-line for your use.

At the completion of the College (after September 16) if you have completed the requirements for a degree or certificate complete the form and return it to our Registrar, Jacob Benyi, [jacob.benyi@gmail.com](mailto:jacob.benyi@gmail.com) for review and consideration. The Registrar will review your work completed and if complete will prepare and transmit to you via email your diploma and/or certificate.

□

Grand Canyon Council  
College of Commissioner Science

**2017 Participant Information Forms**

**This is a sample registration form. Please complete pre-registration on-line. If you will be a walk-in registrant please complete this form prior to the day of the College and return it to the Registrar at the registration desk.**

**2017 Commissioner Studies Participant Registration**

**GENERAL INFORMATION:**

**NAME:** \_\_\_\_\_ (last), \_\_\_\_\_ (first), \_\_\_\_\_ (m.i.)

**BSA Identity Number if Known:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**STATE AND ZIP** \_\_\_\_\_

**PHONE** \_\_\_\_\_ (home), \_\_\_\_\_ (office) \_\_\_\_\_ (cell)

**EMAIL:** \_\_\_\_\_ (home) \_\_\_\_\_ (office)

**CURRENT POSITION(S) IN SCOUTING** \_\_\_\_\_

**SCOUT COUNCIL** \_\_\_\_\_

**SCOUT DISTRICT** \_\_\_\_\_

**DIETARY RESTRICTIONS** \_\_\_\_\_

**REQUIREMENT TO AWARD A DEGREE :**

**Youth Protection Certificate (must be current):** \_\_\_\_\_ (date)

**Do you intend to earn a degree or certificate this year?** \_\_\_\_\_

**If so, which one?** \_\_\_\_\_

**Are you interested in serving on the College staff in the future?** \_\_\_\_\_

**See pages 37 to 47 for sample degree/diploma applications.**

Grand Canyon Council



College of Commissioner Science

**2017 Participant Transcript**

This form is for your personal use. The GCC CCS & DS team does NOT maintain a record of classes you have taken in the past or in the coming year.

Participant Name: \_\_\_\_\_

District: \_\_\_\_\_

Degree(s)/Required Awards Earned:

- Bachelors of Commissioner Science \_\_\_\_\_ Date \_\_\_\_\_ Council
- Arrowhead Honor Award \_\_\_\_\_ Date \_\_\_\_\_ Council
- Masters of Commissioner Science \_\_\_\_\_ Date \_\_\_\_\_ Council
- Commissioner Key Award \_\_\_\_\_ Date \_\_\_\_\_ Council
- Doctorate of Commissioner Science \_\_\_\_\_ Date \_\_\_\_\_ Council

**2012 – College of Commissioner Science**

BCS Courses	MCS Courses	DCS Courses

**2013 – College of Commissioner Science**

BCS Courses	MCS Courses	DCS Courses

**2014 – College of Commissioner Science**

BCS Courses	MCS Courses	DCS Courses

**2015 – College of Commissioner Science & District Studies**

BCS Courses	MCS Courses	DCS Courses

**2016 – College of Commissioner Science & District Studies**

BCS Courses	MCS Courses	DCS Courses

Grand Canyon Council  
College of Commissioner Science

**2017 Degree and Diploma Request Form**

**2017 Bachelor of Commissioner Science**

Before the date of the College (before September 12) a fillable pdf degree/diploma or certificate Request Form will be available on-line for your use.

**Commissioners Data:**

Name \_\_\_\_\_

BSA ID (if known) \_\_\_\_\_

Home Address \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

District \_\_\_\_\_

Assigned position as it relates to commissioner or district service

\_\_\_\_\_

Registered commissioner (yes or no) \_\_\_\_\_

Youth Protection Training current, date of training and certificate?

\_\_\_\_\_

Completed on-line Commissioner Orientation, Date? \_\_\_\_\_

<http://www.scouting.org/scoutsource/Commissioners/training/Orientation.aspx>

Date of latest commissioner basic training \_\_\_\_\_

**Bachelor Degree** (all of the above and): Complete minimum 7 classes of instruction 5 of which must be from the current (2017) Bachelor program catalog:

1. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

2. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

3. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

4. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

5. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

6. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

7. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

Approval of the Council Commissioner and Dean of the College

\_\_\_\_\_ Date \_\_\_\_\_

## **Philmont Training Center Course Credit**

Grand Canyon Council College of Commissioner Science (CCS) credit for Philmont Training Center (PTC) classes will be offered for classwork completed at PTC from 2012 and forward. No credit for PTC classes prior to 2012 will be considered.

In order to receive GCC CCS credit for PTC classes the applicant will be expected to complete the following:

1. Substantiate attendance at PTC with a copy of your certificate of participation or diploma for the class that you completed.
2. A listing of each GCC CCS class that you seeking credit for with an explanation of how the course content at the PTC class fulfills the CCS class content.
3. You will be notified in writing of the GCC CCS classes for which credit has been granted.
4. A maximum of 25% of the class requirements for a specific CCS degree may be from PTC accredited class work.

Grand Canyon Council  
College of Commissioner Science

**2017 Degree and Diploma Request Form**

**2017 Masters of Commissioner Science**

Before the date of the College (before September 12) a fillable pdf degree/diploma or certificate Request Form will be available on-line for your use.

**Commissioners Data:**

Name \_\_\_\_\_

BSA ID (if known) \_\_\_\_\_

Home Address \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

District \_\_\_\_\_

Assigned position as it relates to commissioner or district service

\_\_\_\_\_

Registered commissioner (yes or no) \_\_\_\_\_

Youth Protection Training current, date of training and certificate?

\_\_\_\_\_

Completed on-line Commissioner Orientation, Date? \_\_\_\_\_

<http://www.scouting.org/scoutsource/Commissioners/training/Orientation.aspx>

Date of latest commissioner basic training \_\_\_\_\_

**Master's Degree (and Commissioner Data above):**

A. Earned a Bachelor Degree (date) \_\_\_\_\_

1. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

2. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

3. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

4. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

5. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

6. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

7. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

B. Have earned the Arrowhead Honor Award (date) \_\_\_\_\_

C. Complete minimum 7 classes from the current (2017) Master's program catalog:

1. MCS \_\_\_\_\_ Date completed \_\_\_\_\_

2. MCS \_\_\_\_\_ Date completed \_\_\_\_\_

- 3. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 4. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 5. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 6. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 7. MCS \_\_\_\_\_ Date completed \_\_\_\_\_

D. Completed the following classes for total of 14 classes (minimum) of CCS instruction:

- 8. \_\_\_\_\_ Date completed \_\_\_\_\_
- 9. \_\_\_\_\_ Date completed \_\_\_\_\_
- 10. \_\_\_\_\_ Date completed \_\_\_\_\_
- 11. \_\_\_\_\_ Date completed \_\_\_\_\_
- 12. \_\_\_\_\_ Date completed \_\_\_\_\_
- 13. \_\_\_\_\_ Date completed \_\_\_\_\_
- 14. \_\_\_\_\_ Date completed \_\_\_\_\_

E. Approval of the Council Commissioner and Dean of the College

\_\_\_\_\_ Date \_\_\_\_\_

### **Philmont Training Center Course Credit**

Grand Canyon Council College of Commissioner Science (CCS) credit for Philmont Training Center (PTC) classes will be offered for classwork completed at PTC from 2012 and forward. No credit for PTC classes prior to 2012 will be considered.

In order to receive GCC CCS credit for PTC classes the applicant will be expected to complete the following:

1. Substantiate attendance at PTC with a copy of your certificate of participation or diploma for the class that you completed.
2. A listing of each GCC CCS class that you seeking credit for with an explanation of how the course content at the PTC class fulfills the CCS class content.
3. Your will be notified in writing of the GCC CCS classes for which credit has been granted.
4. A maximum of 25% of the class requirements for a specific CCS degree may be from PTC accredited class work.



Grand Canyon Council  
College of Commissioner Science

**2017 Degree and Diploma Request Form**

**2017 Doctorate of Commissioner Science**

Before the date of the College (before September 12) a fillable pdf degree/diploma or certificate Request Form will be available on-line for your use.

**Commissioners Data:**

Name \_\_\_\_\_

BSA ID (if known) \_\_\_\_\_

Home Address \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

District \_\_\_\_\_

Assigned position as it relates to commissioner or district service

\_\_\_\_\_

Registered commissioner (yes or no) \_\_\_\_\_

Youth Protection Training current, date of training and certificate?

\_\_\_\_\_

Completed on-line Commissioner Orientation, Date? \_\_\_\_\_

<http://www.scouting.org/scoutsource/Commissioners/training/Orientation.aspx>

Date of latest commissioner basic training \_\_\_\_\_

**Doctorate Degree (Commissioner Data above and):**

A. Earned a Bachelor Degree (date) \_\_\_\_\_

1. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

2. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

3. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

4. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

5. BCS \_\_\_\_\_ Date completed \_\_\_\_\_

6. \_CS \_\_\_\_\_ Date completed \_\_\_\_\_

7. \_CS \_\_\_\_\_ Date completed \_\_\_\_\_

B. Have earned the Arrowhead Honor Award (date) \_\_\_\_\_

C. Earned a Master's Degree (date) \_\_\_\_\_

1. MCS \_\_\_\_\_ Date completed \_\_\_\_\_

2. MCS \_\_\_\_\_ Date completed \_\_\_\_\_

- 3. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 4. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 5. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 6. MCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 7. MCS \_\_\_\_\_ Date completed \_\_\_\_\_

D. Have earned the Commissioner Key (date) \_\_\_\_\_

E. Complete minimum 10 additional classes 5 of which must be at the Doctorate level from the current (2017) College program catalog:

- 1. DCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 2. DCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 3. DCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 4. DCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 5. DCS \_\_\_\_\_ Date completed \_\_\_\_\_
- 6. \_\_\_\_\_ Date completed \_\_\_\_\_
- 7. \_\_\_\_\_ Date completed \_\_\_\_\_
- 8. \_\_\_\_\_ Date completed \_\_\_\_\_
- 9. \_\_\_\_\_ Date completed \_\_\_\_\_
- 10. \_\_\_\_\_ Date completed \_\_\_\_\_

F. Thesis or project topic must be approved by the Dean of the College or project on any topic relating to Commissioner Service

\_\_\_\_\_ Date Completed

G. Completed an approved thesis or project on any topic relating to Commissioner Service \_\_\_\_\_ Date Completed

H. Thesis must be submitted for review in the approval format as determined by the College \_\_\_\_\_ Date Completed

I. The Doctor Review Board shall provide a Doctorate advisor to mentor and monitor the work of each candidate \_\_\_\_\_ Name of Thesis Advisor \_\_\_\_\_ Phone Number of Thesis Advisor

J. The candidate must serve one year on the College of Commissioner Science staff (instructor or support staff) \_\_\_\_\_ Year and Position Served

K. Approval of the Council Commissioner and Dean of the College \_\_\_\_\_ Date \_\_\_\_\_

## **Philmont Training Center Class Credit**

Grand Canyon Council College of Commissioner Science (CCS) credit for Philmont Training Center (PTC) classes will be offered for classwork completed at PTC from 2012 and forward. No credit for PTC classes prior to 2012 will be considered.

In order to receive GCC CCS credit for PTC classes the applicant will be expected to complete the following:

1. Substantiate attendance at PTC with a copy of your certificate of participation or diploma for the class that you completed.
2. A listing of each GCC CCS class that you seeking credit for with an explanation of how the course content at the PTC class fulfills the CCS class content.
3. You will be notified in writing of the GCC CCS classes for which credit has been granted.
4. A maximum of 25% of the class requirements for a specific CCS degree may be from PTC accredited class work.

Grand Canyon Council  
College of Commissioner Science

**2017 Degree and Diploma Request Form**

**2017 Continuing Education Certificate**

Before the date of the College (before September 12) a fillable pdf degree/diploma or certificate Request Form will be available on-line for your use.

**Continuing Education Participant Data:**

Name \_\_\_\_\_

BSA ID (if known) \_\_\_\_\_

Home Address \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

District \_\_\_\_\_

Assigned position as it relates to commissioner or district service

\_\_\_\_\_

Registered commissioner or District Committee member (yes or no)

\_\_\_\_\_

Youth Protection Training current, date of training and certificate?

\_\_\_\_\_

For Commissioners:

a. Earned a Bachelor of Commissioner Science Degree \_\_\_\_\_ Date

b. Earned the Arrowhead Honor Award \_\_\_\_\_ Date

**Philmont Training Center Class Credit**

Grand Canyon Council College of Commissioner Science (CCS) credit for Philmont Training Center (PTC) classes will be offered for classwork completed at PTC from 2012 and forward. No credit for PTC classes prior to 2012 will be considered.

In order to receive GCC CCS credit for PTC classes the applicant will be expected to complete the following:

1. Substantiate attendance at PTC with a copy of your certificate of participation or diploma for the class that you completed.
2. A listing of each GCC CCS class that you seeking credit for with an explanation of how the course content at the PTC class fulfills the CCS class content.

3. You will be notified in writing of the GCC CCS classes for which credit has been granted.
4. A maximum of 25% of the class requirements for a specific CCS degree may be from PTC accredited class work.

**Continuing Education Certificate Requirements** (indicate which level you have completed):

\_\_\_\_\_ **Bronze Level:** Complete a total of 5 Continuing Education level courses.

1. CED \_\_\_\_\_ Date completed \_\_\_\_\_
2. CED \_\_\_\_\_ Date completed \_\_\_\_\_
3. CED \_\_\_\_\_ Date completed \_\_\_\_\_
4. CED \_\_\_\_\_ Date completed \_\_\_\_\_
5. CED \_\_\_\_\_ Date completed \_\_\_\_\_

Approval of the Council Commissioner and Dean of the College

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ **Silver Level:** Complete a total of 10 Continuing Education level courses.

1. CED \_\_\_\_\_ Date completed \_\_\_\_\_
2. CED \_\_\_\_\_ Date completed \_\_\_\_\_
3. CED \_\_\_\_\_ Date completed \_\_\_\_\_
4. CED \_\_\_\_\_ Date completed \_\_\_\_\_
5. CED \_\_\_\_\_ Date completed \_\_\_\_\_
6. CED \_\_\_\_\_ Date completed \_\_\_\_\_
7. CED \_\_\_\_\_ Date completed \_\_\_\_\_
8. CED \_\_\_\_\_ Date completed \_\_\_\_\_
9. CED \_\_\_\_\_ Date completed \_\_\_\_\_
10. CED \_\_\_\_\_ Date completed \_\_\_\_\_

Approval of the Council Commissioner and Dean of the College

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ **Gold Level:** Complete a total of 15 Continuing Education level courses.

1. CED \_\_\_\_\_ Date completed \_\_\_\_\_
2. CED \_\_\_\_\_ Date completed \_\_\_\_\_
3. CED \_\_\_\_\_ Date completed \_\_\_\_\_
4. CED \_\_\_\_\_ Date completed \_\_\_\_\_
5. CED \_\_\_\_\_ Date completed \_\_\_\_\_
6. CED \_\_\_\_\_ Date completed \_\_\_\_\_
7. CED \_\_\_\_\_ Date completed \_\_\_\_\_
8. CED \_\_\_\_\_ Date completed \_\_\_\_\_
9. CED \_\_\_\_\_ Date completed \_\_\_\_\_
10. CED \_\_\_\_\_ Date completed \_\_\_\_\_

Serve as a College faculty member or leadership team member  
\_\_\_\_\_ Class Taught \_\_\_\_\_ Date \_\_\_\_\_

Approval of the Council Commissioner and Dean of the College

\_\_\_\_\_ Date \_\_\_\_\_

Grand Canyon Council  
College of Commissioner Science

**2017 Degree and Diploma Request Form**

**2017 Associate of Commissioner Science**

Before the date of the College (before September 12) a fillable pdf degree/diploma or certificate Request Form will be available on-line for your use.

**Associate Degree Participant Data:**

Name \_\_\_\_\_

BSA ID (if known) \_\_\_\_\_

Home Address \_\_\_\_\_

Phone number \_\_\_\_\_

Email address \_\_\_\_\_

District \_\_\_\_\_

Assigned position as it relates to commissioner service

\_\_\_\_\_

Registered commissioner (yes or no) \_\_\_\_\_

Youth Protection Training current, date of training and certificate?

\_\_\_\_\_

**Associate Degree Certificate Requirements:**

Attend 2 Associate required classes

1. ACS 101 Commissioner Basic Training completed \_\_\_\_\_
2. ACS 102 One on One with the Council Commissioner completed \_\_\_\_\_

Attend any two elective classes during 4<sup>th</sup> and 5<sup>th</sup> session

3. Elective 1 completed \_\_\_\_\_
4. Elective 2 completed \_\_\_\_\_

Approval of the Council Commissioner and Dean of the College

\_\_\_\_\_ Date \_\_\_\_\_